

**COMMANDER
JOINT TASK FORCE
ALASKAN ROAD**



OPERATIONS ORDER

5250-03

10 DECEMBER 2002

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SUBJECT: CJTF ALASKAN ROAD OPERATIONS ORDER 5250-03

SEE DISTRIBUTION

(Annex Z)

1. CJTF ALASKAN ROAD Operations Order 5250-03 provides for military support to the Metlakatla Indian Community Walden Point Road Project under the auspices of the Innovative Readiness Training Program administered by the Assistant Secretary of Defense for Reserve Affairs.
2. CJTF ALASKAN ROAD Operations Order 5250-03 is effective upon receipt for planning and on order for execution.
3. In the event that any provision of this OPORD conflicts with any provision of an Order in which the President direct the Services/Components to perform any activity, the National Command Authorities Order shall take precedence.
4. CJTF ALASKAN ROAD Operations Order 5250-03 was coordinated with the Commander, Joint Force Engineering Component Command.



CARROL H. CHANDLER
Lieutenant General, USAF
Commander

DISTRIBUTION:

1 Enclosure

CJTF ALASKAN ROAD Operations Order 5250-03

CJTF OPERATION ALASKAN ROAD OPERATIONS ORDER 5250-03

1. The long title of this plan is Commander Joint Task Force OPERATION ALASKAN ROAD Operations Order 5250-03, ALASKAN ROAD. The short title is CJTF ALASKAN ROAD OPORD 5250-03.
2. This document is unclassified.

RECORD OF CHANGES

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CJTF ALASKAN ROAD OPORD 5250-03
PLAN SUMMARY

1. Purpose. This OPORD provides tasking, guidance, and procedures, which are applicable for the duration of OPERATION ALASKAN ROAD and apply specifically to Fiscal Year 2003 (FY03) operations.

2. Conditions for Implementation.

a. Politico-Military Situation. Annette Island in Southeast Alaska is a federally recognized Indian reservation inhabited and owned in its entirety by the Metlakatla Indian Community (MIC). The governing body of the MIC is the Annette Island Reserve Council. The MIC developed the Walden Point Road Project (also referred to as the Metlakatla-Ketchikan Transportation Corridor (MKTC)), for the purpose of building a road, approximately 14 miles long, from the town of Metlakatla on Annette Island to the proposed site of a new ferry terminal on the north end of Annette Island. The MIC has requested military support for the project under the provisions of the Innovative Readiness Training (IRT) Program specified in Title 10 U.S.C. Section 2012. The Office Assistant Secretary of Defense for Reserve Affairs (OASD/RA) has approved military support for this project because of its opportunities for warfighting training. USCINCPAC tasked COMALCOM to establish JTF ALASKAN ROAD to provide military support to the Walden Point Road Project and designated COMALCOM as Commander, JTF (CJTF) ALASKAN ROAD.

b. Statement. This summary provides military decisionmakers with a brief recapitulation of the major aspects of this Operations Order.

c. Legal Considerations.

(1) CJCS Standing Rules of Engagement (SROE) apply.

(2) OPERATION ALASKAN ROAD will comply with Title 10 USC Section 2012. Military forces will accomplish only tasks that constitute valid military training.

(3) The obligations and limitations of military support to the Walden Point Road project are described in a Memorandum of Agreement (MOA) (Refs (e) and (f) between the MIC and all federal and state agencies participating in this project.

(4) As a federally recognized Indian Reservation, the MIC has promulgated laws applicable to all persons on their reservation. However, DOD has agreed (Ref (e)) to comply with specific tribal laws, which have not been specifically waived (Ref (f)). CJTF has issued orders requiring compliance with those tribal laws, which are not waived.

(a) As a sovereign entity, the MIC, through its governing body the Annette Island Reserve Council has established laws governing access to Annette Island. Under the terms and conditions of the MOA, JTF ALASKAN ROAD complies with those laws by keeping the MIC informed of all military personnel on Annette Island participating in OPERATION ALASKAN ROAD.

(b) Therefore, all deployments, TDY assignments, command visits, civilian VIP/DV visits, and military-hosted media visits must be approved through JTF ALASKAN ROAD Joint Operations Center (JTF JOC) (See paragraph 3.c.(3) through 3.c.(8), Basic Plan for approval procedures).

(5) The MIC agrees it has no jurisdiction over non-Indians and Indian members of military units for criminal offenses committed on the Annette Island Reserve, and to waive any jurisdiction it may have over military members for civil matters (see Ref (e), Basic Plan). However, nothing in the referenced agreement limits or precludes the applicability of the laws of the State of Alaska or the UCMJ.

3. Operations To Be Conducted.

a. Force Requirements.

(1) Joint Force Engineering Component Command.

(a) CJTF ALASKAN ROAD has established a Joint Force Engineering Component Command (JFECC) on Annette Island. The purpose of this subordinate functional command is:

1. To provide a command presence in the Joint Operations Area (JOA) for all deployed forces.
2. To provide the engineering expertise required for successful mission execution.
3. To provide the headquarters commandant functions for all forces deployed into the JOA.

(b) The JFECC is doctrinally analogous to a Joint Force Air, Land, or Maritime Component Command. The JFECC will consist of:

1. Commander, Joint Force Engineering Component Command (CJFECC).
2. JFECC Staff. The JFECC Staff consists of all staff personnel who support the CJFECC. The JFECC staff has two components:
 - a. JFECC Primary Staff. The JFECC Primary Staff provides the required traditional joint staff specialties, such as J1, J3, and J4, etc. The JFECC Primary Staff provides management and oversight of the construction and logistics support training on behalf of the CJFECC.

b. JFECC Support Staff. The JFECC Support Staff provides the headquarters commandant functions, operates the Wy Wuh Training Site and Hemlock Bay maintenance facility, and provides the continuity platoon that conducts training at the construction site.

3. Units deployed to the JOA for training.

(c) CJFECC responsibilities include:

1. Exercise tactical level oversight of construction operations on Annette Island and over logistical support operations in the JOA.

2. Command all forces in the JOA supporting OPERATION ALASKAN ROAD.

3. Determine all force composition and engineering requirements and associated funding requirements.

4. Conduct all engineering planning and management.

5. Conduct logistical support planning and management in coordination with the JTF ALASKAN ROAD headquarters.

6. Perform headquarters commandant functions for the Wy Wuh Training Site and maintenance facility at Hemlock Bay.

b. Phases. There are five military phases to FY03 operations:

1. Winter Maintenance (11 Jan - 9 Mar 03): Activity on Annette Island will consist of minimum levels of maintenance and repairs.

2. Mobilization Training Operations (10 Mar - 18 Apr 03): The base camp and maintenance facility will be prepared to support full-scale construction training operations. Construction equipment will be positioned and maintained. The JFECC staff will deploy and conduct familiarization training.

3. Training Operations (19 Apr - 8 Sep 03): During this phase, the CJFECC will conduct training for deployed units that contribute to the construction of the Federal Highway Administration (FHWA) design of the Walden Point Road. During this period, units will deploy on a rotational basis to conduct Mission Essential Task List (METL) training.

a. All road construction engineering and logistics support training operations will take place during this phase. During this period, tactical units will deploy on a rotational basis to conduct METL training operations which lead to the construction of the Walden Point Road and which provide logistics and transportation support to the JFECC and forces deployed to Annette Island.

b. The total number of military personnel on Annette Island during this phase will be approximately 250-270.

4. Demobilization Operations (9 Sep-21 Sep 03): This phase centers on the demobilization of the Wy Wuh Training Site and the maintenance facility. During this phase, facilities and equipment will be prepared for winter storage and a period of nonutilization.

5. Stand Down Operations (22 Sep-1 Jan 04): Security on Annette Island will be provided through passive, non-predictable checks, and reporting.

4. Command Relationships.

a. On 16 Jul 97, USCINCPAC directed the establishment of JTF ALASKAN ROAD. COMALCOM is dual-hatted as CJTF ALASKAN ROAD and reports directly to PACOM as CJTF. JTF ALASKAN ROAD has established one functional component command--a JFECC.

b. CJTF ALASKAN ROAD exercises OPCON over the CJFECC and the JFECC Staff.

c. CJTF ALASKAN ROAD exercises OPCON over units deployed into the JOA. OPCON of deploying units transfers to CJTF ALASKAN ROAD upon arrival of the unit at the port of debarkation within the JOA. OPCON of deploying units reverts to the commander of the parent organization on redeployment when the unit departs the JOA.

d. CJTF ALASKAN ROAD delegates OPCON of all deployed units to the CJFECC.

e. Parent organizations of units deployed into the JOA retain Administrative Control (ADCON) over their units while they are deployed in the JOA. This ADCON includes: UCMJ Authority, personnel support, and supply support for organic equipment supporting OPERATION ALASKAN ROAD within the JOA. CJTF, CJFECC, and the parent organization of service members will have concurrent UCMJ authority over service members, in Title 10 status, under the OPCON of CJTF and CJFECC.

f. The ALCOM staff is dual-hatted as the JTF ALASKAN ROAD staff.

g. Interagency Relationships are described in Annex J.

5. Logistics Appraisal. See Annex D.

6. Personnel Appraisal. See Annex E.

CJTF ALASKAN ROAD OPORD 5250-03

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ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

CJTF ALASKAN ROAD OPORD 5250-03
OPERATION ALASKAN ROAD

- References:
- a. Joint Pub 0-2, Unified Action Armed Forces.
 - b. USPACOM Instruction 3020.2K, "Terms of Reference for Commander, Alaskan Command," as approved by Commander, USPACOM.
 - c. ALCOM Joint Task Force Headquarters Standard Operating Procedures.
 - d. Title 10, USC Section 2012.
 - e. Memorandum of Agreement among the United States Pacific Command, the United States Alaskan Command, the Metlakatla Indian Community, the Bureau of Indian Affairs, the Federal Highway Administration, the Alaska Department of Transportation and Public Facilities, and the Alaska National Guard Regarding the Innovative Readiness Training Opportunities on the Annette Island Reserve, Alaska, dated 29 November 2000.
 - f. Supplemental Memorandum of Agreement Between Alaskan Command and Metlakatla Indian Community regarding waiver of Metlakatla Law and Order Code, 19 April 01.
 - g. USPACOM Warning Order, DTG 170445Z Jan 97.
 - h. USPACOM Execute Order, DTG 161630Z Jul 97.
 - i. CNGB Message, Subject: 35th EN BDE Support to Metlakatla-Ketchikan Transportation Corridor (MKTC), Innovative Readiness Training (IRT), DTG 241700Z Apr 97.
 - j. Clean Water Act 404 Permit Number 2-970027 Annette Bay 1, dated 6 Mar 98, expiration date 28 Feb 2003.
 - k. Clean Water Act 401 Certification, dated 25 Feb 98.
 - l. Memorandum of Agreement between 35th Support Command; Commander, Joint Force Engineering Component Command, JTF ALASKAN ROAD; and JTF ALASKAN ROAD Directorate for Operations; dated 27 Mar 01.

1. Situation.

- a. General. Annette Island in Southeast Alaska is a federally recognized Indian reservation inhabited and owned in its entirety by the Metlakatla Indian Community (MIC). The

governing body of the MIC is the Annette Island Reserve Council. The MIC developed the Walden Point Road Project (also referred to as the Metlakatla-Ketchikan Transportation Corridor (MKTC)), for the purpose of building a road, approximately 14 miles long, from the town of Metlakatla on Annette Island to the proposed site of a new ferry terminal on the north end of Annette Island. The MIC has requested military support for the project under the provisions of the Innovative Readiness Training (IRT) Program specified in Title 10 USC Section 2012. The Assistant Secretary of Defense for Reserve Affairs (ASD/RA) has approved military support for this project because of its opportunities for warfighter training. Commander, USPACOM tasked COMALCOM to establish JTF ALASKAN ROAD to provide military support to the Walden Point Road Project and designated COMALCOM as CJTF ALASKAN ROAD.

b. Area of Concern. The Joint Operations Area (JOA) is defined as Annette Island, Alaska (5513N13126W) and contiguous waters out to 3,000 feet; Ketchikan, AK; and the transportation corridor between Annette Island and Ketchikan.

c. Friendly Forces.

(1) There are four friendly operational centers of gravity for this project.

(a) Funding. IRT funding is essential for military support. Without it, the military has no method to pay for expenses above and beyond normal training expenses, which units incur by participating in this project.

(b) Forces. Alaskan Command does not have forces within its components that are resourced with sufficient personnel and equipment to accomplish the entire mission. No construction forces have been allocated for the duration of the operation. Therefore, successful mission accomplishment depends upon the annual allocation of tactical construction and logistic support forces to the JTF.

(c) Permits.

1. The Bureau of Indian Affairs (BIA) signed the Environmental Assessment Finding of No Significant Impact for the Walden Point Road project on 15 Jul 97.

2. The Environmental Protection Agency issued the Clean Water Act 401 Certification on 25 Feb 98 see Ref (i).

3. The US Army Corps of Engineers, Alaska District, issued the Clean Water Act 404 Permit on 6 Mar 98 see Ref (j).

(d) Public Support. Continued public support is essential for completion of this project. An active public affairs program, good community relations, and faithful adherence to environmental standards are critical elements in maintaining favorable public reaction to this project.

(2) The Walden Point Road Project is an interagency supported project with a Memorandum of Agreement (MOA) between all federal, state, and local participants. The

following are signatories to the MOA for the Walden Point Road IRT project. The broad responsibilities of each participant, as described in the MOA, are outlined in Annex J.

- (a) Department of Defense (DOD).
 - (b) Metakatla Indian Community (MIC).
 - (c) Bureau of Indian Affairs (BIA).
 - (d) Alaska Department of Transportation and Public Facilities (AK DOT&PF).
 - (e) Federal Highway Administration (FHWA).
 - (f) Alaska National Guard (AKNG).
- (3) Missouri Army National Guard (MOARNG). MOARNG provides support to Operation ALASKAN ROAD IAW Ref (i).
- (a) 35th Engineer Brigade (35 ENGR BDE). The 35 ENGR BDE provides personnel, technical expertise, and approximately 20 pieces of construction equipment for Operation ALASKAN ROAD.
 - (b) The 35th Infantry Division Support Command (35 DISCOM) provides logistics support personnel for Operation ALASKAN ROAD IAW Ref (l).
- (4) USPACOM Mission. When directed, COMALCOM conducts military training in support of the Metlakatla Indian Community project to construct a road on Annette Island between the village of Metlakatla and the proposed ferry terminal.

d. Legal Considerations.

- (1) CJCS Standing Rules of Engagement (SROE) apply.
- (2) Operation ALASKAN ROAD will comply with Title 10 USC Section 2012. Military forces will accomplish only tasks that constitute valid military training.
- (3) The obligations and limitations of military support to the Walden Point Road project are described in a Memorandum of Agreement (MOA) see Refs (e) and (f) between the MIC and all federal and state agencies participating in this project.
- (4) As a federally recognized Indian Tribe, the MIC has promulgated laws applicable to all persons on their reservation. However, DoD has agreed (Ref (e)) to comply with specific tribal laws, which have not been specifically waived (Ref (g)). CJTF has issued orders requiring compliance with those tribal laws, which are not waived.
 - (a) As a sovereign entity, the Metlakatla Indian Community, through its governing body the Annette Island Reserve Council, has established laws governing access to Annette Island. Under the terms and conditions of the MOA, JTF ALASKAN ROAD

complies with those laws by keeping the MIC informed of all military personnel on Annette Island participating in Operation ALASKAN ROAD.

(b) Therefore, all deployments, TDY assignments, command visits, civilian VIP/DV visits, and military-hosted media visits must be approved through JTF ALASKAN ROAD/Joint Operations Center (see paragraph 3.c.(3) through 3.c.(8) for approval procedures).

(5) The MIC agrees it has no jurisdiction over non-Indians and Indian members of military units for criminal offenses committed on the Annette Islands Reserve, and to waive any jurisdiction it may have over military members for civil matters (see ref (e)). However, nothing in the referenced agreement limits or precludes the applicability of the laws of the State of Alaska or the UCMJ.

2. Mission. During 2003, COMALCOM conducts joint training, under the provisions of the IRT program, that supports the Metlakatla Indian Community project to construct a road on Annette Island between the village of Metlakatla (5507N13134W) grid and the proposed ferry terminal (5516N13133W) at Annette Bay.

3. Execution.

a. Concept of Operations.

(1) Endstate. The desired endstate is safe, valid joint training for all participating units that support construction of the road on Annette Island.

(2) Commander's Intent. I intend to conduct effective, safe, and valid joint training that provides military support to the construction of a road on Annette Island under the provisions of the Innovative Readiness Training program. Force protection and safety are essential components to mission accomplishment and should be stressed and emphasized at all times. Environmental stewardship is another component that is essential to this operation and requires our diligence and attention.

(3) General.

(a) Operation ALASKAN ROAD will be conducted as a military-operation-other-than-war with a duration of approximately nine years, which began with construction of the base camp in FY97. USPACOM directed the establishment of JTF ALASKAN ROAD to accomplish the assigned mission. COMALCOM is dual-hatted as the CJTF. The ALCOM staff is dual-hatted and functions as the JTF ALASKAN ROAD staff. Responsibilities of the JTF HQ include:

1. Exercise operational level oversight of all military operations in support of the Walden Point Road Project.

2. Provide, or arrange for the provision of, all resources required for mission accomplishment.

3. Maintain overall budget, financial, and contracting authority except where delegated to other agencies.

(b) CJTF ALASKAN ROAD has established a Joint Force Engineering Component Command (JFECC) on Annette Island. The purpose of this subordinate functional command is:

1. To provide a command presence in the JOA for all deployed forces.
2. To provide the engineering expertise required for successful mission execution.
3. To provide the headquarters commandant functions for all forces deployed into the JOA.

(c) The JFECC is doctrinally analogous to a Joint Force Air, Land, or Maritime Component Command. The JFECC will consist of:

1. Commander, Joint Force Engineering Component Command (CJFECC).
2. JFECC Staff. The JFECC Staff consists of all staff personnel who support the CJFECC. The JFECC staff has two components:
 - a. JFECC Primary Staff. The JFECC Primary Staff provides the required traditional joint staff specialties, such as J1, J3, J4, etc. The JFECC Primary Staff provides management and oversight of the construction and logistics support training on behalf of the CJFECC.
 - b. JFECC Support Staff. The JFECC Support Staff provides the headquarters commandant functions, operates the Wy Wuh Training Site and Hemlock Bay maintenance facility, and provides the continuity platoon that conducts training at the construction site.

3. Units deployed to the JOA for training.

(d) CJFECC responsibilities include:

1. Exercise tactical level oversight of construction operations on Annette Island and over logistical support operations in the JOA.
2. Command all forces in the JOA supporting Operation ALASKAN ROAD.
3. Determine all force composition and engineering.
4. Conduct all engineering planning and management.
5. Conduct logistical support planning and management in coordination with JTF ALASKAN ROAD.

6. Perform Headquarters Commandant functions for the Wy Wuh Training Site and maintenance facility at Hemlock Bay.

(e) Military forces will be made available to the CJFECC through the deployments of tactical construction units to Annette Island on a rotational basis to conduct training that supports the construction of the Walden Point Road. Additionally, water transportation units will conduct training by deploying to Annette Island to provide logistics support to Operation ALASKAN ROAD. Deployment periods depend upon unit training requirements and range from two weeks for National Guard and Reserve units conducting Annual Training to four weeks or longer for Active Duty units. The deploying engineering tactical units do not deploy with their equipment but rather fall-in on heavy construction equipment prepositioned on Annette Island.

1. The JTF HQ will recruit units on an annual basis to participate in Operation ALASKAN ROAD. The initial solicitation of units will be telephonic with follow-ups via email.

2. Unit deployment dates and task organization will be refined during the two planning conferences held in preparation for each year of construction operations (See Annex X).

(f) The FHWA is responsible for designing the Walden Point Road. FHWA is designing the road in three segments: A, B, and C.

1. Segment A is the center nine (9) kilometers of the route of Walden Point Road between stations 7+000 and 16+000 scheduled to be accomplished during FY03-06.

2. Segment B consists of that portion of the Walden Point Road from station 16+000 to the northern terminus of the road (station 24+000) at the site of the proposed new ferry terminal on Annette Bay. It is scheduled for FY03-06.

3. Segment C consists of that portion of the Walden Point Road from the southern terminus of the road (station 0+000), near the site of the present ferry terminal located in the vicinity of Metlakatla, to station 7+000. Operation ALASKAN ROAD responsibilities are between stations 3+600 and 7+000. It is scheduled for FY03-05.

(g) There are five military phases to FY03 operations:

1. Winter Maintenance (11 Jan - 9 Mar 03): Activity on Annette Island will consist of minimum levels of maintenance and repairs.

2. Mobilization Training Operations (10 Mar - 18 Apr 03): The base camp and maintenance facility will be prepared to support full-scale construction training operations. Construction equipment will be positioned and maintained. The JFECC staff will deploy and conduct familiarization training.

3. Training Operations (19 Apr - 8 Sep 03): During this phase, the CJFECC will conduct training for deployed units that contribute to the construction of the Federal Highway Administration (FHWA) design of the Walden Point Road. During this period, units will deploy on a rotational basis to conduct Mission Essential Task List (METL) training.

a. All road construction engineering and logistics support training operations will take place during this phase. During this period, tactical units will deploy on a rotational basis to conduct METL training operations which lead to the construction of the Walden Point Road and which provide logistics and transportation support to the JFECC and forces deployed to Annette Island.

b. The total number of military personnel on Annette Island during this phase will be approximately 250-270.

4. Demobilization Operations (9 Sep-21 Sep 03): This phase centers on the demobilization of the Wy Wuh Training Site and the maintenance facility. During this phase, facilities and equipment will be prepared for winter storage and a period of no utilization.

5. Stand Down Operations (22 Sep-1 Jan 04): Security on Annette Island will be provided through passive, non-predictable checks, and reporting.

b. Tasks.

(1) CJTF ALASKAN ROAD:

(a) Establish a Joint Task Force structure to plan and execute Operation ALASKAN ROAD.

(b) Define all CJFECC authorities and responsibilities.

(c) Maintain overall financial management responsibility for Operation ALASKAN ROAD.

(d) Manage all contracting actions associated with Operation ALASKAN ROAD, except where delegated to the CJFECC.

(e) Develop and implement an active Public Affairs plan.

(f) Coordinate with USPACOM to obtain all unit, personnel, equipment, supply, transportation, and financial resources required to successfully conduct road construction training operations.

(g) Maintain oversight of all environmental issues associated with road construction training operations.

(h) Prepare required reports to USPACOM.

- (i) Review and approve all CJFECC plans, orders and standard operating procedures.
 - (j) Develop and publish an annual OPOD (Fiscal Year based) (see Annex X for schedule).
 - (k) Prepare an annual (fiscal year based) IRT budget submission and forward to USPACOM (see Annex X for schedule).
 - (l) Conduct planning conferences as necessary to ensure successful and safe training operations each year.
 - (m) Prepare After Action Reports and Lessons Learned at the completion of each construction season (see Annex X for schedule).
- (2) Commander, 35 ENGR BDE:
- (a) Provide an O-6 to function as the on-island CJFECC for the duration of the project.
 - (b) Provide personnel to fill positions on the JFECC Primary Staff.
 - (c) Provide technical support (engineering, logistics, and administration) to the JFECC.
 - (d) Deploy the CJFECC and JFECC Primary Staff to Annette Island during phases 2, 3, and 4.
 - (e) Provide administrative and logistics support to JFECC Staff in garrison Kansas City, MO.
- (3) CJFECC ALASKAN ROAD:
- (a) Publish standard operating procedures (see Annex P for list).
 - (b) Publish an annual OPOD (Fiscal Year based) (see Annex X for schedule).
 - (c) Establish and execute a lessons learned program which includes lessons learned from deploying units.
 - 1 Provide a copy of each participating unit's After Action Report (AAR) (to include lessons learned) to the JTF Joint Operations Center (JOC) NLT 30 days after the unit redeploys from Annette Island. The CJFECC will provide written comments to the JTF on any significant issues contained in the unit's AAR.
 - (2) Provide a CJFECC AAR for the current year to JTF/JOC NLT 16 Sep (see Annex X). The AAR will include lessons learned for the entire construction season.
 - (d) Execute local purchase authority responsibilities IAW CJTF instructions.

- (e) Develop a force protection plan, to include safety and fire prevention. Train all deployed personnel on the force protection plan.
 - (f) Develop and execute a movement plan within the JOA.
 - (g) Submit all required reports to JTF ALASKAN ROAD.
 - (h) Exercise local community relation aspects of the JTF Public Affairs plan.
 - (i) Comply with all applicable environmental laws and regulations during operations on Annette Island. Publish a Hazardous Materials Plan.
 - (j) Establish a Joint Personnel Reception Center (JPRC) in the JOA.
 - (k) Maintain a current roster of all JFECC personnel.
 - (k) Perform Headquarters Commandant functions for Wy Wuh Training Site and the maintenance facility at Hemlock Bay.
 - (l) Establish and maintain a property book for the JTF ALASKAN ROAD DODAAC (N32879) for all military structures, infrastructure, tools, equipment, and ADP items in the JOA built or purchased with IRT funds. This responsibility includes ensuring necessary inquiries and reports of survey are expeditiously conducted processed IAW AR 735-5 procedures and timelines in response to the loss or damage of property.
 - (m) Plan and conduct all reception, staging, onward movement, and integration operations in the JOA for deploying forces and personnel.
 - (n) Develop a contingency plan to terminate construction operations and redeploy all forces from Annette Island prior to the end of the FY in the event there is no IRT funding for the new FY.
 - (o) Develop a Joint Mission Essential Task List for the JFECC Staff. Develop and implement a training assessment plan for the JFECC Staff. Produce a training assessment report at the end of the construction season.
 - (p) Task tactical units to develop and implement a training assessment plan.
- (5) JTF ALASKAN ROAD JOC:
- (a) Advise CJTF ALASKAN ROAD on operational issues.
 - (b) Perform all reporting tasks to higher authority.
 - (c) Establish and execute an overall Lessons Learned program for Operation ALASKAN ROAD (see Annex X for schedule).
 - (d) Prepare an annual After Action Report for submission to through COMMANDER, USPACOM to OSD/RA (see Annex X for schedule).

- (e) Establish and manage a proactive safety program.
 - (f) Manage current year budget.
 - (g) Plan, coordinate, and conduct a Staff Assistance Visit (SAV). The purposes of the SAV is to instruct the JFECC staff on operating procedures and build a sense of cooperation and team play.
- (5) JTF/J1:
- (a) Advise CJTF ALASKAN ROAD on personnel and administrative issues.
 - (b) Provide personnel for the JTF JOC.
 - (c) Be prepared to provide orderly room/detachment support for augmentees to JTF ALASKAN ROAD Headquarters.
 - (d) Maintain a current roster of all JFECC personnel.
 - (e) Establish personnel administrative procedures for rotations of JFECC personnel.
 - (f) Review and make recommendations on joint award nominations submitted by the CJFECC.
 - (g) Maintain the JFECC Table of Distribution and Allowances (TDA) ensuring duration staff positions are filled timely and with the proper qualifications.
- (6) JTF/J2:
- (a) Coordinate accomplishment of an annual Threat Assessment for the OPERATION ALASKA ROAD Joint Operations Area (OAR JOA). Ensure the Joint Force Engineering Component Command (JFECC) receives a copy of the assessment once complete.
 - (b) Maintain liaison with appropriate federal, state, and local law enforcement agencies for exchanging timely information on potential threats against forces deployed to the OAR JOA.
 - (c) Provide notification of updated OAR JOA threat information to the JFECC and JTF Joint Operations Center on a continuing basis. Include the OAR JOA terrorist threat level along with other military facility threat levels on the JRAC Alaska Intelligence Web site.
- (7) JTF/J3: Provide guidance on operational issues.
- (8) JTF/J4:
- (a) Organize and operate the JTF ALASKAN ROAD JOC.

- (b) Chair weekly JOC meetings.
 - (c) Advise CJTF ALASKAN ROAD concerning logistics and engineering support.
 - (d) Provide guidance, oversight, and technical assistance, on all logistics support for operations in the JOA.
 - (e) Provide oversight on all environmental issues associated with Operation ALASKAN ROAD.
 - (f) Manage strategic and commercial airlift requirements for Operation ALASKAN ROAD.
 - (g) Establish and manage all required logistics support agreements with other federal, state, and local agencies.
 - (h) Provide personnel for the JTF JOC.
 - (i) Assist and provide technical assistance for the maintenance program.
 - (j) Provide oversight for property accountability.
 - (k) Coordinate a Memorandum of Agreement between ALCOM, 35th ENGR BDE, and 35th DISCOM.
- (9) JTF/J5:
- (a) Advise CJTF ALASKAN ROAD on applicable DoD and joint directives.
 - (b) Develop and publish all future Plans and OPORDs for Operation ALASKAN ROAD (see Annex X for schedule).
 - (c) Provide resource management of current and out year FY budget.
 - (d) Prepare an annual IRT budget submission to USPACOM (see Annex X for schedule).
 - (e) Develop a unit rotation schedule for each FY in coordination with JTF/J4 and the CJFECC.
 - (f) Plan and coordinate Initial and Final Planning Conferences.
 - (g) In coordination with J74 maintain and update Operation ALASKAN ROAD web page.
- (9) JTF/J6:
- (a) Provide overall Command, Control, Communications, Computers, and Systems (C4S) planning, training, oversight, and direction in support of this plan.

- (b) Coordinate all contracting actions associated with communications/computer assets.
- (c) Provide overall frequency spectrum management support to US Forces in Alaska through the Joint Frequency Management Office-Alaska (ALCOM/J6 and JFMO-AK) in support of this plan.
- (d) Assist the JFECC in resourcing C4s shortfalls.
- (e) Provide automation support to the JFECC through the JTF ALASKAN ROAD/J66, as required.
- (f) Maintain a current telephone book for Operation ALASKAN ROAD.
- (g) Prepare communications inputs to required reports to USPACOM.

(10) JTF/J72:

- (a) Advise CJTF ALASKAN ROAD on the financial management of Operation ALASKAN ROAD.
- (b) Maintain all CJTF financial records for Operation ALASKAN ROAD.
- (c) Provide financial management of current FY budget.

(11) JTF/J73:

- (a) Provide legal advice to CJTF ALASKAN ROAD.
- (b) Assist the CJFECC in responding to potential claims, due to damage to private property or injury to civilians purportedly caused by DoD personnel pursuant to the Walden Point Road Project.
- (c) Assist the CJFECC in coordinating with local authorities after incidents of alleged misconduct by military members.

(12) JTF/J74:

- (a) Advise CJTF ALASKAN ROAD on Public Affairs.
- (b) Develop a proactive Public Affairs Plan.
- (c) Approve all public information releases related to this project.

(13) JTF/J76: Advise CJTF ALASKAN ROAD on Medical issues.

c. Coordinating Instructions.

(1) This OPORD is effective for planning upon receipt. This OPORD is effective for execution on order.

(2) DIRLAUTH for planning, and operations with information to CJTF ALASKAN ROAD.

(3) All deployments and trips to Annette Island will be approved through JTF/JOC.

(4) JTF JOC telephone is: Primary (907) 552-3269 (DSN 317-552-3269); Alternate (907) 552-3958 (DSN 317-552-3958).

(5) JTF JOC fax is: (907) 552-8959 or DSN 317-552-8959.

(6) JTF JOC mailing address is: JTF ALASKAN ROAD/J4, 9480 Pease Ave, Suite 216, Elmendorf AFB AK 99506

(7) Military organizations desiring to invite civilian DVs/VIPs and media to Annette Island must submit a request for approval in writing to the JTF/JOC at least 21 days prior to the requested date of the visit. Limited billeting space at the base camp may preclude visits by large delegations to Annette Island during the construction season. The Alaska Army National Guard Armory in Ketchikan provides billeting to Operation ALASKAN ROAD personnel on a contingency basis only and is not approved for billeting for non-military and non-DoD civilians. JTF will normally fund one command visit consisting of two personnel.

(8) Use Greenwich Mean Time (ZULU (Z) time zone) in all reports, messages, and orders concerning operations under this plan. Include local times as necessary for clarity. ZULU time is Local Annette Island time plus 8 hours (365 days a year). Metlakatla Indian Community does not adhere to Daylight Saving Time. Between October and April Metlakatla is one hour ahead of Anchorage.

4. Administration and Logistics.

a. Concept of Support. As mentioned previously, the JFECC is not based on an existing service component or unit; therefore, it does not have the inherent logistics infrastructure normally associated with the service components of a JTF.

(1) To accommodate for this shortcoming, JTF with the aid of USPACOM will provide all logistics support. CJTF ALASKAN ROAD will coordinate combat service support for the JFECC, primarily through supply systems and the establishment of contracts.

(2) In order to sustain and support military forces on Annette Island, the JTF has established a base camp at the site of the old log sort yard at Annette Bay. This base camp, named the Wy Wuh Training Site, will provide all billeting, messing, laundry, and communications support, and some MWR support for JFECC and deployed unit personnel.

(3) Deploying units will be in field conditions and will draw equipment from the prepositioned pool for use during the duration of their training period. In order to maintain this equipment, the JTF will establish a maintenance facility at Hemlock Bay and provide, or arrange for the provision of, billeting, messing, laundry, and communications support for the personnel who perform maintenance operations during the Phase 3 - Mobilization Phase.

b. Logistics. There are five military phases to FY03 operations:

(1) Winter Maintenance (11 Jan - 9 Mar 03): Activity on Annette Island will consist of minimum levels of maintenance and repairs.

(2) Mobilization Training Operations (10 Mar - 18 Apr 03): The base camp and maintenance facility will be prepared to support full-scale construction training operations. Construction equipment will be positioned and maintained. The JFECC staff will deploy and conduct familiarization training.

(3) Training Operations (19 Apr - 8 Sep 03): During this phase, the CJFECC will conduct training for deployed units that contribute to the construction of the Federal Highway Administration (FHWA) design of the Walden Point Road. During this period, units will deploy on a rotational basis to conduct Mission Essential Task List (METL) training.

(a) All road construction engineering and logistics support training operations will take place during this phase. During this period, tactical units will deploy on a rotational basis to conduct METL training operations which lead to the construction of the Walden Point Road and which provide logistics and transportation support to the JFECC and forces deployed to Annette Island.

(b) The total number of military personnel on Annette Island during this phase will be approximately 250-270.

(4) Demobilization Operations (9 Sep-21 Sep 03): This phase centers on the demobilization of the Wy Wuh Training Site and the maintenance facility. During this phase, facilities and equipment will be prepared for winter storage and a period of no utilization.

(5) Stand Down Operations (22 Sep-1 Jan 04): Security on Annette Island will be provided through passive, non-predictable checks, and reporting.

c. Personnel. See Annex E.

d. Public Affairs. See Annex F.

e. Medical Services. See Annex Q.

f. Financial Management. See Annex S.

g. Planning System. See Annex X.

5. Command and Control.

a. Command Relationships.

(1) On 16 July 97, Commander, USPACOM directed the establishment of JTF ALASKAN ROAD. COMALCOM is dual-hatted as CJTF ALASKAN ROAD and reports directly to Commander, USPACOM as CJTF. JTF ALASKAN ROAD has established one functional component command--a JFECC.

(a) CJTF ALASKAN ROAD exercises OPCON over the CJFECC and JFECC Staff.

(b) CJTF ALASKAN ROAD exercises OPCON over units deployed into the JOA. OPCON of deploying units transfers to CJTF ALASKAN ROAD upon arrival of the unit at the port of debarkation within the JOA. OPCON of deploying units reverts to the commander of the parent organization on redeployment when the unit departs the JOA.

(c) CJTF ALASKAN ROAD delegates OPCON of all deployed units to the CJFECC.

(d) Parent organizations of units deployed into the JOA retain Administrative Control (ADCON) over their units while they are deployed in the JOA. This ADCON includes: UCMJ Authority, personnel support, and supply support for organic equipment supporting Operation ALASKAN ROAD within the JOA. CJTF, CJFECC, and the parent organization of service members will have concurrent UCMJ authority over service members, in Title 10 status, under the OPCON of CJTF and CJFECC.

(2) The ALCOM staff is dual-hatted as the JTF ALASKAN ROAD staff.

(3) Interagency Relationships are described in Annex J.

(4) Commander, 35 ENGR BDE is lead duration staff force provider and primary point of contact with National Guard Bureau.

b. Command, Control, Computers, and Communications Systems. The JFECC/JTF J6 will maintain communications systems that provide the ability to send and receive voice/data between JTF ALASKAN ROAD and the JFECC located on Annette Island. In addition, the JFECC/JTF J6 will maintain communication circuits that ensure voice capability from the base camp headquarters to all primary construction locations on the island. A JTF phone directory will be published separately.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Annexes:

A -- TASK ORGANIZATION
C -- OPERATIONS
D -- LOGISTICS
E -- PERSONNEL
F -- PUBLIC AFFAIRS
J -- COMMAND RELATIONSHIPS
K -- COMMAND, CONTROL, COMMUNICATIONS, AND COMPUTER SYSTEMS
L -- ENVIRONMENTAL CONSIDERATIONS
M -- GEOSPATIAL INFORMATION AND SERVICES (GI&S)
N -- SAFETY
P -- STANDARD OPERATING PROCEDURES
Q -- MEDICAL SERVICES
S -- FINANCIAL MANAGEMENT
W -- WATERCRAFT OPERATIONS
X -- PLANNING SYSTEM
Z -- DISTRIBUTION

HEADQUARTERS, JTF ALASKAN ROAD
 ELMENDORF AFB, ALASKA 99506-2100
 10 DECEMBER 2002

ANNEX A TO CJTF ALASKAN ROAD OPORD 5250-03
 TASK ORGANIZATION

SERVICE COMPONENT	ORGANIZATION	COMMANDER
US Army	Directorate for Logistics (USA), Fort Richardson, AK	Garrison Commander, Fort Richardson AK (Support)
	Special Troop Battalion (USA), Fort Richardson, AK	Garrison Commander, Fort Richardson AK
	84 th Engineer Battalion (USA), Schofield Barracks, HI	Commander, 84 EN BN
	1098 Transportation Company (USA), Fort Eustis, VA	Commander, 1098 TRANS CO
US Navy	Third Naval Construction Brigade (USN)	Commander, 3 NCB
	Assault Craft Unit 1 (USN), Coronado, CA	Commander, ACU-1
US Marine Corps	7 th Engineer Support Battalion (USMC), Camp Pendleton, CA	Commander, 7 EN SPT BN
US Coast Guard	US Coast Guard Integrated Support Command, Ketchikan, AK	Commander, USCG ISC (Support)
US Air Force	3 rd Contracting Squadron, Elmendorf AFB, AK	Commander 3 CONS (Support)
US Army Reserve	411 Engineering Battalion, Hawaii	Commander, 411 EN BN
	367 th Engineer Company, 88 th RSC	Commander, 367 th EN BN
	348 th Quartermaster, 88 th RSC,	Commander, 348 th QM
	464 th Transportation Company	Commander, 464 th TRANS CO

US Marine Corps Reserve	MARFORRES	Commander, MARFORRES
Army National Guard	35 th Engineer Brigade, Missouri Army National Guard	Commander, 35 EN BDE (Support)
	220 th Engineer Group, Missouri Army National Guard	Commander, 220 th EN GRP
	1313 th Engineer Company, Indiana Army National Guard	Commander, 240 th EN CO
	875 th Engineer Battalion, Arkansas Army National Guard	Commander, 875 th EN BN
	947 th Engineer Company, Colorado Army National Guard	Commander, 947 th EN CO
	854 th Quartermaster, South Dakota, Army National Guard	Commander, 864 th QM
	35 th Infantry Division Support Command, Missouri Army National Guard	Commander, 35 DISCOM (Support)

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendixes:

1-Table of Distribution and Allowance - Manpower

OFFICIAL

//signed//

GARY D. KLINK CAPT, USN
Director for Plans and Policy

APPENDIX 1 TO ANNEX A TO CJTF ALASKAN ROAD OPORD 5250-03
TABLE OF DISTRIBUTION AND ALLOWANCE - MANPOWER

1. General. This appendix provides the CJFECC with policy and guidance on manning authorizations for operating in JOA.
 - a. "Staff" are positions filled by active and reserve service members assigned for the duration of the construction season. Included is the planned start date.
 - b. "Rotation" are positions filled by service members from rotation units.
2. The Table of Distribution and Allowance (TDA) – Manpower include all the positions to be hired for the Duration Staff. Each position establishes the specific rank, specialty code, and service. The CJTF ALASKAN ROAD policy is to hire to fill the requirement.
3. The CJTF ALASKAN ROAD directed that the TDA – Personnel be a joint staff with personnel from both the active and reserve component. The active duty personnel are from USA, USN, USAF, and USMC. The reserve component personnel are from USAR, USNR, USMCR, ANG, and ARNG.
 - a. OASD/RA provides IRT Pay and Allowances resources to fund the reserve component slots.
 - b. IAW 10 US Code Section 2012 directs these funds be solely used to support IRT Projects.
 - c. OASD/RA distributes the money annually to the reserve components based on a coordinated input from CJTF ALASKAN ROAD and reserve components IRT applications based on the TDA - Personnel.
 - d. Once OSD RA distributes the money, it can only be used by the receiving service. It cannot be transferred to a different service.
4. The CJFECC is responsible for hiring/accepting duration staff members. If an applicant fills the requirements of rank, MOS, and service as outlined in the TDA, the CJFECC can decide to hire the applicant.
 - a. If an applicant does not meet **all** the requirements, but the CJFECC would like to hire the person, a Deviation Request will be forwarded via email with justification to JTF JOC Chief for review and approval prior to hiring the individual.
 - b. The Deviation Request will include the following:

Para and line number

Name Rank

Specialty Code

Service

Deviation

Justification

5. CJTF ALASKAN ROAD FY03 TDA.

JFECC Commander and J1 - Personnel

Para	Line	Position Description	Rank	Suggested MOS	Service	Staff vs Rotation	Planned Start Date
100	01	Commander	O6	21B	ARNG	Staff	2 Oct 02
100	02	Executive Officer	O5	1302	USMCR	Staff	10 Mar 03
100	03	First Sergeant	E8	9999	ARNG	Staff	10 Mar 03
101	01	J-1 – Personnel Officer	O3	41A	ARNG	Staff	2 Oct 02
101	02	Personnel Administrative NCO	E7	71L		Rotation	
101	03	Administrative Clerk	E4	71L		Rotation	
101	04	Legal Specialist/Mail Clerk	E4	71D	ARNG	Staff	17 Mar 03
101	05	PAC Supervisor	E6	71H/75H	ARNG	Staff	17 Mar 03
101	06	PSNCO	E5	71L	ARNG	Staff	17 Mar 03

J-3 Organization

Para	Line	Position Description	Rank	Suggested MOS	Service	Staff Vs Rotation	Planned Start Dates
J3 Staff							
300	01	J-3 – Operations Officer	O4	21B	ARNG	Staff	18 Feb 03
300	02	ASST Operations	O3	21B	ARNG	Staff	18 Feb 03
300	03	Training Officer	O3	21B	ARNG	Staff	17 Mar 03
300	04	Engineer Staff Officer	O3	1302	USMC	Staff	18 Mar 03
300	05	Engineer Staff Officer	O3	21B		Rotation	
300	06	Operations NCO	E8	51Z	ARNG	Staff	17 Mar 03
300	07	ASST Operations NCO	E4	71L	ARNG	Staff	17 Mar 03
300	08	Admin Clerk	E4	71L		Rotation	
Quarry Platoon							
310	01	Quarry Foreman	E6	62G		Rotation	
310	02	Assistant Quarry Foreman	E6	62G		Rotation	

310	03	Quarry Mach OP Blast	E5	62G		Rotation	
310	04	EXPL ORD DEMO SPEC	E5	55D		Rotation	
310	05	Quarry Machine Operator	E4	62G		Rotation	
310	06	Quarry Machine Operator	E3	62G		Rotation	
310	07	Quarry Machine Operator	E3	62G		Rotation	
310	08	Quarry Machine Operator	E3	62G		Rotation	
310	09	Quarry Machine Operator	E3	62G		Rotation	
310	10	Engineer Equip Mechanic	E5	62B		Rotation	
Survey Platoon							
320	01	Construction Surveyor NCO	E6	EA	USN	Staff	18 Mar 03
320	02	Construction Surveyor	E5	EA	USN	Staff	18 Mar 03
320	03	Construction Surveyor	E5	1361	USMC	Staff	18 Mar 03
320	04	Construction Surveyor	E5	1361	USMC	Staff	18 Mar 03
320	05	Surveyor	E5	51T		Rotation	
320	06	Surveyor	E5	51T		Rotation	
320	07	Surveyor	E5	51T		Rotation	
Drilling Platoon							
330	01	Rock Drill		62E		Rotation	
330	02	Rock Drill		62E		Rotation	
330	03	Rock Drill		62E		Rotation	
330	04	Rock Drill		62E		Rotation	
330	05	Rock Drill		62E		Rotation	
330	06	Rock Drill		62E		Rotation	
330	07	Rock Drill		62E		Rotation	
330	08	Rock Drill		62E		Rotation	
330	09	Rock Drill		62E		Rotation	
330	10	Rock Drill		62E		Rotation	
330	11	Rock Drill		62E		Rotation	
330	12	Rock Drill		62E		Rotation	
330	13	Rock Drill		62E		Rotation	
330	14	Rock Drill		62E		Rotation	
330	15	Rock Drill		62E		Rotation	
330	16	Rock Drill		62E		Rotation	
330	17	Rock Drill		62E		Rotation	
330	18	Rock Drill		62E		Rotation	
330	19	Rock Drill		62E		Rotation	
330	20	Rock Drill		62E		Rotation	
330	21	Rock Drill		62E		Rotation	
330	22	Rock Drill		62E		Rotation	
330	23	Rock Drill		62E		Rotation	
330	24	Class V Material Storage and Handling		62E		Rotation	
330	25	Class V Material Storage and Handling		62E		Rotation	

330	26	Rock drill		62E		Rotation	
330	27	Rock drill		62E		Rotation	
330	28	Rock drill		62E		Rotation	
330	29	Rock drill		62E		Rotation	
330	30	Rock drill		62E		Rotation	
330	31	Rock drill		62E		Rotation	
Continuity Platoon							
340	01	Engineer Platoon SGT.	E7	62N	ARNG	Staff	17 Mar 03
340	02	Section SGT.	E6	62N	ARNG	Staff	17 Mar 03
340	03	Section SGT.	E6	62N	USA	Staff	17 Mar 03
340	04	Equipment NCO	E5	62E	ARNG	Staff	17 Mar 03
340	05	Equipment NCO	E5	1345	USMC	Staff	18 Mar 03
340	06	Equipment NCO	E5	62E	ARNG	Staff	17 Mar 03
340	07	Equipment NCO	E5	62F		Rotation	
340	08	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	09	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	10	Construction Equipment Operator	E4	62J	USAR	Staff	17 Mar 03
340	11	Heavy Equipment Operator	E4	62E	ARNG	Staff	17 Mar 03
340	12	Heavy Equipment Operator	E4	62E		Rotation	
340	13	Construction Equipment Operator	E4	62J	ARNG	Staff	17 Mar 03
340	14	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	15	Heavy Equipment Operator	E3	62E	ARNG	Staff	17 Mar 03
340	16	Heavy Equipment Operator	E3	62J	USAR	Staff	17 Mar 03
340	17	Heavy Equipment Operator	E3	62E		Rotation	
340	18	Utility Tractor Operator	E3	62J		Rotation	
340	19	Utility Tractor Operator	E3	62J		Rotation	
340	20	Utility Tractor Operator	E3	62J	ARNG	Staff	17 Mar 03
340	21	Utility Tractor Operator	E3	62F	ARNG	Staff	17 Mar 03
340	22	Combat Engineer/Rock Drill	E3	12B	USAR	Staff	17 Mar 03
340	23	Combat Engineer/Rock Drill	E3	EO	USN	Staff	8 Apr 02
Construction Platoon							
350	1	Company Commander					
350	2	Construction Officer					
350	3	First Sergeant					
350	4	Operations NCO					
350	5	Platoon Leader					
350	6	Platoon Leader					
350	7	Platoon Leader					

350	8	Platoon Sergeant					
350	9	Platoon Sergeant					
350	10	Platoon Sergeant					
350	11	Construction Section Sgt					
350	12	Construction Section Sgt					
350	13	Squad Leader					
350	14	Squad Leader					
350	15	Squad Leader					
350	16	Squad Leader					
350	17	Squad Leader					
350	18	Squad Leader					
350	19	Heavy Equipment Operator					
350	20	Heavy Equipment Operator					
350	21	Heavy Equipment Operator					
350	22	Heavy Equipment Operator					
350	23	Heavy Equipment Operator					
350	24	Heavy Equipment Operator					
350	25	Heavy Equipment Operator					
350	26	Light Equipment Operator					
350	27	Light Equipment Operator					
350	28	Light Equipment Operator					
350	29	Light Equipment Operator					
350	30	Light Equipment Operator					
350	31	Light Equipment Operator					
350	32	Light Equipment Operator					
350	33	Quarry Truck Operator					
350	34	Quarry Truck Operator					
350	35	Quarry Truck Operator					
350	36	Quarry Truck Operator					
350	37	Quarry Truck Operator					
350	38	Quarry Truck Operator					
350	39	Quarry Truck Operator					
350	40	Dump Truck Driver					
350	41	Dump Truck Driver					
350	42	Dump Truck Driver					
350	43	Dump Truck Driver					
350	44	Dump Truck Driver					
350	45	Dump Truck Driver					
350	46	Dump Truck Driver					
350	47	Dump Truck Driver					
350	48	Dump Truck Driver					
350	49	Dump Truck Driver					
350	50	Dump Truck Driver					
350	51	Dump Truck Driver					
350	52	Dump Truck Driver					
350	53	Dump Truck Driver					

350	54	Dump Truck Driver					
350	55	Platoon Member					
350	56	Platoon Member					
350	57	Platoon Member					
350	58	Platoon Member					
350	59	Platoon Member					
350	60	Platoon Member					
350	61	Platoon Member					
350	62	Platoon Member					
350	63	Platoon Member					
350	64	Platoon Member					
350	65	Platoon Member					
350	66	Platoon Member					
350	67	Platoon Member					
350	68	Platoon Member					
350	69	Platoon Member					
350	70	Platoon Member					
350	71	Platoon Member					
350	72	Platoon Member					

J-4 Organization

Para	Line	Position description	Rank	Suggested MOS	Service	Staff vs Rotation	Planned Start Dates
J4 Staff							
400	01	J-4 – Logistic Officer	O4	90A	ARNG	Staff	18 Feb 03
400	02	Assistant J4 Budget Officer	O3	45A	ARNG	Staff	17 Mar 03
400	03	LOG OPNS NCO	E7	92A	USA	Staff	10 Mar 03
400	04	Administrative Clerk	E5	71L		Rotation	
400	05	PB Officer	W4	920A0	ARNG	Staff	2 Oct 02
400	06	PBNCO	E6	92Y	USA	Staff	18 Mar 03
Fuels Section							
410	01	CL III ACCT NCO	E6	1391	USMC	Staff	10 Mar 03
410	02	CL III VEH OPER	E5		ARNG	Staff	17 Mar 03
410	03	CL III VEH OPER	E4		ARNG	Staff	17 Mar 03
410	04	Bulk Refueler	E4	3531		Rotation	
410	05	Bulk Refueler	E4	3531		Rotation	
410	06	Bulk Refueler	E4	3531		Rotation	
410	07	Bulk Refueler	E4	3531		Rotation	
410	08	Bulk Refueler	E4	3531		Rotation	
410	09	Bulk Refueler	E4	3531		Rotation	
410	10	Fueler				Rotation	
410	11	Fueler				Rotation	

Supply Section							
420	01	Supply SGT/NCOIC	E6	92Y	USA	Staff	18 Mar 03
420	02	CL II & IV ACCT NCO	E5	92Y	ARNG	Staff	2 Oct 02
420	03	CL II & IV ACCT SPEC	E5	92A	ARNG	Staff	17 Mar 03
420	04	ASST CLII&IV ACCT SPEC	E5	92A		Rotation	
420	05	Supply NCO	E5	92A		Rotation	
Maintenance Section							
Staff							
430	01	Maintenance Officer	O3	91B	ARNG	Staff	2 Oct 02
430	02	Unit Maint Tech	W2	915A0	ARNG	Staff	17 Mar 03
430	03	Engineer Repair Tech	E7	919A		Rotation	
Maintenance Support Team (MST)							
440	01	MST Chief (Tech Inspector)	E7	62B	USA	Staff	6 Jan 03
440	02	DS Engineer	E7	62B	ARNG	Staff	17 Mar 03
440	03	DS Engineer	E6	62B	ARNG	Staff	17 Mar 03
440	04	DS Wheel	E5	62W		Rotation	
440	05	DS Welder	E4	HT	USN	Staff	18 Mar 03
440	06	DS Engineer	E5	62B		Rotation	
440	07	Power Pro/Power Generation	E4	3E052	USAF	Staff	10 Mar 03
440	08	DS Wheel Repairer	E4	63W		Rotation	
440	09	DS Wheel Repairer	E3	63W		Rotation	
440	10	DS Wheel Repairer	E3	63W		Rotation	
440	11	DS Wheel Repairer	E3	63W		Rotation	
440	12	DS Wheel Repairer	E3	63W		Rotation	
440	13	Machinist	E5	44E		Rotation	
440	14	Tool Room Attendant	E4	92Y	ARNG	Staff	6 Jan 03
440	15	DS Engineer Equipment Repairer	E4	63W		Rotation	
440	16	DS Engineer Equipment Repairer	E4	63W		Rotation	
Motor Pool							
450	01	Motor SGT.	E7	63B	USA	Staff	6 Jan 03
450	02	SR Mechanic	E6	63B		Rotation	
450	03	SR Mechanic	E5	63B	ARNG	Staff	17 Mar03
450	04	Construction Equipment Repairer	E5	62B	ARNG	Staff	17 Mar03
450	05	Construction Equipment Repairer	E4	62B	ARNG	Staff	17 Mar03
450	06	Heavy Wheel Vehicle Mechanic	E5	63S		Rotation	
450	07	Heavy Wheel Vehicle	E4	63S		Rotation	

		Mechanic					
450	08	Heavy Wheel Vehicle Mechanic	E3	63S		Rotation	
450	09	Heavy Wheel Vehicle Mechanic	E3	63S		Rotation	
450	10	Wheel Vehicle Repairer	E3	63S		Rotation	
450	11	Power Generator Repairer	E4	52D		Rotation	
450	12	Power Generator Operator Repairer	E4	52D	ARNG	Staff	17 Mar03
450	13	Power Generator Operator Repairer	E4	52D		Rotation	
450	14	Construction Equipment Repairer	E4	62B	ARNG	Staff	17 Mar03
450	15	Construction Equipment Repairer	E4	62B		Rotation	
450	16	Construction Equipment Repairer	E4	62B		Rotation	
450	17	Light Wheel Repairer	E4	62B		Rotation	
450	18	Light Wheel Repairer	E4	62B		Rotation	
450	19	Light Wheel Repairer	E4	62B		Rotation	
450	20	Light Wheel Repairer	E5	62B		Rotation	
ULLS							
460	01	Repair Part Specialist	E5	92A	ARNG	Staff	2 Oct 02
460	02	Repair Part Specialist	E5	92A	ARNG	Staff	17 Mar03
460	03	Repair Part Specialist	E4	92A		Rotation	
STB Opening Support							
470	01	NCOIC				Rotation	
470	02	Mechanic				Rotation	
470	03	Mechanic				Rotation	
470	04	Mechanic				Rotation	
470	05	Mechanic				Rotation	
470	06	Mechanic				Rotation	
470	07	Mechanic				Rotation	

XO Organization

Para	Line	Position description	Rank	Suggested MOS	Service	Staff Vs Rotation	Planned Start Dates
Water Transportation Section							
500	01	Harbor Master	E8	BM/QM	USNR	Staff	1 Mar 03
500	02	Coxswain	E6	BM/QM	USN	Staff	1 Mar 03
500	03	Maintenance Chief	E6	BM/QM	USN	Staff	1 Mar 03
500	04	OIC – Platoon Leader	O2			Rotation	

500	05	Coxswain	E6	88K		Rotation	
500	06	Coxswain	E4	88K		Rotation	
500	07	Coxswain	E4	88K		Rotation	
500	08	Seaman	E4	88K		Rotation	
500	09	Seaman	E4	88K		Rotation	
500	10	Seaman	E3	88K		Rotation	
500	11	Marine Engineman	E4	88L		Rotation	
500	12	Marine Engineman	E6	88L		Rotation	
500	13	Marine Engineman	E4	88L		Rotation	
500	14	C2 Boat Driver	E4	BM/QM	USNR	Staff	1 Mar 03
500	15	C2 Boat Engineer	E4	EN	USNR	Staff	1 Mar 03
500	16	Maintenance Chief	E6	88L		Rotation	
500	17	Electrician Mate	E5	EN	USN	Staff	15 Mar 03
Medical Section							
104	01	Field Surgeon/Physician Asst.	O4	62B		Rotation	
104	02	Medical Operations NCO	E7	8404	USNR	Staff	10 Mar 03
104	03	Preventive Medicine NCO	E5	91S	ARNG	Staff	10 Mar 03
104	04	Aide/ Evac NCO	E5	91B	ARNG	Staff	10 Mar 03
104	05	Aide/ Evac NCO	E5	91B		Rotation	
104	06	Aide/ Evac NCO	E5	91B		Rotation	
104	07	Medical Specialist	E4	91B		Rotation	
104	08	Medical Specialist	E4	91B		Rotation	
104	09	Medical Specialist	E4	91B		Rotation	
104	10	Medical Specialist	E4	91B		Rotation	
Base Commandant Staff							
Staff							
600	01	Commandant	O3	O1A	ARNG	Staff	19 Mar 03
Communication Section							
640	01	Communications/ADP NCO	E6		ARNG	Staff	10 Mar 03
640	02	Communications SPEC	E5	31C		Rotation	
Base Camp/Maintenance Facility Maintenance Section							
650	01	Electrician	E4	3E0X1	USAF	Staff	10 Mar 03
650	02	Utilityman	E4	3E451	USAF	Staff	10 Mar 03
650	04	Carpenter	E4	51B		Rotation	
Water Section							
610	01	Water Treatment NCO	E7	3E471	USAF	Staff	10 Mar 03
610	02	Water Treatment Spec	E5	3E471	ANG	Staff	10 Mar 03
610	03	Water	E5	77W		Rotation	
610	04	Water	E4	77W		Rotation	

Food Services Section							
630	01	Food Service SGT	E7	92G	ARNG	Staff	3 Mar 03
630	02	First Cook	E6	3M031	USAF	Staff	10 Mar 03
630	03	Cook	E4	92G	ARNG	Staff	10 Mar 03
630	04	Cook	E4	92G		Rotation	
630	05	Cook	E4	92G		Rotation	
630	06	Cook	E4	3M031	ANG	Staff	10 Mar 03
630	07	Cook	E4	3381	USMCR	Staff	10 Mar 03
630	08	Cook	E4	92G	ARNG	Staff	10 Mar 03
630	09	Supply Specialist	E4	92Y	ARNG	Staff	10 Mar 03
630	10	Cook	E3	92G		Rotation	
Special Staff							
Safety							
107	01	Safety Officer	O2		USMC	Staff	10 Mar 03
107	02	Safety NCO	E6	51H	ARNG	Staff	17 Mar 03
107	03	Safety NCO	E6	51H		Rotation	
107	04	Safety NCO	E5	51H		Rotation	
Environmental							
105	01	Environmental/Safety - HAZMAT/HAZWOPR	E7	9954	USMC	Staff	18 Mar 03
105	02	Environmental NCO	E6	51T		Rotation	
Public Affairs							
106	01	Public Affairs	E6	3N051	ANG	Staff	1 Mar 03
Chaplain							
103	01	Chaplain	O4	56A		Rotation	
103	02	Chaplain Asst.	E5	71M		Rotation	
Armory Support							
700	01	ISB (ARMORY) NCOIC	E7	92Y	ARNG	Staff	2 Oct 02
700	02	Supply NCO	E5	92Y		Rotation	
700	03	Contracting Officer	E6	73D	USAF	Rotation	

CJTF/MONG LNO

Para	Line	Position description	RANK	Suggested MOS	Service		Staff Vs Rotation
900	01	Personnel Support	O2	41A	USAR	Staff	2 Oct 02
900	02	Operation Support	O5	21A/01A	USAR	Staff	2 Oct 02
900	03	Operation Support	O4	21A/01A	ARNG	Staff	2 Oct 02
900	04	Logistic Support	E7		ARNG	Staff	2 Oct 02
900	05	Financial Support	E6	73D	USAR	Staff	2 Oct 02

Tabs

A -- TDA - Duration Manpower by Phase

B -- TDA - Rotation Manpower by Phase

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

TAB A TO APPENDIX 1 TO ANNEX A TO CJTF ALASKAN ROAD OPORD 5250-03
TABLE OF DISTRIBUTION AND ALLOWANCE - DURATION STAFF MANPOWER BY PHASES

1. General. This appendix provides the CJFECC with policy and guidance on manning authorizations for operating in JOA.

a. "Staff" are positions filled by active and reserve service members assigned for the duration of the construction season. Included is the planned start date.

b. "Rotation" are positions filled by service members from rotation units.

2. The five military phases for FY03.

- | | | |
|--|----------------|----|
| a. Phase 1 - Stand Down Operations (22 Sep – 10 Jan 03): | Duration staff | 8 |
| b. Phase 2 - Winter Maintenance (11 Jan - 9 Mar 03): | Duration staff | 14 |
| c. Phase 3 - Mobilization Operations (10 Mar - 18 Apr 03). | Duration staff | 42 |
| d. Phase 4 - Training Operations (19 Apr - 8 Sep 03): | Duration staff | 90 |
| e. Phase 5 - Demobilization Operations (9 Sep-21 Sep 03): | Duration staff | 37 |

3. Phase 1 - Stand Down Operations – 21 September 02- 10 January 03

Para	Line	Position description	Rank	Suggested MOS	Service	Staff vs Rotation	Planned Start Dates
100	01	Commander	O6	21B	ARNG	Staff	1 Oct 02
101	01	J-1 – Personnel Officer	O3	41A	ARNG	Staff	1 Oct 02
400	05	PB Officer	O4		ARNG	Staff	1 Oct 02
420	02	Class II& III Account NCO	E5	92Y	ARNG	Staff	1 Oct 02
430	01	Maintenance Officer	O3	91B	ARNG	Staff	1 Oct 02
460	01	Repair Part Specialist	E5	92A	ARNG	Staff	1 Oct 02
700	01	ISB (ARMORY) NCOIC	E7	92Y	ARNG	Staff	1 Oct 02
800	01	MONG LNO	O3	21A	ARNG	Staff	1 Oct 02

4. Phase 2 - Winter Maintenance - 121 Jan - 9 Mar 03.

Para	Line	Position description	Rank	Suggested MOS	Service	Staff vs Rotation	Planned Start Dates
100	01	Commander	O6	21B	ARNG	Staff	1 Oct 02
101	01	J-1 – Personnel Officer	O3	41A	ARNG	Staff	1 Oct 02
300	01	J-3 – Operations Officer	O5	21B	ARNG	Staff	18 Feb 03
300	02	Assistant Operations Officer	O3	21B	ARNG	Staff	18 Feb 03
400	01	J-4 – Logistic Officer	O4	90A	ARNG	Staff	18 Feb 03
400	05	PB Officer	O4		ARNG	Staff	1 Oct 02
420	02	Class II& III Account NCO	E5	92Y	ARNG	Staff	1 Oct 02
430	01	Maintenance Officer	O3	91B	ARNG	Staff	1 Oct 02
440	01	MST Chief (Tech Inspector)	E7	62B	ARNG	Staff	1 Oct 02
440	14	Tool Room Attendant	E4	92Y	ARNG	Staff	6 Jan 03
450	01	Motor SGT.	E7	62B	USA	Staff	6 Jan 03
460	01	Repair Part Specialist	E5	92A	ARNG	Staff	1 Oct 01
700	01	ISB (ARMORY) NCOIC	E7	92Y	ARNG	Staff	1 Oct 01

5. Phase 3 - Mobilization Operations - 10 Mar - 18 Apr 03

Para	Line	Position description	Rank	Suggested MOS	Service	Staff vs Rotation	Planned Start Dates
100	01	Commander	O6	21B	ARNG	Staff	1 Oct 02
100	02	Executive Officer	O5	1302	USMCR	Staff	10 Mar 03
100	03	First Sergeant	E8	9999	USMCR	Staff	10 Mar 03
101	01	J-1 – Personnel Officer	O3	41A	ARNG	Staff	1 Oct 02
101	04	Legal Specialist/Mail Clerk	E4	71D	ARNG	Staff	17 Mar 03
101	05	PAC Supervisor	E6	71H/75H	ARNG	Staff	17 Mar 03
101	06	PSNCO	E5	71L	ARNG	Staff	17 Mar 03
104	02	Medical Operations NCO	E7	8404	USNR	Staff	10 Mar 03
104	03	Preventive Medicine NCO	E5	91S	ARNG	Staff	10 Mar 03
104	04	Aide/ Evac NCO	E5	91B	ARNG	Staff	10 Mar 03
105	01	Environmental/Safety - HAZMAT/HAZWOPR	E7	9954	USMC	Staff	18 Mar 03
106	01	Public Affairs	E6	3N051	ANG	Staff	1 Mar 03
107	01	Safety Officer	CW2	21B	ARNG	Staff	10 Mar 03
107	02	Safety NCO	E6	9956	USMC	Staff	10 Mar 03
300	01	J-3 – Operations Officer	O5	21B	ARNG	Staff	18 Feb 03
300	02	Assistant Operations Officer	O3	21B	ARNG	Staff	18 Feb 03
300	03	Training Officer	O3	21B	ARNG	Staff	17 Mar 03
300	04	Engineer Staff Officer	O3	1302	USMC	Staff	18 Mar 03
300	06	Operations NCO	E8	51Z	ARNG	Staff	17 Mar 03
300	07	ASST Operations NCO	E4	71L	ARNG	Staff	17 Mar 03
320	01	Construction Surveyor NCO	E6	EA	USN	Staff	18 Mar 03
320	02	Construction Surveyor	E5	EA	USN	Staff	18 Mar 03

320	03	Construction Surveyor	E5	1361	USMC	Staff	18 Mar 03
320	04	Construction Surveyor	E5	1361	USMC	Staff	18 Mar 03
340	01	Engineer Platoon SGT.	E7	62N	ARNG	Staff	17 Mar 03
340	02	Section SGT.	E6	62N	ARNG	Staff	17 Mar 03
340	03	Section SGT.	E6	62N	USA	Staff	17 Mar 03
340	04	Equipment NCO	E5	62E	ARNG	Staff	17 Mar 03
340	05	Equipment NCO	E5	1345	USMC	Staff	18 Mar 03
340	06	Equipment NCO	E5	62E	ARNG	Staff	17 Mar 03
340	08	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	09	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	10	Construction Equipment Operator	E4	EO	USNR	Staff	17 Mar 03
340	11	Heavy Equipment Operator	E4	62E	ARNG	Staff	17 Mar 03
340	13	Construction Equipment Operator	E4	62J	ARNG	Staff	17 Mar 03
340	14	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	15	Heavy Equipment Operator	E3	62E	ARNG	Staff	17 Mar 03
340	16	Heavy Equipment Operator	E3	EO	USNR	Staff	17 Mar 03
340	20	Utility Tractor Operator	E3	62J	ARNG	Staff	17 Mar 03
340	21	Utility Tractor Operator	E3	62F	ARNG	Staff	17 Mar 03
340	22	Combat Engineer/Rock Drill	E3	EO	USNR	Staff	17 Mar 03
340	23	Combat Engineer/Rock Drill	E3	EO	USN	Staff	18 Mar 03
400	01	J-4 – Logistic Officer	O4	90A	ARNG	Staff	18 Feb 03
400	02	Assistant J4 Budget Officer	O3	45A	ARNG	Staff	17 Mar 03
400	03	LOG OPNS NCO	E7	92A	USA	Staff	10 Mar 03
400	05	PB Officer	O4		ARNG	Staff	1 Oct 02
400	06	PBNCO	E6	92Y	USA	Staff	18 Mar 03
410	01	CL III ACCT NCO	E6	1391	USMC	Staff	10 Mar 03
410	02	CL III VEH OPER	E5		ARNG	Staff	17 Mar 03
410	03	CL III VEH OPER	E4		ARNG	Staff	17 Mar 03
420	01	Supply SGT/NCOIC	E6	92Y	USA	Staff	18 Mar 03
420	02	Class II& III Account NCO	E5	92Y	ARNG	Staff	1 Oct 02
420	02	CL II & IV ACCT NCO	E5	92Y	ARNG	Staff	17 Mar 03
430	01	Maintenance Officer	O3	91B	ARNG	Staff	1 Oct 02
430	02	Unit Maint Tech	W2	915A0	ARNG	Staff	17 Mar 03
440	01	MST Chief (Tech Inspector)	E7	62B	ARNG	Staff	1 Oct 02
440	02	DS Engineer	E7	62B	ARNG	Staff	17 Mar 03
440	03	DS Engineer	E6	62B	ARNG	Staff	17 Mar 03
440	05	DS Welder	E4	HT	USN	Staff	18 Mar 03
440	07	Power Pro/Power Generation	E4	3E052	USAF	Staff	10 Mar 03
440	14	Tool Room Attendant	E4	92Y	ARNG	Staff	6 Jan 03
450	01	Motor SGT.	E7	62B	USA	Staff	6 Jan 03
450	03	SR Mechanic	E5	63B	ARNG	Staff	17 Mar 03

450	04	Construction Equipment Repairer	E5	62B	ARNG	Staff	17 Mar 03
450	05	Construction Equipment Repairer	E4	62B	ARNG	Staff	17 Mar 03
450	12	Power Generator Operator Repairer	E4	52D	ARNG	Staff	17 Mar 03
450	14	Construction Equipment Repairer	E4	CM	USNR	Staff	17 Mar 03
460	01	Repair Part Specialist	E5	92A	ARNG	Staff	1 Oct 01
460	02	Repair Part Specialist	E5	92A	ARNG	Staff	8 Apr 02
500	01	Harbor Master	E8	BM/QM	USN	Staff	8 Mar 03
500	02	Coxswain	E6	BM/QM	USN	Staff	8 Mar 03
500	03	Maintenance Chief	E6	BM/QM	USN	Staff	8 Mar 03
500	14	C2 Boat Driver	E4	BM/QM	USNR	Staff	8 Mar 03
500	15	C2 Boat Engineer	E4	EN	USNR	Staff	8 Mar 03
500	17	Electrician Mate	E5	EN	USN	Staff	8 Mar 03
600	01	Commandant	O3	O1A	ARNG	Staff	19 Mar 03
610	01	Water Treatment NCO	E7	3E471	USAF	Staff	10 Mar 03
610	02	Water Treatment Spec	E5	3E471	ANG	Staff	10 Mar 03
630	01	Food Service SGT	E7	92G	ARNG	Staff	3 Mar 03
630	02	First Cook	E6	3M031	USAF	Staff	10 Mar 03
630	03	Cook	E4	92G	ARNG	Staff	10 Mar 03
630	06	Cook	E4	3M031	ANG	Staff	10 Mar 03
630	07	Cook	E4	3381	USMCR	Staff	10 Mar 03
630	08	Cook	E4	3381	USMCR	Staff	10 Mar 03
630	09	Supply Specialist	E4	92Y	ARNG	Staff	10 Mar 03
640	01	Communications/ADP NCO	E6		ARNG	Staff	10 Mar 03
650	01	Electrician	E4	3C071	USAF	Staff	10 Mar 03
650	02	Utility Man	E4	3E351	USAF	Staff	10 Mar 03
700	01	ISB (ARMORY) NCOIC	E7	92Y	ARNG	Staff	1 Oct 01

6. Phase 4 - Training Operations 19 Apr - 8 Sep 03:

Para	Line	Position description	Rank	Suggested MOS	Service	Staff vs Rotation	Planned Start Dates
100	01	Commander	O6	21B	ARNG	Staff	1 Oct 02
100	02	Executive Officer	O5	1302	USMCR	Staff	10 Mar 03
100	03	First Sergeant	E8	9999	USMCR	Staff	10 Mar 03
101	01	J-1 – Personnel Officer	O3	41A	ARNG	Staff	1 Oct 02
101	04	Legal Specialist/Mail Clerk	E4	71D	ARNG	Staff	17 Mar 03
101	05	PAC Supervisor	E6	71H/75H	ARNG	Staff	17 Mar 03
101	06	PSNCO	E5	71L	ARNG	Staff	17 Mar 03
104	02	Medical Operations NCO	E7	8404	USNR	Staff	10 Mar 03

104	03	Preventive Medicine NCO	E5	91S	ARNG	Staff	10 Mar 03
104	04	Aide/ Evac NCO	E5	91B	ARNG	Staff	10 Mar 03
105	01	Environmental/Safety - HAZMAT/HAZWOPR	E7	9954	USMC	Staff	18 Mar 03
106	01	Public Affairs	E6	3N051	ANG	Staff	1 Mar 03
107	01	Safety Officer	CW2	21B	ARNG	Staff	10 Mar 03
107	02	Safety NCO	E6	9956	USMC	Staff	10 Mar 03
300	01	J-3 – Operations Officer	O5	21B	ARNG	Staff	18 Feb 03
300	02	Assistant Operations Officer	O3	21B	ARNG	Staff	18 Feb 03
300	03	Training Officer	O3	21B	ARNG	Staff	17 Mar 03
300	04	Engineer Staff Officer	O3	1302	USMC	Staff	18 Mar 03
300	06	Operations NCO	E8	51Z	ARNG	Staff	17 Mar 03
300	07	ASST Operations NCO	E4	71L	ARNG	Staff	17 Mar 03
320	01	Construction Surveyor NCO	E6	EA	USN	Staff	18 Mar 03
320	02	Construction Surveyor	E5	EA	USN	Staff	18 Mar 03
320	03	Construction Surveyor	E5	1361	USMC	Staff	18 Mar 03
320	04	Construction Surveyor	E5	1361	USMC	Staff	18 Mar 03
340	01	Engineer Platoon SGT.	E7	62N	ARNG	Staff	17 Mar 03
340	02	Section SGT.	E6	62N	ARNG	Staff	17 Mar 03
340	03	Section SGT.	E6	62N	USA	Staff	17 Mar 03
340	04	Equipment NCO	E5	62E	ARNG	Staff	17 Mar 03
340	05	Equipment NCO	E5	1345	USMC	Staff	18 Mar 03
340	06	Equipment NCO	E5	62E	ARNG	Staff	17 Mar 03
340	08	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	09	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	10	Construction Equipment Operator	E4	EO	USNR	Staff	17 Mar 03
340	11	Heavy Equipment Operator	E4	62E	ARNG	Staff	17 Mar 03
340	13	Construction Equipment Operator	E4	62J	ARNG	Staff	17 Mar 03
340	14	Construction Equipment Operator	E4	1345	USMC	Staff	18 Mar 03
340	15	Heavy Equipment Operator	E3	62E	ARNG	Staff	17 Mar 03
340	16	Heavy Equipment Operator	E3	EO	USNR	Staff	17 Mar 03
340	20	Utility Tractor Operator	E3	62J	ARNG	Staff	17 Mar 03
340	21	Utility Tractor Operator	E3	62F	ARNG	Staff	17 Mar 03
340	22	Combat Engineer/Rock Drill	E3	EO	USNR	Staff	17 Mar 03
340	23	Combat Engineer/Rock Drill	E3	EO	USN	Staff	18 Mar 03
400	01	J-4 – Logistic Officer	O4	90A	ARNG	Staff	18 Feb 03
400	02	Assistant J4 Budget Officer	O3	45A	ARNG	Staff	17 Mar 03
400	03	LOG OPNS NCO	E7	92A	USA	Staff	10 Mar 03
400	05	PB Officer	O4		ARNG	Staff	1 Oct 02
400	06	PBNCO	E6	92Y	USA	Staff	18 Mar 03
410	01	CL III ACCT NCO	E6	1391	USMC	Staff	10 Mar 03

410	02	CL III VEH OPER	E5		ARNG	Staff	17 Mar 03
410	03	CL III VEH OPER	E4		ARNG	Staff	17 Mar 03
420	01	Supply SGT/NCOIC	E6	92Y	USA	Staff	18 Mar 03
420	02	Class II& III Account NCO	E5	92Y	ARNG	Staff	1 Oct 02
430	01	Maintenance Officer	O3	91B	ARNG	Staff	1 Oct 02
430	02	Unit Maint Tech	W2	915A0	ARNG	Staff	17 Mar 03
440	01	MST Chief (Tech Inspector)	E7	62B	ARNG	Staff	1 Oct 02
440	02	DS Engineer	E7	62B	ARNG	Staff	17 Mar 03
440	03	DS Engineer	E6	62B	ARNG	Staff	17 Mar 03
440	05	DS Welder	E4	HT	USN	Staff	18 Mar 03
440	07	Power Pro/Power Generation	E4	3E052	USAF	Staff	10 Mar 03
440	14	Tool Room Attendant	E4	92Y	ARNG	Staff	6 Jan 03
450	01	Motor SGT.	E7	62B	USA	Staff	6 Jan 03
450	03	SR Mechanic	E5	63B	ARNG	Staff	17 Mar 03
450	04	Construction Equipment Repairer	E5	62B	ARNG	Staff	17 Mar 03
450	05	Construction Equipment Repairer	E4	62B	ARNG	Staff	17 Mar 03
450	12	Power Generator Operator Repairer	E4	52D	ARNG	Staff	17 Mar 03
450	14	Construction Equipment Repairer	E4	CM	USNR	Staff	17 Mar 03
460	01	Repair Part Specialist	E5	92A	ARNG	Staff	1 Oct 02
460	02	Repair Part Specialist	E5	92A	ARNG	Staff	8 Apr 02
500	01	Harbor Master	E8	BM/QM	USN	Staff	8 Mar 03
500	02	Coxswain	E6	BM/QM	USN	Staff	8 Mar 03
500	03	Maintenance Chief	E6	BM/QM	USN	Staff	8 Mar 03
500	14	C2 Boat Driver	E4	BM/QM	USNR	Staff	8 Mar 03
500	15	C2 Boat Engineer	E4	EN	USNR	Staff	8 Mar 03
500	17	Electrician Mate	E5	EN	USN	Staff	8 Mar 03
600	01	Commandant	O3	O1A	ARNG	Staff	19 Mar 03
610	01	Water Treatment NCO	E7	3E471	USAF	Staff	10 Mar 03
610	02	Water Treatment Spec	E5	3E471	ANG	Staff	10 Mar 03
630	01	Food Service SGT	E7	92G	ARNG	Staff	3 Mar 03
630	02	First Cook	E6	3M031	USAF	Staff	10 Mar 03
630	03	Cook	E4	92G	ARNG	Staff	10 Mar 03
630	06	Cook	E4	3M031	ANG	Staff	10 Mar 03
630	07	Cook	E4	3381	USMCR	Staff	10 Mar 03
630	08	Cook	E4	3381	USMCR	Staff	10 Mar 03
630	09	Supply Specialist	E4	92Y	ARNG	Staff	10 Mar 03
640	01	Communications/ADP NCO	E6		ARNG	Staff	10 Mar 03
650	01	Electrician	E4	3C071	USAF	Staff	10 Mar 03
650	02	Utility Man	E4	3E351	USAF	Staff	10 Mar 03
700	01	ISB (ARMORY) NCOIC	E7	92Y	ARNG	Staff	1 Oct 01

7. Phase 5 - Demobilization Operations - 9 Sep-21 Sep 03

Para	Line	Position description	Rank	Suggested MOS	Service	Staff vs Rotation	Planned Start Dates
100	01	Commander	O6	21B	ARNG	Staff	1 Oct 02
100	02	Executive Officer	O5	1302	USMCR	Staff	10 Mar 03
100	03	First Sergeant	E8	9999	USMCR	Staff	10 Mar 03
101	01	J-1 – Personnel Officer	O3	41A	ARNG	Staff	1 Oct 02
101	04	Legal Specialist/Mail Clerk	E4	71D	ARNG	Staff	17 Mar 03
101	05	PAC Supervisor	E6	71H/75H	ARNG	Staff	18 Feb 03
104	02	Medical Operations NCO	E7	8404	USNR	Staff	10 Mar 03
104	04	Aide/ Evac NCO	E5	91B	ARNG	Staff	10 Mar 03
105	01	Environmental/Safety - HAZMAT/HAZWOPR	E7	9954	USMC	Staff	18-Mar 03
107	01	Safety Officer	CW2	21B	ARNG	Staff	10 Mar 03
300	01	J-3 – Operations Officer	O5	21B	ARNG	Staff	18 Feb 03
300	03	Training Officer	O3	21B	ARNG	Staff	18 Feb 03
300	06	Operations NCO	E8	51Z	ARNG	Staff	17 Mar 03
320	01	Construction Surveyor NCO	E6	EA	USN	Staff	18 Mar 03
340	01	Engineer Platoon SGT.	E7	62N	ARNG	Staff	17 Mar 03
340	03	Section SGT.	E6	62N	USA	Staff	17 Mar 03
340	10	Construction Equipment Operator	E4	EO	USNR	Staff	17 Mar 03
340	15	Heavy Equipment Operator	E3	62E	ARNG	Staff	17 Mar 03
400	01	J-4 – Logistic Officer	O4	90A	ARNG	Staff	18 Feb 03
400	02	Assistant J4 Budget Officer	O3	45A	ARNG	Staff	17 Mar 03
400	05	PB Officer	W4	920A0	ARNG	Staff	1 Oct 02
410	01	CL III ACCT NCO	E6	1391	USMC	Staff	10 Mar 03
410	03	CL III VEH OPER	E4		ARNG	Staff	17 Mar 03
420	01	Supply SGT/NCOIC	E6	92Y	USA	Staff	17 Mar 03
420	02	Class II& III Account NCO	E5	92Y	ARNG	Staff	1 Oct 02
430	01	Maintenance Officer	O3	91B	ARNG	Staff	1 Oct 02
440	01	MST Chief (Tech Inspector)	E7	62B	USA	Staff	17 Mar 03
440	05	DS Welder	E4	HT	USN	Staff	18 Mar 03
440	14	Tool Room Attendant	E4	92Y	ARNG	Staff	6 Jan 03
450	01	Motor SGT.	E7	63B	USA	Staff	6 Jan 03
450	04	Construction Equipment Repairer	E5	62B	ARNG	Staff	17 Mar 03
450	05	Construction Equipment Repairer	E4	62B	ARNG	Staff	17 Mar 03

460	01	Repair Part Specialist	E5	92A	ARNG	Staff	1 Oct 02
500	14	C2 Boat Driver	E4	BM/QM	USNR	Staff	8 Mar 03
610	01	Water Treatment NCO	E7	3E471	USAF	Staff	10 Mar 03
630	01	Food Service SGT	E7	92G	ARNG	Staff	3 Mar 03
630	02	First Cook	E6	3M031	USAF	Staff	10 Mar 03
630	03	Cook	E4	92G	ARNG	Staff	10 Mar 03
630	09	Supply Specialist	E4	92Y	ARNG	Staff	10 Mar 03
640	01	Communications/ADP NCO	E6		ARNG	Staff	10 Mar 03
700	01	ISB (ARMORY) NCOIC	E7	92Y	ARNG	Staff	1 Oct 02

HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

TAB B TO APPENDIX 1 TO ANNEX A TO CJTF ALASKAN ROAD OPORD 5250-03
TABLE OF DISTRIBUTION AND ALLOWANCE - ROTATION MANPOWER BY PHASES

1. General. This Tab provides the CJFECC with policy and guidance on rotation staffing authorizations by phase. Each position has a planned initial deployment date and primary source.

2. The five military phases for FY03.

- | | | |
|--|------------------|-----|
| a. Phase 1 - Stand Down Operations (22 Sep – 10 Jan 03): | Rotation Manning | 0 |
| b. Phase 2 - Winter Maintenance (11 Jan - 9 Mar 03): | Rotation Manning | 15 |
| c. Phase 3 - Mobilization Operations (10 Mar - 13 Apr 03). | Rotation Manning | 66 |
| d. Phase 4 - Training Operations (19 Apr - 8 Sep 03): | Rotation Manning | 194 |
| e. Phase 5 - Demobilization Operations (9 Sep-21 Sep 03): | Rotation Manning | 0 |

3. Phase 1 - Stand Down Operations - 22 September 01 - 11 January 02.

None

4. Phase 2 - Winter Maintenance - 12 Jan - 9 Mar 02. 15

Para	Line	Position description	Rank	Suggested MOS	Initial Deploy. Date	Source
104	05	Aide/ Evac NCO	E5	91B	11 Jan	USMCR Winter Maint.
440	04	DS Wheel	E5	62W	11 Jan	USMCR Winter Maint.
440	06	DS Engineer	E5	62B	11 Jan	USMCR Winter Maint.
440	08	DS Wheel Repairer	E4	63W	11 Jan	USMCR Winter Maint.
440	09	DS Wheel Repairer	E3	63W	11 Jan	USMCR Winter Maint.
440	10	DS Wheel Repairer	E3	63W	11 Jan	USMCR Winter Maint.
440	11	DS Wheel Repairer	E3	63W	11 Jan	USMCR Winter Maint.
440	12	DS Wheel Repairer	E3	63W	11 Jan	USMCR Winter Maint.
440	13	Machinist	E5	44E	11 Jan	USMCR Winter Maint.
450	02	SR Mechanic	E6	63B	11 Jan	USMCR Winter Maint.
450	11	Power Generator Repairer	E4	52D	11 Jan	USMCR Winter Maint.
450	15	Construction Equipment Repairer	E4	CM	11 Jan	USMCR Winter Maint.

450	16	Construction Equipment Repairer	E4	62B	11 Jan	USMCR Winter Maint.
450	17	Light Wheel Repairer	E4	62B	11 Jan	USMCR Winter Maint.
450	18	Light Wheel Repairer	E4	62B	11 Jan	USMCR Winter Maint.

5. Phase 3 - Mobilization Operations - 10 Mar - 20 Apr 03

66

Para	Line	Position description	Rank	Suggested MOS	Initial Deploy. Date	Source
103	01	Chaplain	O4	56A	5 Apr	DISCOM
104	05	Aide/ Evac NCO	E5	91B	8 Mar	Medical
330	01	Rock Drill		62E	22 Mar	Rock Drillers
330	02	Rock Drill		62E	22 Mar	Rock Drillers
330	03	Rock Drill		62E	22 Mar	Rock Drillers
330	04	Rock Drill		62E	22 Mar	Rock Drillers
330	05	Rock Drill		62E	22 Mar	Rock Drillers
330	06	Rock Drill		62E	22 Mar	Rock Drillers
330	07	Rock Drill		62E	22 Mar	Rock Drillers
330	08	Rock Drill		62E	22 Mar	Rock Drillers
330	09	Rock Drill		62E	22 Mar	Rock Drillers
330	10	Rock Drill		62E	22 Mar	Rock Drillers
330	11	Rock Drill		62E	22 Mar	Rock Drillers
330	12	Rock Drill		62E	22 Mar	Rock Drillers
330	13	Rock Drill		62E	22 Mar	Rock Drillers
330	14	Rock Drill		62E	22 Mar	Rock Drillers
330	15	Rock Drill		62E	22 Mar	Rock Drillers
330	16	Rock Drill		62E	22 Mar	Rock Drillers
330	17	Rock Drill		62E	22 Mar	Rock Drillers
330	18	Rock Drill		62E	22 Mar	Rock Drillers
330	19	Rock Drill		62E	22 Mar	Rock Drillers
330	20	Rock Drill		62E	22 Mar	Rock Drillers
330	21	Rock Drill		62E	22 Mar	Rock Drillers
330	22	Rock Drill		62E	22 Mar	Rock Drillers
330	23	Rock Drill		62E	22 Mar	Rock Drillers
330	24	Class V Material Storage and Handling		62E	22 Mar	Rock Drillers
330	25	Class V Material Storage and Handling		62E	22 Mar	Rock Drillers
330	26	Rock Drill		62E	22 Mar	Rock Drillers
330	27	Rock Drill		62E	22 Mar	Rock Drillers
410	04	Bulk Refueler	E4	3531	8 Mar	USMCR
410	05	Bulk Refueler	E4	3531	8 Mar	USMCR

410	06	Bulk Refueler	E4	3531	8 Mar	USMCR
410	07	Bulk Refueler	E4	3531	8 Mar	USMCR
410	08	Bulk Refueler	E4	3531	8 Mar	USMCR
410	09	Bulk Refueler	E4	3531	8 Mar	USMCR
440	04	DS Wheel	E5	62W	11 Jan	USMCR Winter Maint.
440	06	DS Engineer	E5	62B	11 Jan	USMCR Winter Maint.
440	08	DS Wheel Repairer	E4	63W	11 Jan	USMCR Winter Maint.
440	09	DS Wheel Repairer	E3	63W	11 Jan	USMCR Winter Maint.
440	10	DS Wheel Repairer	E3	63W	11 Jan	USMCR Winter Maint.
440	11	DS Wheel Repairer	E3	63W	11 Jan	USMCR Winter Maint.
440	12	DS Wheel Repairer	E3	63W	11 Jan	USMCR Winter Maint.
440	13	Machinist	E5	44E	11 Jan	USMCR Winter Maint.
450	02	SR Mechanic	E6	63B	11 Jan	USMCR Winter Maint.
450	11	Power Generator Repairer	E4	52D	11 Jan	USMCR Winter Maint.
450	15	Construction Equipment Repairer	E4	CM	11 Jan	USMCR Winter Maint.
450	16	Construction Equipment Repairer	E4	62B	11 Jan	USMCR Winter Maint.
470	01	NCOIC			8 Mar	STB Opening Support
470	02	Mechanic			8 Mar	STB Opening Support
470	03	Mechanic			8 Mar	STB Opening Support
470	04	Mechanic			8 Mar	STB Opening Support
470	05	Mechanic			8 Mar	STB Opening Support
470	06	Mechanic			8 Mar	STB Opening Support
470	07	Mechanic			8 Mar	STB Opening Support
500	04	OIC	O2		8 Mar	LCM-8 Units
500	05	Coxswain	E6	88K	8 Mar	LCM-8 Units
500	06	Coxswain	E6	88K	8 Mar	LCM-8 Units
500	07	Coxswain	E6	88K	8 Mar	LCM-8 Units
500	08	Seaman	E4	88K	8 Mar	LCM-8 Units
500	09	Seaman	E4	88K	8 Mar	LCM-8 Units
500	10	Seaman	E4	88K	8 Mar	LCM-8 Units
500	11	Marine Engineman	E4	88L	8 Mar	LCM-8 Units
500	12	Marine Engineman	E4	88L	8 Mar	LCM-8 Units
500	13	Marine Engineman	E4	88L	8 Mar	LCM-8 Units
500	16	Maintenance Chief	E6	88L	8 Mar	LCM-8 Units
610	03	Water	E5	77W	8 Mar	ROWPU
610	04	Water	E4	77W	8 Mar	ROWPU

6. Phase 4 - Training Operations 19 Apr - 8 Sep 03: 194

Para	Line	Position description	Rank	Suggested MOS	Initial Deploy. Date	Source
101	02	Personnel Administrative NCO	E7	71L	19 Apr	Construction
101	03	Administrative Clerk	E4	71L	19 Apr	Construction
103	01	Chaplain	O4	56A	5 Apr	DISCOM
103	02	Chaplain Asst.	E5	71M	19 Apr	Construction
104	01	Field Surgeon/Physician Asst.	O4	62B	19 Apr	Medical
104	05	Aide/ Evac NCO	E5	91B	19 Apr	Medical
104	06	Aide/ Evac NCO	E5	91B	19 Apr	Medical
104	07	Medical Specialist	E4	91B	19 Apr	Medical
104	08	Medical Specialist	E4	91B	19 Apr	Medical
104	09	Medical Specialist	E4	91B	19 Apr	Construction
104	10	Medical Specialist	E4	91B	19 Apr	Construction
105	02	Environmental NCO	E6	51T	19 Apr	Construction
107	03	Safety NCO	E6	51H	19 Apr	Construction
107	04	Safety NCO	E5	51H	19 Apr	Construction
300	05	Engineer Staff Officer	O3	21B	19 Apr	Construction
300	08	Admin Clerk	E4	71L	19 Apr	Construction
310	01	Quarry Foreman	E6	62G		
310	02	Assistant Quarry Foreman	E6	62G		
310	03	Quarry Mach OP Blast	E5	62G		
310	04	EXPL ORD DEMO SPEC	E5	55D		
310	05	Quarry Machine Operator	E4	62G		
310	06	Quarry Machine Operator	E3	62G		
310	07	Quarry Machine Operator	E3	62G		
310	08	Quarry Machine Operator	E3	62G		
310	09	Quarry Machine Operator	E3	62G		
310	10	Engineer Equip Mechanic	E5	62B		
320	05	Surveyor	E5	51T	19 Apr	Construction
320	06	Surveyor	E5	51T	19 Apr	Construction

320	07	Surveyor	E5	51T	19 Apr	Construction
330	01	Rock Drill		62E	22 Mar	Rock Drillers
330	02	Rock Drill		62E	22 Mar	Rock Drillers
330	03	Rock Drill		62E	22 Mar	Rock Drillers
330	04	Rock Drill		62E	22 Mar	Rock Drillers
330	05	Rock Drill		62E	22 Mar	Rock Drillers
330	06	Rock Drill		62E	22 Mar	Rock Drillers
330	07	Rock Drill		62E	22 Mar	Rock Drillers
330	08	Rock Drill		62E	22 Mar	Rock Drillers
330	09	Rock Drill		62E	22 Mar	Rock Drillers
330	10	Rock Drill		62E	22 Mar	Rock Drillers
330	11	Rock Drill		62E	22 Mar	Rock Drillers
330	12	Rock Drill		62E	22 Mar	Rock Drillers
330	13	Rock Drill		62E	22 Mar	Rock Drillers
330	14	Rock Drill		62E	22 Mar	Rock Drillers
330	15	Rock Drill		62E	22 Mar	Rock Drillers
330	16	Rock Drill		62E	22 Mar	Rock Drillers
330	17	Rock Drill		62E	22 Mar	Rock Drillers
330	18	Rock Drill		62E	22 Mar	Rock Drillers
330	19	Rock Drill		62E	22 Mar	Rock Drillers
330	20	Rock Drill		62E	22 Mar	Rock Drillers
330	21	Rock Drill		62E	22 Mar	Rock Drillers
330	22	Rock Drill		62E	22 Mar	Rock Drillers
330	23	Rock Drill		62E	22 Mar	Rock Drillers
330	24	Class V Material Storage and Handling		62E	22 Mar	Rock Drillers
330	25	Class V Material Storage and Handling		62E	22 Mar	Rock Drillers
330	26	Rock drill		62E	22 Mar	Rock Drillers
330	27	Rock drill		62E	22 Mar	Rock Drillers
330	28	Rock drill		62E	19 Apr	Construction
330	29	Rock drill		62E	19 Apr	Construction
330	30	Rock drill		62E	19 Apr	Construction
330	31	Rock drill		62E	19 Apr	Construction
340	07	Equipment NCO	E5	62F	19 Apr	Construction
340	12	Heavy Equipment Operator	E4	62E	19 Apr	Construction
340	17	Heavy Equipment Operator	E3	62E	19 Apr	Construction
340	18	Utility Tractor Operator	E3	62J	19 Apr	Construction
340	19	Utility Tractor Operator	E3	62J	19 Apr	Construction
350	1	Company Commander			19 Apr	Construction

350	2	Construction Officer			19 Apr	Construction
350	3	First Sergeant			19 Apr	Construction
350	4	Operations NCO			19 Apr	Construction
350	5	Platoon Leader			19 Apr	Construction
350	6	Platoon Leader			19 Apr	Construction
350	7	Platoon Leader			19 Apr	Construction
350	8	Platoon Sergeant			19 Apr	Construction
350	9	Platoon Sergeant			19 Apr	Construction
350	10	Platoon Sergeant			19 Apr	Construction
350	11	Construction Section Sgt			19 Apr	Construction
350	12	Construction Section Sgt			19 Apr	Construction
350	13	Squad Leader			19 Apr	Construction
350	14	Squad Leader			19 Apr	Construction
350	15	Squad Leader			19 Apr	Construction
350	16	Squad Leader			19 Apr	Construction
350	17	Squad Leader			19 Apr	Construction
350	18	Squad Leader			19 Apr	Construction
350	19	Heavy Equipment Operator			19 Apr	Construction
350	20	Heavy Equipment Operator			19 Apr	Construction
350	21	Heavy Equipment Operator			19 Apr	Construction
350	22	Heavy Equipment Operator			19 Apr	Construction
350	23	Heavy Equipment Operator			19 Apr	Construction
350	24	Heavy Equipment Operator			19 Apr	Construction
350	25	Heavy Equipment Operator			19 Apr	Construction
350	26	Light Equipment Operator			19 Apr	Construction
350	27	Light Equipment Operator			19 Apr	Construction
350	28	Light Equipment Operator			19 Apr	Construction
350	29	Light Equipment Operator			19 Apr	Construction
350	30	Light Equipment Operator			19 Apr	Construction
350	31	Light Equipment Operator			19 Apr	Construction

350	32	Light Equipment Operator			19 Apr	Construction
350	33	Quarry Truck Operator			19 Apr	Construction
350	34	Quarry Truck Operator			19 Apr	Construction
350	35	Quarry Truck Operator			19 Apr	Construction
350	36	Quarry Truck Operator			19 Apr	Construction
350	37	Quarry Truck Operator			19 Apr	Construction
350	38	Quarry Truck Operator			19 Apr	Construction
350	39	Quarry Truck Operator			19 Apr	Construction
350	40	Dump Truck Driver			19 Apr	Construction
350	41	Dump Truck Driver			19 Apr	Construction
350	42	Dump Truck Driver			19 Apr	Construction
350	43	Dump Truck Driver			19 Apr	Construction
350	44	Dump Truck Driver			19 Apr	Construction
350	45	Dump Truck Driver			19 Apr	Construction
350	46	Dump Truck Driver			19 Apr	Construction
350	47	Dump Truck Driver			19 Apr	Construction
350	48	Dump Truck Driver			19 Apr	Construction
350	49	Dump Truck Driver			19 Apr	Construction
350	50	Dump Truck Driver			19 Apr	Construction
350	51	Dump Truck Driver			19 Apr	Construction
350	52	Dump Truck Driver			19 Apr	Construction
350	53	Dump Truck Driver			19 Apr	Construction
350	54	Dump Truck Driver			19 Apr	Construction
350	55	Platoon Member			19 Apr	Construction
350	56	Platoon Member			19 Apr	Construction
350	57	Platoon Member			19 Apr	Construction
350	58	Platoon Member			19 Apr	Construction
350	59	Platoon Member			19 Apr	Construction
350	60	Platoon Member			19 Apr	Construction
350	61	Platoon Member			19 Apr	Construction
350	62	Platoon Member			19 Apr	Construction
350	63	Platoon Member			19 Apr	Construction
350	64	Platoon Member			19 Apr	Construction
350	65	Platoon Member			19 Apr	Construction
350	66	Platoon Member			19 Apr	Construction
350	67	Platoon Member			19 Apr	Construction
350	68	Platoon Member			19 Apr	Construction
350	69	Platoon Member			19 Apr	Construction
350	70	Platoon Member			19 Apr	Construction
350	71	Platoon Member			19 Apr	Construction
350	72	Platoon Member			19 Apr	Construction

400	04	Administrative Clerk	E5	71L	19 Apr	Construction
410	04	Bulk Refueler	E4	3531	8 Mar	USMCR
410	05	Bulk Refueler	E4	3531	8 Mar	USMCR
410	06	Bulk Refueler	E4	3531	8 Mar	USMCR
410	07	Bulk Refueler	E4	3531	8 Mar	USMCR
410	08	Bulk Refueler	E4	3531	8 Mar	USMCR
410	09	Bulk Refueler	E4	3531	8 Mar	USMCR
410	10	Fueler			19 Apr	Construction
410	11	Fueler			19 Apr	Construction
420	04	ASST CLII&IV ACCT SPEC	E5	92A	19 Apr	DISCOM
420	05	Supply NCO	E5	92A	19 Apr	Construction
430	03	Engineer Repair Tech	E7	919A	19 Apr	Construction
440	04	DS Wheel	E5	62W	5 Apr	STB
440	06	DS Engineer	E5	62B	5 Apr	STB
440	08	DS Wheel Repairer	E4	63W	5 Apr	STB
440	09	DS Wheel Repairer	E3	63W	5 Apr	STB
440	10	DS Wheel Repairer	E3	63W	5 Apr	STB
440	11	DS Wheel Repairer	E3	63W	5 Apr	STB
440	12	DS Wheel Repairer	E3	63W	5 Apr	STB
440	13	Machinist	E5	44E	19 Apr	DISCOM
440	15	DS Engr Equipment Repairer			5 Apr	STB
440	16	DS Engr Equipment Repairer			5 Apr	STB
450	02	SR Mechanic	E6	63B	19 Apr	Construction
450	06	Heavy Wheel Vehicle Mechanic	E5	63S	19 Apr	DISCOM
450	07	Heavy Wheel Vehicle Mechanic	E4	63S	19 Apr	DISCOM
450	08	Heavy Wheel Vehicle Mechanic	E3	63S	19 Apr	DISCOM
450	09	Heavy Wheel Vehicle Mechanic	E3	63S	19 Apr	DISCOM
450	10	Wheel Vehicle Repairer	E3	63S	19 Apr	DISCOM
450	11	Power Generator Repairer	E4	52D	19 Apr	Construction
450	13	Power Generator Operator Repairer	E4	52D	19 Apr	DISCOM
450	15	Construction Equipment Repairer	E4	CM	19 Apr	Construction
450	16	Construction Equipment Repairer	E4	62B	19 Apr	Construction

450	17	Light Wheel Repairer	E4	62B	19 Apr	Construction
450	18	Light Wheel Repairer	E4	62B	19 Apr	Construction
450	19	Light Wheel Repairer	E4	62B	19 Apr	Construction
450	20	Light Wheel Repairer	E5	62B	19 Apr	Construction
460	03	Repair Part Specialist	E4	92A	19 Apr	DISCOM
500	04	OIC	O2		8 Mar	LCM-8 Units
500	05	Coxswain	E6	88K	8 Mar	LCM-8 Units
500	06	Coxswain	E6	88K	8 Mar	LCM-8 Units
500	07	Coxswain	E6	88K	8 Mar	LCM-8 Units
500	08	Seaman	E4	88K	8 Mar	LCM-8 Units
500	04	Seaman	E6	88K	10 Mar	LCM-8 Units
500	05	Seaman	E6	88K	10 Mar	LCM-8 Units
500	06	Seaman	E4	88K	10 Mar	LCM-8 Units
500	07	Seaman	E4	88K	10 Mar	LCM-8 Units
500	08	Seaman	E4	88K	10 Mar	LCM-8 Units
500	09	Seaman	E4	88K	8 Mar	LCM-8 Units
500	10	Seaman	E4	88K	8 Mar	LCM-8 Units
500	11	Marine Engineman	E4	88L	8 Mar	LCM-8 Units
500	12	Marine Engineman	E4	88L	8 Mar	LCM-8 Units
500	13	Marine Engineman	E4	88L	8 Mar	LCM-8 Units
500	16	Maintenance Chief	E6	88L	8 Mar	LCM-8 Units
610	03	Water	E5	77W	8 Mar	ROWPU
610	04	Water	E4	77W	8 Mar	ROWPU
630	04	Cook	E4	92G	19 Apr	Construction
630	05	Cook	E4	92G	19 Apr	Construction
630	10	Cook	E3	92G	19 Apr	Construction
640	02	Communications SPEC	E5	31C	19 Apr	Construction
650	04	Carpenter	E4	51B	19 Apr	Construction
700	02	Supply NCO	E5	92Y	19 Apr	Construction

7. Phase 5 - Demobilization Operations - 9 Sep-21 Sep 03

None

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ANNEX C TO JTF ALASKAN ROAD OPORD 5250-03
OPERATIONS

1. General. Operation ALASKAN ROAD is the name given to the military support to the Walden Point Road Project, a road construction effort on Annette Island, Alaska. Joint Task Force ALASKAN ROAD is the joint engineer construction and logistics training mission to be completed in three phases thru FY06. During FY97, military forces initiated the logistics and communication infrastructure needed to support future road construction, maintenance, and logistics training operations. During FY98, military units completed construction of all support infrastructure/ facilities and initiated construction of approximately 3 km of main supply route (MSR) construction efforts. In FY99, military units continued improvement of support facilities and completed approximately 3 km of the MSR. In FY00, military units continued improvement of support facilities & continued MSR work north between stations 10 +200 and 11 +400, and south from 7 +000 to 4 +600, skipping 6 +000 to 5+100. In FY01, military units pushed south to 4+000 and north to 12+200 with about one third to grade and two thirds pioneered. In FY02, military units pushed north to 16+200 and south to 3+900 with about 3.5 km to grade with the remaining 12.3 km pioneered. In FY03, military units plan to push north to 19+000 and south to 3+600.

a. Purpose. This annex provides guidance for conducting military construction and logistics training operations in support of the Walden Point Road Project during FY03. Specific guidance for future construction will be contained in appropriate follow-on OPORDs.

b. Mission. Conduct joint training, under the provisions of the IRT program, that supports the Metlakatla Indian Community project to construct a road on Annette Island between the village of Metlakatla and the proposed ferry terminal at Walden Point.

c. Area of Operations. The Area of Operations for JTF ALASKAN ROAD is a Joint Operations Area (JOA) defined as Annette Island, Alaska (5513N13126W) and contiguous waters out to 3,000 feet; the city of Ketchikan, Alaska (5521N13138W); and the transit lane between Annette Island and Ketchikan. The Wy Wuh Base Camp is established at the head of Annette Bay on the north end of the island. The base camp can house and provide services to approximately 250 personnel. A Super K-Span structure built at Hemlock Bay and is used as a maintenance facility. An intermediate staging base (ISB) for all logistical operations within the JOA is established at the Ketchikan-Alaska Army National Guard Armory.

2. Concept of Operations. See Basic Plan.

3. Conduct of Operations.

a. Phases of the Operation. There are Five (5) phases to JTF ALASKAN ROAD operations for FY03: Winter Maintenance, Mobilization, Construction, Demobilization, and Stand down Operations. FY03 operations cover the fiscal year period from 1 Oct 01 to 30 Sep 03.

(1) Winter Maintenance (11 Jan - 9 Mar 03): Activity on Annette Island will consist of minimum levels of maintenance and repairs.

(2) Mobilization Training Operations (10 Mar - 18 Apr 03): The base camp and maintenance facility will be prepared to support full-scale construction training operations. Construction equipment will be positioned and maintained. The JFECC staff will deploy and conduct familiarization training.

(3) Training Operations (19 Apr - 8 Sep 03): During this phase, the CJFECC will conduct training for deployed units that contribute to the construction of the Federal Highway Administration (FHWA) design of the Walden Point Road. During this period, units will deploy on a rotational basis to conduct Mission Essential Task List (METL) training.

(a) All road construction engineering and logistics support training operations will take place during this phase. During this period, tactical units will deploy on a rotational basis to conduct METL training operations which lead to the construction of the Walden Point Road and which provide logistics and transportation support to the JFECC and forces deployed to Annette Island.

(b) The total number of military personnel on Annette Island during this phase will be approximately 250-270.

(4) Demobilization Operations (9 Sep-21 Sep 03): This phase centers on the demobilization of the Wy Wuh Training Site and the maintenance facility. During this phase, facilities and equipment will be prepared for winter storage and a period of nonutilization.

(5) Stand Down Operations (22 Sep-1 Jan 04): Security on Annette Island will be provided through passive, non-predictable checks, and reporting.

b. Reserve Component (RC) Unit Rotations. RC units will rotate through the JTF ALASKAN ROAD JOA IAW their Annual Training 2003 (AT03) two (2) week schedule. RC units will maximize training time available by conducting all pre-mobilization requirements prior to day one (1) of AT02. RC units will plan day one (1) and day fifteen (15) of AT02 as travel days to and from Annette Island, Alaska. All RC units requiring training assessments will coordinate evaluations through their higher headquarters and the CJFECC. Watercraft unit rotations will be staggered one week from other unit rotations to ensure watercraft operators are properly oriented to provide transportation for the rotation weekend.

c. Active Component (AC) Unit Rotations. AC elements are scheduled for participation throughout FY03 training operations. AC units will participate by providing key personnel to the JFECC Duration Staff and by providing engineer construction units. AC unit rotations

will normally be scheduled to span more than the normal two-week rotation period to save travel expenses.

d. Transportation

(1) All JFECC Staff and unit deployment/redeployment transportation planning will be directed by the JTF Transportation Plans Officer (See Annex D). All changes to JFECC Staff and unit deployment/redeployment transportation plans that occur after the Final Planning Conference will be coordinated through the JTF Joint Operations Center (JTF JOC). The JTF JOC will forward requirements to the JTF Transportation Plans Officer. All other transportation requirements will be coordinated through the JTF JOC. If rotational units have logistical transportation support provided by organic assets during their deployment period, (i.e. ANG and MARLOG), units will notify the JTF JOC of all air movement plans into and out of the JTF ALASKAN ROAD JOA at least 15 days prior to the initial movement.

(2) JTF organic water transportation is available for both cargo and personnel. The use of JTF watercraft for Moral Welfare and Recreation is authorized subject to authorization by the CJFECC and AR 56-9, Surface Transportation, Watercraft, 30 Apr 88.

e. After Action Reports (AARs). All participating units will submit Closing Reports and an AAR to the CJFECC prior to redeployment. Copies of each Closing Report and AAR will be forward to CJTF JOC by 1200 hours the first Monday after the unit redeploys. The CJFECC will submit an AAR and Closing Report to the JTF JOC NLT 20 SEP 02. The JTF JOC will compile the FY03 AAR data and distribute as necessary. The Closing Report format is at Tab C to Appendix 1 to Annex R.

f. Reports. All operational and emergent reporting procedures and formats are found in Appendix 1 to Annex R. Weekly SITREP, LOGSTAT, Class IX Commanders Financial Report, Local Purchase Request Log, and Leased Equipment Repair Part Receipts reports are due prior to 1200W each Monday. Closing reports are due the first Monday after a unit redeploys from the JOA. FEDEX Receipts and COR/Credit Card Holder Purchase Log are due to the JTF JOC due prior to 1200W each Monday.

4. Operational Constraints. Successful completion of the training goals is dependent upon several constraints.

a. Funding. The continued availability of IRT funding is necessary to support construction. Without IRT funding the military can't pay the extraordinary training costs incurred by participating in this IRT project.

b. Weather. The unpredictability of Southeast Alaskan weather can potentially impact the ability of forces to complete the training goals on time.

c. Forces. Military forces assigned to Operation ALASKAN ROAD can potentially be pulled to support real-world mission requirements. Loss of these forces can result in failure to accomplish the current training goals.

d. Equipment/Repair Parts/Materiel. Because of the limited equipment being used to support this mission, failure of critical equipment or delays in receiving critical repair parts may impact the timely completion of current training goals. Likewise, delayed delivery of materiel required for construction will potentially cause cascading delays in construction and consequently desired training.

e. Transportation. Contract transportation can potentially impact the flow of forces required to accomplish training goals. Watercraft transportation in the JOA can be impacted by weather and vessel status, and manning levels.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendixes:

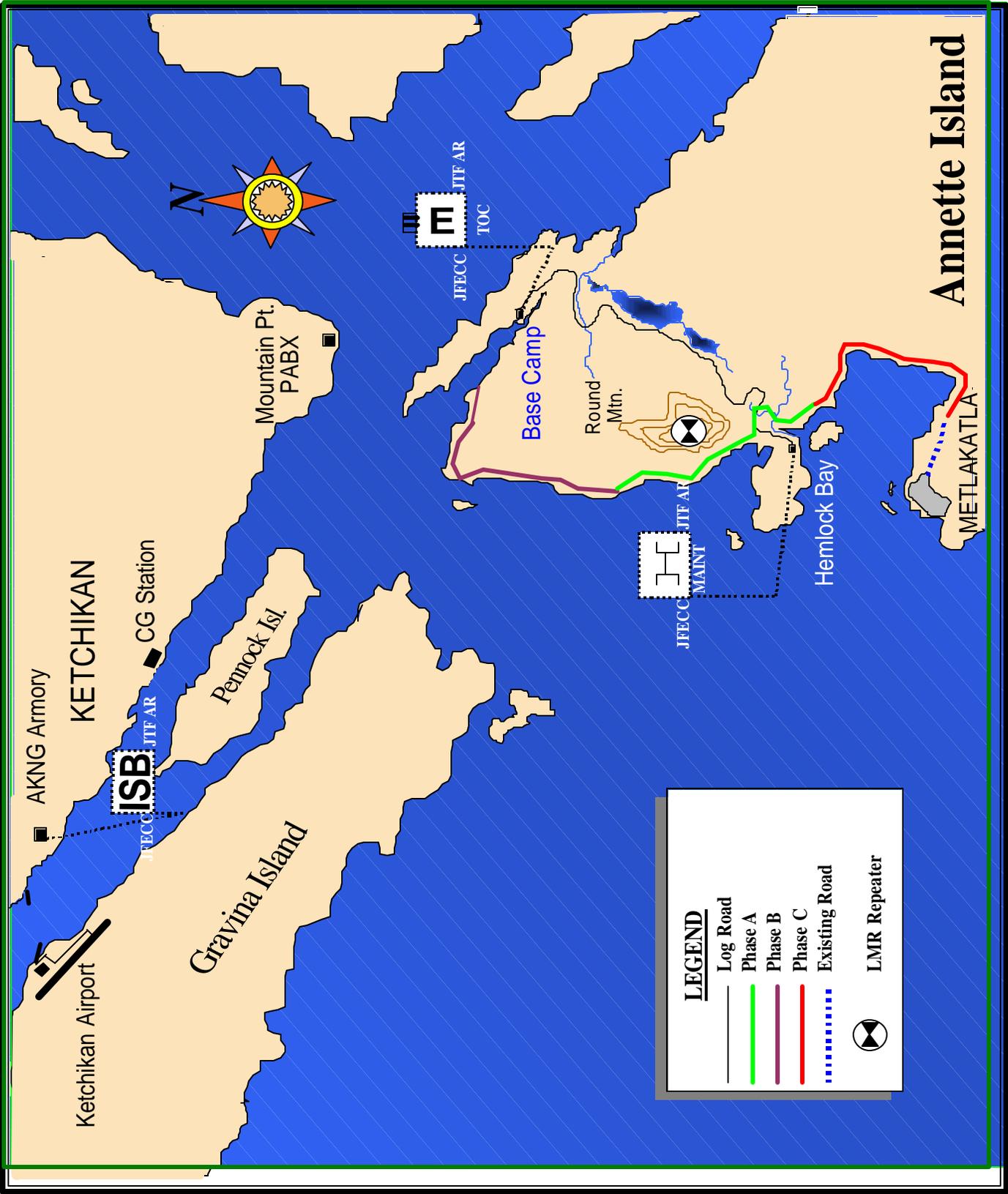
- 1 -- Map of Joint Operations Area
- 2 -- FY03 Unit Rotation Schedule
- 3 -- Climate Summary & Light Data
- 4 -- Operational and Emergent Reporting Procedures
- 8 -- Rules of Engagement
- 15 -- Force Protection

OFFICIAL:

//signed//

STEPHEN RIBUFFO, Col, USAF
Director for Logistics

APPENDIX 1 TO ANNEX C TO CJTF OPOD 5250-03
MAP, JOINT OPERATIONS AREA



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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, AALASKA 99506-2100
10 DECEMBER 2002

APPENDIX 2 TO ANNEX C TO CJTF ALASKAN ROAD OPORD 5250-03
FY03 POINTS OF CONTACT AND UNIT ROTATION

UNIT	POC	TASK
JFECC SUPPORT STAFF, (ADVANCE PARTY)	LTC West (573)-638-9032	C2 HQ CMDT
SPECIAL TROOPS BN USARAK (USA)	MAJ Stone (907)-384-0413 DSN 317-384-0413	Maint
947 th EN CO CSE (CO ARNG)	MAJ McKinney (719)-561-4769 ext 2803	Road
14 th EN BN (USA)	MAJ Roth (253)-966-7025 DSN 347-7025	Road
NMCB 5 (USN)	EOCS(SCW)William Steele (3NCB) (808) 474-1627 DSN 315-472- 808-472-1627	Rock Drill
SPECIAL TROOPS BN USARAK (USA)	MAJ Stone (320)-251-7942 DSN 317-384-0413	Road
367 th EN BN (USAR)	Mr Noll (302)-376-7733	Road
84 th EN BN (USA)	LTC Cummins (808) 655-2128 DSN 315-455-2128	Road
411EN BN (USAR)	LT Rhoads (808)-237-8655	Road
220 th EN CO (MO ARNG)	SFC West (636)-937-8255	Road
7 EN SPT BN (USMC)	Maj Holmquist (MARFORPAC) (808) 477-8473 DSN 477-8473-	Road
240 EN GRP (NGB)	Captain Gillman (207) 626-4270	Road
1313 th EN CO (IN ARNG)	MAJ Graham (812)-526-1525	Road
875 th EN BN (AR ARNG)	LTC Smith (501)-212-5057	Road
MARFORRRES	LTC Cale (504)-678-4978	Refueler Maint Medical
854 th QM (SD ARNG)	CPT Krebs, (605) 737-6517	ROWPU
348 th QM (USAR)	Ms Theriault (801)-656-3361	ROWPU
1098 th TRANS CO (USA)	Lt Morris (757)-878-2310/2166	LCM8
35 th DISCOM (MO ARNG)	LTC West (573)-638-9032	Support
JFECC STAFF (MAIN BODY)	LTC West (573)-638-9032	C2 HQ Cmdt

UNIT ROTATION SCHEDULE FY 03

DATES	ROAD (PRIMARY)	ROAD (SECOND)	QUARRY	DISCOM Support	LCM-8	CHAPL AINs	ROWPU	ROCK DRILL	MAINT	MED	REFUELERS
11-Jan									USMCR (15)		
25-Jan									USMCR (15)		
8-Feb									USMCR (15)		
22-Feb									USMCR (15)		
8-Mar					1098 TC USA (11)		DISCOM (3)		USMCR (15) /STB (7)	USNR (1)	USMCR (8)
22-Mar					1098 TC USA (11)		DISCOM (2)		USMCR (15) /STB (7)	USNR (1)	USMCR (6)
5-Apr					1098 TC USA (11)	1	USMCR (2)	84TH EN USA (27)	USMCR (15) /STB (9)	USNR (1)	USMCR (6)
19-Apr	STB C/84 USA (103)			DISCOM (9)	1098 TC USA (11)	1	USMCR (2)	84TH EN USA (27)	STB (9)	USNR (5)	USMCR (6)
3-May	367 EN BN USAR (85)			DISCOM (9)	1098 TC USA (11)	1	USMCR (2)	84TH EN USA (27)	STB (9)	USNR (5)	USMCR (6)
18-May	220 EN CO ARNG (85)			DISCOM (9)	1098 TC USA (11)	1	USMCR (2)	84TH EN USA (27)	STB (9)	USNR (5)	USMCR (6)
31-May	1313 EN BN ARNG (85)			DISCOM (9)	1098 TC USA (11)	1	854 QM (2)	84TH EN USA (27)	STB (9)	USNR (5)	USMCR (6)
14-Jun	411 EN BN USAR (95)			DISCOM (9)	1098 TC USA (11)	1	854 QM (2)	84TH EN USA (27)	STB (9)	USNR (5)	USMCR (6)
28-Jun	875 EN BN ARNG (85)	7TH ESB (35)		DISCOM (9)	1098 TC USA (11)	1	854 QM (2)	NCB 5 (20) 84TH EN (7)	USMCR (8)	USNR (5)	USMCR (6)
12-Jul	875 EN BN ARNG (85)	7th ESB (35)		DISCOM (9)	1098 TC USA (11)	1	854 QM (2)	NCB 5 (20) 84TH EN (7)	STB (9)	USNR (5)	USMCR (6)
26-Jul	875 EN BN ARNG (85)	7th ESB (35)		DISCOM (9)	1098 TC USA (11)	1	348 QM (2)	NCB 5 (20) 84TH EN (7)	STB (9)	USNR (5)	USMCR (6)
9-Aug	947 EN CO CSE ARNG (85)	7th ESB (35)		DISCOM (9)	1098 TC USA (11)	1	348 QM (2)	NCB 5 (20) 84TH EN (7)	STB (9)	USNR (5)	USMCR (6)
23-Aug	14 EN BN (85)	7th ESB (35)		DISCOM (9)	1098 TC USA (11)	1	348 QM (2)	NCB 5 (20) 84TH EN (7)	STB (9)	USNR (5)	USMCR (8)
7-Sep					1098 TC USA (11)						

APPENDIX 3 TO ANNEX C TO CJTF ALASKAN ROAD OPORD 5250-03
 CLIMATE SUMMARY & LIGHT DATA

1. General. The climate of the Operation ALASKAN ROAD Joint Operations Area (JOA) and Southeastern Alaska is in Zone 6 with mild summers and cold winters (14 - 70 Degrees Fahrenheit). Severe weather with high winds and high seas is prevalent during the winter months (November - February). In January 1998, the National Weather Service in Metlakatla on Annette Island recorded winds at 140 miles per hour. Winter weather limitations will restrict the construction season on Annette Island. Severe weather in the summer may delay service support transportation operations but is not a significant factor for on-island construction operations.

2. Purpose. To provide historical and recent weather data in order to compare trends pertinent to the planning of tactical operations within the OPERATION ALASKAN ROAD JOA. The observation site is located at Annette Airport, Alaska (5502N13134W), near the village of Metlakatla.

3. Current Weather. Up-to-date weather conditions are located on the "links" page at <http://www.elmendorf.af.mil/orgs/alcom/oar>

ANNETTE AIRPORT, ALASKA

(No other reporting site is located on Annette Island.)

Period of Record Monthly Climate Summary

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Average Max. Temperature (F)	38.7	41.8	44.2	49.5	55.9	60.7	64.2	64.6	59.8	51.6	44.2	40.4	51.3
Average Min. Temperature (F)	29.4	32.2	33.6	37.2	42.7	48.1	52.0	52.3	48.1	41.8	35.2	31.8	40.4
Average Total Precipitation (in.)	10.03	8.99	8.55	8.02	6.27	4.90	4.62	6.90	9.75	16.03	12.82	12.18	109.07
Average Total SnowFall (in.)	12.0	10.0	8.1	2.3	0.1	0.0	0.0	0.0	0.0	0.2	3.4	10.1	46.3

ANNETTE ISLAND, ALASKA
Location: W131 37, N55 21

Day	Jan		Feb		Mar		Apr		May		Jun		July		Aug		Sep		Oct		Nov		Dec	
	Rise	Set																						
	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m	h m
01	0811	1529	0737	1624	0635	1722	0517	1824	0405	1922	0314	2015	0312	2028	0355	1948	0453	1838	0549	1721	0651	1608	0748	1522
02	0811	1530	0735	1626	0633	1725	0514	1826	0403	1924	0313	2016	0312	2028	0357	1946	0455	1835	0551	1718	0653	1606	0750	1521
03	0811	1531	0733	1628	0630	1727	0512	1828	0401	1926	0312	2017	0313	2027	0359	1944	0457	1833	0553	1716	0655	1604	0751	1521
04	0810	1533	0731	1630	0628	1729	0509	1830	0359	1928	0311	2018	0314	2026	0401	1942	0459	1830	0555	1713	0657	1602	0753	1520
05	0810	1534	0729	1632	0626	1731	0507	1832	0357	1930	0311	2019	0315	2026	0403	1940	0500	1828	0557	1711	0659	1600	0754	1520
06	0809	1536	0727	1634	0623	1733	0504	1834	0355	1932	0310	2020	0316	2025	0404	1938	0502	1825	0559	1708	0701	1558	0755	1519
07	0809	1537	0725	1637	0621	1735	0502	1836	0353	1934	0309	2021	0317	2024	0406	1936	0504	1823	0601	1706	0703	1556	0757	1519
08	0808	1539	0723	1639	0618	1737	0459	1838	0351	1936	0309	2022	0318	2023	0408	1934	0506	1820	0603	1703	0705	1554	0758	1518
09	0807	1540	0721	1641	0616	1739	0457	1840	0349	1938	0308	2023	0320	2022	0410	1932	0508	1818	0605	1701	0707	1552	0759	1518
10	0806	1542	0719	1643	0613	1741	0454	1842	0347	1939	0308	2024	0321	2021	0412	1930	0510	1815	0607	1658	0709	1550	0801	1518
11	0806	1543	0717	1645	0610	1743	0452	1844	0345	1941	0307	2025	0322	2020	0414	1928	0512	1812	0609	1656	0711	1549	0802	1517
12	0805	1545	0715	1647	0608	1745	0449	1845	0343	1943	0307	2026	0323	2019	0415	1925	0513	1810	0611	1654	0713	1547	0803	1517
13	0804	1547	0712	1649	0605	1747	0447	1847	0341	1945	0306	2026	0325	2018	0417	1923	0515	1807	0612	1651	0715	1545	0804	1517
14	0803	1548	0710	1651	0603	1749	0445	1849	0339	1947	0306	2027	0326	2017	0419	1921	0517	1805	0614	1649	0717	1544	0805	1517
15	0802	1550	0708	1653	0600	1751	0442	1851	0338	1949	0306	2028	0328	2016	0421	1919	0519	1802	0616	1646	0719	1542	0806	1517
16	0801	1552	0706	1656	0558	1753	0440	1853	0336	1950	0306	2028	0329	2015	0423	1916	0521	1800	0618	1644	0721	1540	0807	1517
17	0759	1554	0704	1658	0555	1755	0437	1855	0334	1952	0306	2028	0330	2013	0425	1914	0523	1757	0620	1642	0723	1539	0807	1518
18	0758	1556	0701	1700	0553	1757	0435	1857	0333	1954	0306	2029	0332	2012	0427	1912	0525	1754	0622	1639	0725	1537	0808	1518
19	0757	1558	0659	1702	0550	1759	0432	1859	0331	1955	0306	2029	0333	2010	0429	1909	0527	1752	0624	1637	0727	1536	0809	1518
20	0756	1600	0657	1704	0548	1800	0430	1901	0329	1957	0306	2029	0335	2009	0430	1907	0528	1749	0626	1634	0729	1534	0809	1519
21	0754	1602	0654	1706	0545	1802	0428	1903	0328	1959	0306	2030	0337	2007	0432	1905	0530	1747	0628	1632	0731	1533	0810	1519
22	0753	1603	0652	1708	0543	1804	0425	1905	0326	2000	0307	2030	0338	2006	0434	1902	0532	1744	0630	1630	0733	1532	0810	1520
23	0751	1605	0650	1710	0540	1806	0423	1907	0325	2002	0307	2030	0340	2004	0436	1900	0534	1742	0632	1628	0734	1530	0811	1520
24	0750	1607	0647	1712	0537	1808	0421	1909	0323	2003	0307	2030	0341	2003	0438	1858	0536	1739	0635	1625	0736	1529	0811	1521
25	0748	1609	0645	1714	0535	1810	0418	1911	0322	2005	0308	2030	0343	2001	0440	1855	0538	1736	0637	1623	0738	1528	0811	1522
26	0747	1611	0643	1716	0532	1812	0416	1913	0321	2007	0308	2030	0345	1959	0442	1853	0540	1734	0639	1621	0740	1527	0812	1522
27	0745	1614	0640	1718	0530	1814	0414	1915	0320	2008	0309	2029	0347	1958	0444	1850	0542	1731	0641	1619	0742	1526	0812	1523
28	0744	1616	0638	1720	0527	1816	0412	1917	0318	2009	0309	2029	0348	1956	0445	1848	0544	1729	0643	1616	0743	1525	0812	1524
29	0742	1618			0525	1818	0410	1919	0317	2011	0310	2029	0350	1954	0447	1845	0545	1726	0645	1614	0745	1524	0812	1525
30	0740	1620			0522	1820	0407	1921	0316	2012	0311	2029	0352	1952	0449	1843	0547	1724	0647	1612	0747	1523	0812	1526
31	0738	1622			0520	1822			0315	2013			0354	1950	0451	1840			0649	1610			0812	1527

Add one hour for daylight time, if and when in use.

APPENDIX 4 TO ANNEX C TO CJTF ALASKAN ROAD OPORD 5250-03
OPERATIONS AND EMERGENCY REPORTS

1. Situation. Operation ALASKAN ROAD is a Department of Defense (DOD) Innovative Readiness Training (IRT) project. This USPACOM directed multi-year training event provides engineering and logistics training in support of the Metlakatla Indian Community project to construct approximately 14 miles of mountainous and coastal roadway on Annette Island in Southeastern Alaska. Commander, Alaskan Command (COMALCOM) is the Commander, Operation ALASKAN ROAD. Operation ALASKAN ROAD consists of one functional component command in the form of Joint Force Engineering Component Command (JFECC). Engineer units of the National Guard, Active, and Reserve Components will deploy on a rotational basis to the Operation ALASKAN ROAD Joint Operations Area (JOA) to conduct valid unit training in conjunction with the DoD IRT Program.

2. Mission. Operation ALASKAN ROAD will establish a Joint Operations Center (JOC) located at the Alaskan Command Headquarters for the duration of Operation ALASKAN ROAD. The Alaskan Command Staff is dual-hatted as the Operation ALASKAN ROAD Staff. Members of the Operation ALASKAN ROAD Staff and augmentees provided by the Alaska Army National Guard and the Service Reserve Components will man the JTF JOC. While this JTF JOC will not function around-the-clock in the traditional sense of a JTF JOC, it will provide 24-hour access to JTF staff members who support the JTF mission.

3. Execution. The Operation ALASKAN ROAD Director for Logistics is responsible for execution of this OPORD and controls the JTF JOC. The JTF JOC will provide for 24 hour-a-day, seven-days-a-week, operational and logistics support to the JFECC.

a. Procedures.

(1) The JTF JOC will collect all message traffic from the JFECC and route as appropriate for staff action.

(2) The modes of communication for reporting procedures are as stated in Annex K. The primary method for message traffic is electronic mail and the secondary method is facsimile.

(a) E-Mail: JOC.JTFAlaska@.elmendorf.af.mil

(b) Unclassified fax: (907) 552-8959

(c) Voice:

After Duty Hours

Primary: (907) 552-3269

(907) 250-2725

Secondary: (907) 552-3958

(907) 250-4632

b. Operations Reports. Operations Reports for Operation ALASKAN ROAD are identified below and the formats are attached at Annex R, Appendix 1, Tabs A, B, C, and D.

(1) Weekly SITREP/JPERSTAT: The weekly SITREP/JPERSTAT to CJTF from CJFECC. The Weekly SITREP/JPERSTAT is due each Monday NLT 1200 hours.

(2) OPREP-3: The OPREP-3 is a CJFECC report to the CJTF of incidents and accidents that occur within the JOA. Within ONE hour of the incident/accident, the JFECC will submit a voice notification to the JTF JOC, followed by an initial written OPREP-3 within ONE hour. Follow-on OPREP-3 submissions will continue until the JOC Chief directs otherwise. A final summary to the incident/accident may be required to summarize the actual circumstances

(3) In Processing Checklist. The In Processing Checklist is a CJFECC report to the CJTF of all personnel reporting into the JOA. Upon arrival, an In Processing Checklist will be completed and a copy will be forwarded to JTF JOC each Monday following their arrival NLT1200 hours.

(4) Closing Report: A Closing Report is due from the CJFECC to CJTF for all units and elements redeploying from the JOA in support of FY03 construction training operations. This includes JFECC Primary Staff, JFECC Support Staff, and slice elements, as well as rotational units. Attached to the Closing report will be the redeploying unit's AAR and Out Processing Checklist. This report will be filed by 1200 hours the first Monday after a unit redeploys. Post deployment data will be gathered from parent units based upon anticipated post deployment contributions. Corrections to data submitted are due to CJFECC with a copy to CJTF within 30 days of unit redeployment date.

(5) LOGSTAT. The Logistics Status Report Includes the Standard Army Maintenance Management System (SAMMS) Non-Mission Capable (NMC) Report, the Commander's Daily Financial Transaction Report Summary, and the ULLS-Generated Service Schedule due (AWCMF-450). The report is due from the CJFECC to the CJTF each Monday NLT 1200 hours.

(6) Class IX Commanders Financial Reports (BLAST): Due from the CJFECC to the CJTF each Monday NLT 1200 hours.

(7) JFECC Budget Reports. The JFECC Budget report includes Budget Spreadsheet, copies of Local Purchase Requests (LPR) and copies of receipts. The Budget Spreadsheet is due from the CJFECC to the CJTF each Monday NLT 1200 hours. Copies of the LPR and receipts from the reporting period will be FEDEX each Monday.

(8) LPR Log: Due from the CJFECC to the CJTF each Monday NLT 1200 hours.

(9) Leased Equipment Repair Part Receipts by Serial Number: Due from the CJFECC to the CJTF each Monday NLT 1200 hours. JFECC and FHWA receipts must be separated for financial accounting records. The credit card logs must reflect the serial numbers for leased equipment.

(9) COR/Credit Card Holder Purchase Log: Due from the CJFECC to the CJTF on the 25 of each month NLT 1200 hours.

(10) FEDEX Receipts: Due from the CJFECC to the JTF JOC each Monday NLT 1200 hours.

c. Emergency Reports: an emergency is described as any incident or event that is other than a routine activity. Operation ALASKAN ROAD emergencies include, but are not limited to:

Injured Personnel	Lost /Overdue Personnel
Overdue Boats	Hazardous Material Spill
Aircraft Accident	Fire
Overdue Flight	Response To Tsunami
Vehicle/Equipment/Boat accident over \$250	Vehicle/Equipment/Boat accident involving a non DoD Vehicle/Equipment/Boat

(1) Emergency situations will be initially reported by the JFECC to the JTF JOC IAW paragraph 3.b.(2) above. The initial report is conducted utilizing the OPREP-3 report template.

(2) Pending the emergency, the JTF JOC emergency notification includes: JTF/J4, JTF/SJA, and the JTF/PAO. The JTF JOC will notify higher headquarters and other staff directorates as appropriate. The Operation Alaskan Road JOC Officer will continue to track the emergency until properly relieved by the JOC Chief or acting JOC Chief.

	WK PHONE	CELL
ALCOM J4	(907) 552-7013	
JOC	(907) 552-3269/8606/3958/	250-2725/4632
SJA	(907) 552-3451	
PAO	(907) 552-2341	223-5096

d. Emergency Contact Numbers

Organization	Evacuation Capability	Telephone	VHF Freq.
JTF JOC Duty Officer		Primary: (907) 552-3269 Secondary: (907) 552-3958 Tertiary: (907) 552-8606 Primary: (907) 250-2725 Secondary: (907) 227-4632 Tertiary: (907) 227-5886	
Ketchikan Fire Dept		(907)-225-9616	
USCG Station Ketchikan	USCG Boat or Helicopter	(907)-228-0340	156.8
NORPAC SAR	USCG Helicopter	1-800-478-5555	
AK State Troopers	Medivac Helicopter	(907)-225-5119 or 911	155.250
Pond Reef Medivac Service	Medivac Helicopter	(907)-225-5141	154.4
Ketchikan Hospital		(907)-225-5171	155.340

APPENDIX 8 TO ANNEX C TO JTF ALASKAN ROAD OPORD 5250-03
RULES OF ENGAGEMENT

References: CJCS Standing Rules of Engagement

1. Situation

a. General. Operation ALASKAN ROAD will be conducted on Annette Island in the Southeast region of Alaska. Military construction operations are expected to last from early spring through late summer. Rules of Engagement (ROE) for construction forces are based on the CJCS ROE. Service specific guidance for peacetime ROE will be used as required to formulate unit specific ROE for operations during Operation ALASKAN ROAD. Work crews associated with this project will not take weapons to the construction sites. General Order 1 must be followed at all times.

b. Enemy. The main threats against forces participating in Operation ALASKAN ROAD comes from individuals who may be interested in theft or vandalism, and from wild animals.

c. Friendly. Any forces assigned to Operation ALASKAN ROAD will be subject to the CJCS Standing ROE as identified in Reference. Service specific guidance will be addressed for individual units.

2. Mission. CJTF ALASKAN ROAD prepares and issues ROE for personnel assigned to FY03 joint construction training operations in order to protect the force on Annette Island, Alaska, and within the JOA.

3. Execution. CJTF ALASKAN ROAD will delegate the responsibility for security of this operation to the CJFECC according to the ROE outlined in this Appendix and specified in Reference.

4. Use of Force. Use of minimum force necessary to ensure security for the troops, equipment, and facilities associated with Operation ALASKAN ROAD is authorized as specified in the CJCS Standing ROE and service specific guidance. This operation will be conducted within the confines of US soil and the threat against ALASKAN ROAD forces is considered low.

5. Administration. Any incident that involves discharge of a weapon, confrontation between Operation ALASKAN ROAD forces and civilians or wildlife, or other incident that may be deemed as implementation of ROE will be immediately brought to the attention of the CJFECC and CJTF. Incidents will be reported by OPREP-3 and paralleled with voice communications by the fastest possible means to the JTF JOC Duty Officer

	Working Hours	After Working Hours
Primary:	(907) 552-3269	(907) 250-2725
Secondary:	(907) 552-3958	(907) 227-4632
Tertiary:	(907) 552-8606	(907) 227- 5886

APPENDIX 15 TO ANNEX C TO CJTF ALASKAN ROAD OPOD 5250-03
FORCE PROTECTION

1. Situation

a. Enemy. Force protection for Operation ALASKAN ROAD must be viewed from several perspectives. The potential enemy to the success of the training mission comes in the traditional form of human vandals, thieves, and the remote possibility of terrorist activity. The commander must address force protection issues concerning wildlife and environmental concerns as well.

b. Friendly. Force Protection for Operation ALASKAN ROAD will apply to all personnel assigned to participate in the project. Force Protection planning will take into account all forces assigned as well as local, state, and federal law enforcement and emergency service organizations, which have the capability of responding to the Operation ALASKAN ROAD Joint Operations Area (JOA).

2. Mission. The Commander, Joint Force Engineering Component Command (CJFECC) will plan and execute a Force Protection plan, which effectively deals with all foreseeable force protection issues. This plan will address areas of terrorist threat, physical security, and defense of facilities, equipment, and personnel. The plan must take into account the guidance provided in the JTF Rules of Engagement and will address all perceived threats to include:

a. Manmade threat.

(1) Terrorist activity

(2) Vandalism

(3) Theft

b. Wildlife threat.

(1) Scavengers

(2) Attack threat

c. Environmental threat.

(1) Weather

(2) Camp/ worksite safety

d. Any other identified threat area.

3. Execution. Force Protection will be executed in accordance with the CJFECC's Force Protection plan and will apply to all personnel assigned to participate in Operation ALASKAN ROAD.

4. Weapons/Ammunition/Explosives. Weapons, ammunition, and explosives are not required for force protection. Units are NOT authorized to deploy with weapons.

5. JFECC Passive Security. The JFECC will coordinate passive security checks on Annette Island, during the stand down Phase, with the Metlakatla Indian Community.

ANNEX D TO CJTF ALASKAN ROAD OPORD 5250-03
LOGISTICS

- References:
- a. JP 4-0, Doctrine for Logistics Support of Joint Operations, 27 Jan 95.
 - b. CJCSM 3122.1 Joint Operation Planning and Execution System (JOPES), Vol I, Aug 93.
 - c. Alaskan Command (ALCOM) Instruction 4100.2, Mortuary Affairs, 22 August 1997.
 - d. Memorandum of Agreement (MOA) among the United States Pacific Command, et. al., regarding Innovative Readiness Training (IRT) opportunities on Annette Island Reserve, Alaska, 29 Nov 00.
 - e. Memorandum of Understanding (MOU) among the United States Coast Guard-Ketchikan (USCG-K), et. al., regarding support provided from the USCG-K to Joint Task Force-Operation ALASKAN ROAD (JTF-OAR), 29 February 2000.
 - f. Alaska National Guard inter-service support agreement (ISSA), et. al., regarding support provided by the Alaska National Guard to JTF-OAR, 5 May 2000.
 - g. Memorandum of Agreement (MOA) among the United States Army Alaska (USARAK) Director for Logistics (DOL), et. al., regarding support provided from the USARAK DOL to JTF-OAR, 7 July 1999.
 - h. Memorandum of Agreement (MOA) between the Commander, Joint Task Force Operation ALASKAN ROAD and the Adjutant General of Missouri regarding Joint Force Engineer Component Command (JFECC).

1. Situation

a. Friendly.

- (1) Alaska National Guard, IAW the Inter-Service Support Agreement (ISSA), provides the Intermediate Staging Base (ISB) in Ketchikan and support for specified logistical support to the Joint Operations Area (JOA). The ISB is the Alaska National Guard Armory Ketchikan.
- (2) United States Coast Guard-Ketchikan provides support to the JTF and JOA IAW the MOU (Ref e).
- (3) Director for Logistics, Fort Richardson, Alaska. Provides support to JTF and JOA IAW the MOA (Ref g).

b. Resource Availability. Due to limited local availability of resources, some supplies and technical capabilities are not available to support the JFECC. Supplies and tactical units are required to come from outlying areas via sealift or airlift from other bases of support.

c. Planning Factors. The Commander, Joint Forces Engineering Component Command (CJFECC) will use consumption-planning factors published in US Army directives for supplies and field services unless specified in this Annex. See Appendix 2 (supply and services) for details.

2. Mission. The Commander, Joint Task Force (CJTF) ALASKAN ROAD coordinates combat service support (CSS) for the JFECC and subordinate elements, under the provisions of the Innovative Readiness Training (IRT) program, in order to facilitate Operation ALASKAN ROAD training and construction of a road project that supports Metlakatla Indian Community on Annette Island, Alaska.

3. Execution.

a. Concept of Logistics Support. There are five military phases to FY03 operations:

(1) Winter Maintenance (11 Jan - 9 Mar 03): Activity on Annette Island will consist of minimum levels of maintenance and repairs.

(2) Mobilization Training Operations (10 Mar - 18 Apr 03): The base camp and maintenance facility will be prepared to support full-scale construction training operations. Construction equipment will be positioned and maintained. The JFECC staff will deploy and conduct familiarization training.

(3) Training Operations (19 Apr - 8 Sep 03): During this phase, the CJFECC will conduct training for deployed units that contribute to the construction of the Federal Highway Administration (FHWA) design of the Walden Point Road. During this period, units will deploy on a rotational basis to conduct Mission Essential Task List (METL) training.

(a) All road construction engineering and logistics support training operations will take place during this phase. During this period, tactical units will deploy on a rotational basis to conduct METL training operations which lead to the construction of the Walden Point Road and which provide logistics and transportation support to the JFECC and forces deployed to Annette Island.

(b) The total number of military personnel on Annette Island during this phase will be approximately 250-270.

(4) Demobilization Operations (9 Sep-21 Sep 03): This phase centers on the demobilization of the Wy Wuh Training Site and the maintenance facility. During this phase, facilities and equipment will be prepared for winter storage and a period of nonutilization.

(1) Stand Down Operations (22 Sep-1 Jan 04): Security on Annette Island will be provided through passive, non-predictable checks, and reporting.

b. Tasks. JFECC/J4.

(1) Maintain 90% Operational Readiness Rate.

(2) Ensure equipment is serviced IAW the appropriate technical manual and no equipment is used with over due services.

(3) Submit electronic Logistics Status Report (LOGSTAT) weekly to the JTF Joint Operations Center (JTF JOC) that includes the Standard Army Maintenance Management System (SAMMS) Non-Mission Capable (NMC) C026 Report, the Commander's Daily Financial Transaction Report Summary, and the ULLS-Generated Service Schedule due (AWCMF-450) Report.

(4) Complete the FY04 winter maintenance Letter of Instruction NLT 15 September 2003.

(5) JFECC J4 will identify all excess equipment and material NLT than 15 April 2003 and brief a plan to properly dispose of all excess at the Staff Assistance Visit.

(6) Construct two fuel bags NLT 20 March 2003.

(7) Special Instructions. The CJFECC will task all units deploying to Annette Island to deploy with individual clothing and equipment IAW the requirements specified in applicable service regulation(s) as modified. The CJFECC will review each deploying unit's individual clothing and equipment list to ensure it is appropriate for the typical weather conditions on Annette Island, NLT 60 days prior to unit deploying. Clothing reductions are critical to the total weight available for charter flights. At the Final Planning Conference, the JFECC will provide a required packing list.

4. Administration and Logistics.

a. Logistics.

(1) Supply and Distribution. The JFECC/J4 will requisition supplies electronically using the Unit Level Logistics System-Ground (ULLS-G) or ULLS-S4. Submit requisitions to the Fort Richardson, Alaska, Supply Support Activity (SSA) via the BLAST and Hawk phone system. The JFECC/J4 will provide the JTF JOC a weekly ULLS-G Commander's Financial Transaction Report summary of requisitioned material with the weekly situation report. These daily reports will come FEDEX and are now part of the weekly LOGSTAT. This summary report is used by the JTF Financial Manager to track and reconcile IRT financial obligations. The JFECC/J4 will ensure all class VII (major end items) ordered through the supply systems are included in the JFECC Property Book per US Army regulations.

(a) Distribution and Allocation.

1. Main supply points. Military Specification (MILSPEC) materiel will be requisitioned via ULLS-G and ULLS-S4 through the Fort Richardson, Alaska SSA. All materiel requirements cancelled within the DoD requisitioning system due to non-availability will be resubmitted to the on-site Contingency Contracting Officer (CCO) or to the 3rd Contracting Squadron, Elmendorf AFB, Alaska via the JTF JOC using the Air Force Form 9. GSA materiel requirements will be submitted to the Elmendorf AFB, Alaska GSA Store via facsimile or e-mail. Submit copies of all GSA invoices enclosed in shipping containers directly to the ALCOM Budget Officer via the JTF JOC. Notify the JTF/J4 when invoices are not received. Secondary material sources are 3rd Contracting Squadron, Elmendorf AFB and Defense Reutilization and Marketing Office (DRMO), Fort Richardson. Maintain frequent and close coordination of material requisitioning with the JTF JOC. The JFECC will purchase non-MILSPEC items from local vendors using the Government Purchase Card or Blanket Purchase Agreements (BPA) established by the 3rd Contracting Squadron with local vendors. If the SSA, Purchase Card, or BPAs are impractical funding sources for any material, submit requirements to on-site CCO.

2. JFECC elements will use Ketchikan airport for Air Lines of Communication (ALOC). This airfield is C-5 capable. Specific Ketchikan terminus of Sea Lines of Communication (SLOC) depends on vendor and support requested. JFECC landing craft, small boats, and BPAs established with local barge companies will be used for intra-theater transportation between Ketchikan and Annette Island. Submit all barge requirements to the JTF JOC no later than 72 hours before the required date. The JTF Transportation Officer will then authorize barge movement as necessary with local barge companies. JTF Transportation Officer will confirm barge schedule with the JFECC/J4.

(b) Levels of Supply.

1. With the exception of Class V (ammunition), all classes of supply required to support Operation ALASKAN ROAD will be provided to participating units. The JFECC maintains a limited Class VI outlet. However, participating units will bring sufficient Class VI items to last the duration of their unit-training period.

2. Specific supply procedures for supply are in Appendix 2 To Annex in this OPOD. The CJFECC will maintain the following supply levels:

a. Class I (Meals Ready-to-Eat (MRE)): Fifteen (15) Days of Supply (DOS).

b. Class II (General supplies): Fifteen (15) DOS.

c. Class III (Bulk DF-2): Two 20K-fuel bags (40K capacity) maintain twenty-one (21) DOS. Tank and pump unit fuel trucks will resupply daily use equipment.

d. Class III (Bulk propane): Thirty (30) DOS. CJFECC will monitor bulk propane tank levels and coordinate resupply with the on-site CCO. The CCO

will complete propane-refueling arrangements, coordinating with the JFECC and local propane vendor for delivery date and time.

e. Class IV (Building materials): Local purchased as required for base camp and maintenance facility.

f. Class V (Ammunition): not stocked or authorized on Annette Island.

g. Class VI (Comfort items): small PX authorized through the USCG-K. No alcohol is authorized on Annette Island.

h. Class VII (Major end items): acquired through Fort Richardson DOL supply managers.

i. Class VIII (Medical supplies): see Annex Q, Medical Services.

j. Class IX (Repair parts): As required, order through ULLS-G to Fort Richardson SSA.

(c) Salvage.

1. The JFECC/J4 will coordinate with the JTF JOC, the Fort Richardson DRMO, and the SSA for instructions on disposition of salvageable equipment, materiel, and reparable carcasses.

2. The JFECC Commander will retain all NMC equipment exceeding the Maximum Expenditure Limit in the JOA until disposal coordination is completed. Coordinate and complete disposal planning and on-site disposal with the JTF JOC, JFECC Property Book Officer, and the Fort Richardson DRMO before the JFECC Duration Staff redeploys to home station.

3. Safety is a critical factor when planning to transport salvageable materiel. Accordingly, ensure DRMO pre-approves all salvageable material for turn-in, has been certified free of hazardous waste, and is packaged properly for transportation.

(d) Local Acquisition of Supplies and Services.

1. Use the Government Purchase Card to purchase goods and services not available through the supply system. Follow Purchase Card guidelines specified by the JTF Financial Manager. Coordinate emergency purchases from vendors who do not accept the Purchase Card with the on-site CCO.

2. The JFECC Property Book Officer will ensure all accountable class VII items purchased with the Purchase Card contracts are entered in the Property Book as required by Army regulations.

3. All essential contract goods and services will be identified and established by JTF/J4 in coordination with the JFECC/J4 and the on-site CCO.

(e) Petroleum, Oils, and Lubricants.

1. Bulk petroleum requirements (DF-2, unleaded and supreme) will be procured by the JTF/J4 in coordination with the Defense Energy Support Center (DESC), Fort Belvoir, Virginia, and the JFECC/J4. The JFECC will draw fuel from local vendors holding the Operation ALASKAN ROAD fuel contract. Petro Marine provides diesel requirements and Petro Alaska provides supreme and regular unleaded requirements. The JFECC can access the DESC Fuel Contract via the DESC Internet homepage.

a. United States Marine Corps Reserve (USMCR) deploys, constructs, and operates two 20K DF2 fuel bags on Annette Island at Hemlock Bay. Total capacity is 40K of DF2. The fuel bags will be operational by 20 March 2003.

b. Petro Marine delivers bulk DF2 via the fuel barge every three weeks.

2. Non-MILSPEC packaged petroleum products (Class III (P)), e.g., absorbent pads, motor oil and heating oil, will be purchased from local vendors using the Government Purchase Card. Do not attempt to purchase these items under the DESC fuel contract.

(f) Inter-service Logistic Support. Support Agreements with the Alaska National Guard, and Fort Richardson, Alaska DOL, and United States Coast Guard - Ketchikan support Operation ALASKAN ROAD.

(g) Ammunition. Ammunition is neither authorized nor required to support Operation ALASKAN ROAD. CJFECC coordinates all blasting requirements with the on-site FHWA representative.

(h) Mortuary Affairs. Operation ALASKAN ROAD operates in a peacetime environment with both the Casualty Assistance (see Annex E, Appendix 4) and Mortuary Affairs services conducted under the Current Death Program. Regarding this operation, the following responsibilities are also directed:

1. The CJFECC will generate the initial death message (and any follow-up messages, as required) ensure transportation of the deceased service member to the Ketchikan Mortuary, and secure, document, and forward all personal effects of the deceased service member as directed by the appropriate service component.

2. The JTF/J1 Personnel representative for Casualty Assistance and the JOC for Mortuary Affairs will provide oversight and guidance to/for the CJFECC and the service components regarding matters relating to the execution of the DoD's Casualty Assistance and Mortuary Affairs Programs for personnel assigned and operating under this operation's purview.

(2) Maintenance and Modification. The JFECC deploys to Annette Island conducting direct support, organizational and operator level maintenance. Depot maintenance is not authorized. The JFECC is authorized to use local repair and repair parts when economically advantageous and when SSA/supply system repair and transportation time frames do not meet CJFECC Required Delivery Dates (RDDs). Coordinate local repairs with the JTF JOC and the Contingency Contracting Officer (CCO).

(a) The CJFECC's number one priority is safety. Accordingly, all vehicle operators will submit completed 5988's forms documenting Preventative Maintenance Checks and Services (PMCS) per US Army regulations. Do not operate any vehicle exceeding scheduled maintenance services or NMC without the CJFECC's written circle X authorization. The CJFECC can delegate circle X authority to the XO only.

(b) Complete scheduled vehicle services per US Army Regulations. Overdue services render equipment NMC. Do not operate NMC vehicles without the CJFECC's written circle X authorization. Include an ULLS-produced Service Schedule Due Report (AWCMF 450) in the weekly LOGSTAT Report.

(c) Inventory, manage, and maintain Prescribed Load List (PLL) levels per US Army regulations. Excess PLL that is on-hand is authorized to maintain, but expend excess PLL without replenishment.

(d) Maintain Unit Level Logistics System – Ground (ULLS-G), ULLS-S4, and SAMMS II per US Army regulations. Report faults, service, and maintenance requirements to the JTF JOC J4 for coordinating repair with the Fort Wainwright CSS-Automation Management Office (AMO). Maintain operator proficiency through available schools and assist visits. Retain the ULLS-G, ULLS-S4, and SAMMS II computers and printers in the JOA during the off-construction season to facilitate system maintenance and grooming.

(e) Return all repairable repair parts to the SSA in a timely manner via traceable mail or by first available transportation for oversized cargo. The SSA forwards a monthly JFECC "Overaged Repairable Items" listing to the JTF/J4 who, in turn, forwards the listing to the JFECC/J4 by mail or facsimile for review and annotation. Annotate this listing per the directions provided and return to the JTF/J4 within five (5) days of receipt. The JTF/J4 will review the annotated listing and forward to the SSA.

(f) The JFECC/J4 will submit a SAMMS II-produced NMC Report in CO26 format to the CJFECC daily and brief him on JFECC equipment pool and leased equipment status. The CJFECC will include the CO26 Report in the LOGSTAT Report submitted weekly to the JTF JOC. If SAMMS II is not operational by 15 February, the JFECC will produce an excel spreadsheet NMC report.

(g) The JFECC/J4 will coordinate the Army Oil Analysis Program (AOAP) with the Fort Richardson AOAP Lab. Submit AOAP samples per US Army Regulations. Ensure samples are packaged properly to prevent leakage in shipment. The FEDEX account will be used to mail AOAP samples.

- (h) Manage all Test, Measurement, and Diagnostic Equipment (TMDE) per US Army Regulations. Ensure all TMDE is within calibration periodicity before using. The Alaskan Army National Guard Combined Support Maintenance Shop (CSMS) calibrates JFECC TMDE. Coordinate calibration with the AKNG CSMS and the JTF JOC J4 allowing sufficient time for shipping and repair lead times to prevent interruption of scheduled maintenance and to ensure all TMDE remains within periodicity.
- (i) Controlled exchange per Army Regulation (AR) 750-1 (Army Materiel Maintenance Policies) will be personally approved by the CJFECC.
- (j) Neat and orderly maintenance of the Hemlock Bay maintenance compound and surrounding area promotes operational efficiency of the JFECC Maintenance Program. Additionally, the Hemlock Bay area in which the JFECC Maintenance Compound resides is a focal point for numerous dignitaries and guests visiting the Base Camp and construction site. Accordingly, all equipment and materiel required to operate the JFECC maintenance program will be stowed neatly inside the maintenance and/or storage facilities. Reserve outdoor areas surrounding the facilities for neat and orderly vehicle parking.
- (k) LCM-8 and C2 boat maintenance is part of the standard army maintenance system will be loaded into ULLS-G. See ANNEX W (Water Craft Operations) for specific details.
- (l) The tool room will be manned at all times and accounted for IAW the supply regulation. Signing out rotational toolboxes by the tool room clerk is required.
- (3) Medical Services. See Annex Q, Medical Services.
- (4) Mobility and Transportation.
- (a) General. Effective use of limited transportation assets and funds is essential to successful mission accomplishment. Detailed planning and control is also required to optimize timely movement of personnel, supplies, and equipment, (see Appendix 4, Annex D to this OPORD.
- (b) Movement Support. Deployment and redeployment of the JFECC and tactical units and equipment will be by air: commercial, organic, or opportune, depending on funds and availability. Movement of the majority of materiel to support Operation ALASKAN ROAD construction will be contracted and will generally flow from the Port of Seattle to Ketchikan, then to Annette Bay. The Ketchikan airfield is C-5 capable. Annette Island has a runway; however, it will not be used during this operation. Materiel Handling Equipment will be contracted by the CCO if required. Use JFECC Landing Craft lighterage as necessary to support inter-island transportation. The JTF Transportation Officer will arrange commercial barge transportation as required to supplement landing craft. Coordinate all transportation requirements with the JTF Transportation Officer.
- (5) Civil Engineering Support Plan. See Appendix 5 to this Annex.

b. Administration

(1) See Annex R for LOGSTAT Report format and times of reporting.

(2) The CJFECC will complete Reports of Surveys (ROS) for all losses or damage to government-owned infrastructure, equipment, vehicles, material, and supplies. Initiate surveys within 5 days of incidents prompting the survey. Ensure statements are gathered from applicable rotational unit personnel and any other redeploying personnel before they depart the JOA. CJFECC will forward a copy of all completed ROS's to the JFECC Property Book Officer and JTF JOC immediately upon survey completion. The regulation time line is 75 days from initiation to completion for ROS's. If an incident requires assignment of an Investigating Officer and further adjudication as defined in U.S. Army regulations, the original ROS will be forwarded to the JTF JOC within five days of incident prompting the ROS. Report all incidents prompting ROS in the CJFECC Weekly SITREP.

5. Command and Signal

a. Command Relationships. See Annex J.

b. Command, Control, and Communications Systems. See Annex K.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendixes:

2 - Supply and Services

4 - Mobility and Transportation

5 - Civil Engineering Support Plan

OFFICIAL:

//signed//

STEPHEN RIBUFFO Col, USAF
Director for Logistics

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APPENDIX 2 TO ANNEX D TO CJTF ALASKAN ROAD OPOD 5250-03
SUPPLY AND SERVICES

1. General.

a. Purpose. This appendix provides the CJFECC with policy and guidance on supply and services within the JOA.

b. Assumptions. See Annex D.

c. Concept of Support. JTF ALASKAN ROAD, in conjunction with JFECC/J4, coordinates logistical support for the JFECC and tactical units involved in Operation ALASKAN ROAD construction on Annette Island, Alaska. Operation ALASKAN ROAD provides all funding for logistics support for the JFECC. All materiel and services required by the JFECC to execute Operation ALASKAN ROAD are requisitioned by the JFECC from the Fort Richardson, Alaska SSA or are provided by:

- (1) Contracts established by the Elmendorf AFB 3rd Contracting Squadron or the CCO.
- (2) JFECC purchases using the Government Purchase Card;
- (3) BPAs established by the 3rd Contracting Squadron with local vendors;
- (4) DRMO as coordinated by the JTF JOC and JFECC;

d. Planning Factors. The CJFECC will use planning factors published in appropriate US Army directives for supplies and field services (unless specified in this appendix) and factors provided by other government sources.

2. Materiel Policies And Procedures.

a. General.

(1) With the exception of contracting procedures, the JFECC will follow US Army supply policies and procedures. US Air Force contracting procedures will be used. See Tab A for summary requisitioning guidance covering each class of supply.

(2) The JFECC/J4 will notify the JTF JOC of any supply problems that cannot be handled through normal procedures, or when it would be cost prohibitive to do so. Coordinate all emergency resupply with the on-site CCO.

(3) JFECC J4 will reconcile all ULLS-G and ULLS-S4 transactions weekly with the Fort Richardson SSA. Report summary of latest reconciliation results in the narrative portion of the weekly LOGSTAT Report. This is essential for financial accounting.

(4) The JFECC Property Book Officer will coordinate with all Purchase Card Holders and requisitions to ensure all required materiel is entered in the Property Book as directed by US Army regulations.

b. Specific.

(1) Class I (Subsistence).

(a) The Food Service Officer, US Army Alaska (USARAK) will act as the Operation ALASKAN ROAD subsistence manager and provide oversight of base camp dining facility subsistence accounting, subsistence inventory, menu planning and subsistence requisitioning. The JFECC Food Service Officer will work closely with the USARAK Food Service Officer in executing Base Camp Dining Facility operations and to ensure that all US Army Food Service subsistence requirements and regulations are followed.

(b) Units will subsist from the base camp dining facility and will be billed through their respective service component's subsistence open allotment fund. Personnel on temporary duty (TDY) visiting the base camp may also subsist from the base camp dining facility. The JFECC Food Service Officer is responsible for charging and collecting the correct meal payment, for proper handling of funds and for subsistence inventory accountability. Base Camp subsistence inventories and cash handling procedures are subject to unannounced audits by the USARAK Food Service Officer.

(c) A-ration subsistence resupply/stockage will be accomplished via the Defense Logistics Agency (DLA) Prime Vendor contract through the USARAK Food Service Officer. All problem-solving steps will be coordinated with the USARAK Food Service Officer, JTF/J4, and the JTF JOC.

(d) Accomplish MRE supply/resupply via the USARAK Food Service Officer and notify the JTF/J413A. A minimum of 50 pallets of MRE will be order and shipped directly from the Depot with USARAK food service coordination. We will NOT ship MRE's from Fort Richardson TISA at JTF-Operation ALASKAN ROAD cost. Coordinate all problem-solving steps with the USARAK Food Service Officer, JTF/J4, and the JTF JOC.

(e) The Food Service Officer, US Army Alaska (USARAK) is required to do a dining facility start-up, mid-season and close out inspection. JTF JOC and JFECC J4 will coordinate these inspections.

(2) Class II/IV (General Supplies/Construction Material).

(a) All Operation ALASKAN ROAD supplies will be requisitioned from the Fort Richardson, SSA or provided through contracts awarded by the Elmendorf AFB 3rd

Contracting Squadron, Government Purchase Card purchases, or BPAs with local vendors.

(b) Under the terms of the MOA (Annex D, Ref d), the Metlakatla Indian Community is responsible for providing all road construction materials including culverts and explosives.

(3) Class III (POL).

(a) Class III(B): Local vendors through DESC contracts will be provide Bulk POL (DF-2, supreme and unleaded). Bulk propane will be purchased by the on-site CCO through a contracted local vendor. The JFECC will draw fuel from local vendors holding the Operation ALASKAN ROAD fuel contract. Petro Marine provides diesel requirements. Petro Alaska provides supreme and regular unleaded requirements. United States Marine Corps Reserve (USMCR) deploys, constructs, and operates two 20K DF2 fuel bags on Annette Island at Hemlock Bay. Total capacity is 40K of DF2. The fuel bags will by 20 March 2002. Petro Marine delivers bulk DF2 via the fuel barge every three weeks.

(b) Class III(P): Packaged POL will be local purchased from contracts awarded by the on-site CCO or Elmendorf AFB 3rd Contracting Squadron, purchased using the Government Purchase Card from local vendors.

(4) Class V (Ammunition). Ammunition is neither authorized nor required to support Operation ALASKAN ROAD. All blasting requirements will be coordinated between the CJFECC and the on-site FHWA representative.

(5) Class VI (Personal demand items).

(a) The CJFECC maintains a limited Class VI outlet. Individuals in each rotational unit will deploy with sufficient Class VI items to sustain them through redeployment.

(b) The JFECC operates a mini-PX under the authorization of the USCG-K AAFES contract. Soldiers can obtain class VI from the mini-PX.

(6) Class VIII (Medical Materials). See Annex Q, Medical Support.

(7) Class IX (Repair Parts). The Fort Richardson SSA is the primary source of JFECC Equipment Pool repair parts. Submit requisitions to the SSA in ULLS-G format. Locally purchase repair parts using the Government Purchase Card or BPAs when economically advantageous or when the CJFECC RDD cannot be met by the Defense Supply System. Coordinate emergency resupply of repair parts through the on-site CCO.

Note: Repair parts for all leased equipment will only be purchased through a BPA with local vendor. Contact the on-site CCO for ordering all leased equipment repair parts and consumables.

(8) Water. The JFECC operates two 35th DISCOM ROWPU's for water production. The CJFECC will ensure that qualified medical personnel approve and routinely check all water sources.

3. SERVICES PLANS AND PROCEDURES.

a. General.

(1) The CCO in coordination with the JFECC/J4 will provide services not available through base camp operations via contracts established with local vendors.

(2) The JFECC/J4 will submit all service requirements to the CCO including detailed specifications and a recommended source(s) using the U.S. Air Force Form 9. Coordinate requests for any unidentified requirements through the JTF JOC and on-site CCO.

b. Specific.

(1) Latrine services. A local vendor BPA funds portable latrines to support Operation ALASKAN ROAD construction. The vendor forwards monthly service and rental invoices to the JTF JOC for payment. The JFECC/J4 ensures latrines are cleaned according to contract schedule and provides vendor transportation via landing craft.

(2) Trash. Utilize "Smart Ash" burners for disposal of as much combustible materiel as possible including oily rags and absorbents. A BPA for disposal of non-combustible trash is established with the city of Ketchikan. Contact the JTF JOC when trash disposal is required. The JTF JOC will then contact the City of Ketchikan and provide a BPA Call Number. The JTF JOC will then provide the Call Number to the JFECC to reference when delivering trash. The City of Ketchikan consolidates disposal receipts and forwards to the ALCOM Financial Manager monthly for payment.

(3) Other. Units will coordinate with JFECC/J4, who will in turn coordinate with JTF JOC, for any additional service requirements.

Tab:

A - Supply Requisitioning Guidance

HEADQUARTERS, JTF ALASKAN ROAD
 ELMENDORF AFB, ALASKA 99506-2100
 10 DECEMBER 2002

TAB A TO APPENDIX 2 TO ANNEX D TO CJTF ALASKAN ROAD OPORD 5250-03
SUPPLY REQUISITION GUIDELINE

		SSA	REQUEST/PAY	TRANS
CLASS I				
Subsistence	A – Nonperishable C - Combat Rations R – Refrigerated S – Nonrefrigerated W - Water Subsistence	A,R,S-Prime Vendor C-Ft Richardson-TISA/Depot for MRE's W-ROWPU	Prime Vendor Credit card for winter maint	Contract Air, LCM-8, BPA, Local Ground Trans, 3000 gal blivet
CLASS II				
Clothing, Individual Eqpt.,tools, Admin. Supplies	B - Ground Support Materiel E - General Supplies F - Clothing G - Electronics T - Industrial Supplies	Ft. Richardson, local vendor	ULLS-S4, Purchase Card, Contract	Contract Air, Defense Transportation System (DTS)
CLASS III				
Petroleum, Oils, Lubricants	W - POL For Surface Vehicles P - Packaged Pol	W-BULK-Local Vendor P-Package-Ft. Richardson, local vendor, 3 rd CONS or CCO	Govt Contract, ULLS-G, Purchase Card	LCM-8, BPA, DTS, Contract Air
CLASS IV				
Construction materiel	A - Construction B - Barrier	Ft. Richardson, local vendor, 3 rd CONS or CCO	ULLS-S4 Purchase Card	DTS, Contract Air

		SSA	REQUEST/PAY	TRANS
CLASS VI Personal demand items		USCG Exchange, Base Camp Canteen	JFECC-arranged payment	Local trans, LCM-8
CLASS VII Major end items: racks, pylons tracked vehicles	B - Ground Support Materiel D - Admin. Vehicles G - Electronics K - Tactical Vehicles T - Industrial Materiel	DRMO-Ft. Richardson, Govt contracts for leased equipment, MONG stocks	DRMS Request, Govt Contract	DTS, Contract Air
CLASS VIII Medical materials	A - Medical Materiel B - Blood/fluids	Unit provided, Installation Medical Support Activity, Ft Wainwright, Use USCG for emergencies only.	Fax requirements to IMSA	DTS
CLASS IX Repair Parts	B - Ground Support Materiel D - Admin. Vehicles G - Electronics K - Tactical Vehicles T - Industrial Materiel	Ft. Richardson, Local Vendors	ULLS-G, Purchase Card, BPA, Govt Contract	DTS, Contract Air

APPENDIX 4 TO ANNEX D TO CJTF ALASKAN ROAD OPORD 5250-03
MOBILITY AND TRANSPORTATION

- References:
- a. DoDR 4500.32-R, Vol 1, Military Standard Transportation and Movement Procedures, Mar 87.
 - b. DoDR 4515.13-R, Air Transportation Eligibility, Nov 94.
 - c. JP 4-01, Joint Doctrine for the Defense Transportation System, 17 Jun 97.
 - d. JP 4-01.1, JTTP for Airlift Support to Joint Operations, 20 Jul 96.
 - e. JP 4-01.2, JTTP for Sealift Support to Joint Operations, 9 Oct 96.
 - f. JP4-01.3, JTTP for Movement Control, 21 Jun 96.
 - g. JP 4-01.5, JTTP for Water Terminal Operations, 21 Jun 96.
 - h. USPACOMINST 4630.3, USPACOM Common User Intratheater Airlift.
 - i. JFTR, Joint Federal Travel Regulation
 - j. FM 55-10, Movement Control in a Theater of Operations.

1. Concept of Mobility and Transportation Operations. Effective use of limited transportation assets and funds is essential to successful mission accomplishment. Detailed planning and control is required to optimize timely movement of personnel, supplies and equipment.

a. Transportation Policies. The following parameters collectively constitute general transportation policy:

- (1) Base transportation requirements on operational necessity, sustainability, and force balance;
- (2) Forecast transportation requirements as far in advance as possible;
- (3) Move cargo as far forward as possible with minimum handling;
- (4) Palletize/containerize cargo as handling capability permits and as required;
- (5) Use all transportation assets effectively and efficiently;
- (6) Consolidate similar movement requirements when feasible;

(7) Minimize materiel handling;

(8) Tailor requirements to stay within routine transportation capability.

b. Concept of Deployment. Initial deployment of advance parties and the JFECC staff will be by commercial air unless opportune military airlift is available. The main body deployment of the JFECC will be arranged by the JFECC/J4 in coordination with the JTF/Transportation Officer. The CJFECC will task units to arrange for the deployment of advance parties and main body in coordination with the JTF/Transportation Officer. Initial deployment/rotation transportation plans will be submitted NLT 60 days before deployment, with basic plans firm NLT 30 days prior to travel.

(1) National Guard units: Explore opportune military airlift for unit travel. Submit movement requests for groups of 30 or more to the National Guard Bureau; check with them prior for each fiscal quarter submission deadline. For groups of less than 30 and when opportune airlift is unavailable for all other groups, coordinate transportation through local installation and/or state transportation management offices. Options to explore include individual commercial tickets, group travel, and charters. Consider the most economical method that will meet training/mission requirements. Forward via email proposed travel itinerary to the JTF/Transportation Officer for initial review. The process for travel orders is as follows. Units will produce travel orders (DD Form 1610) and email to the JTF/Comptroller (fax is secondary method of transmission). Multiple people can be put on one travel order using a continuation sheet. The type of travel status (individual or group) will be dependent upon the method of travel (individual tickets or a charter). When in-group travel, per diem for travel days is not authorized/payable. The travel order will then internally flow to the JTF/J1 for verification of TDA position(s) or to the JTF/Transportation Officer for rotational positions, to the JTF JOC Chief for approval, and back to the JTF/Comptroller for the accounting data. The completed travel order will then be faxed back to the unit. Upon completion of this process, travel plans/reservations can be finalized and travel itinerary to include passenger rosters are to be sent forward to the JFECC/J1 and the JTF/Transportation Officer.

(2) Active and Reserve units: Coordinate transportation through local installation and/or state transportation management offices. Options to explore include individual commercial tickets, group travel, and charters. Consider the most economical method that will meet training/mission requirements. Forward via email proposed travel itinerary to the JTF/Transportation Officer for initial review. The process for travel orders is as follows. Units will produce travel orders (DD Form 1610) and email to the JTF/Comptroller (fax is secondary method of transmission). Multiple people can be put on one travel order using a continuation sheet. The type of travel status (individual or group) will be dependent upon the method of travel (individual tickets or a charter). When in-group travel, per diem for travel days is not authorized/payable. The travel order will then internally flow to the JTF/J1 for verification of TDA position(s) or to the JTF/Transportation Officer for rotational positions, to the JTF JOC Chief for approval, and back to the JTF/Comptroller for the accounting data. The completed travel order will then be faxed back to the unit. Upon completion of this process, travel plans/reservations

can be finalized and travel itinerary to include passenger rosters are to be sent forward to the JFECC/J1 and the JTF/Transportation Officer.

(3) CJFECC will coordinate arrangements for passengers, cargo, and baggage arriving and departing Ketchikan.

c. Movement Support.

(1) Movement of the majority of materiel to support forces participating in Operation ALASKAN ROAD construction will generally flow from the Port of Seattle to Ketchikan, then to Annette Bay. Materials originating at Elmendorf and/or Anchorage will either be airlifted to Ketchikan via component/commercial airlift or shipped by sea to Ketchikan. The Ketchikan airfield is C-5 capable. Annette Island has a runway that will not be used during this operation. The CCO and JTF Transportation will contract materiel Handling Equipment and a barge for lighterage respectively, if required. JFECC Landing Craft will provide inter-island transportation of personnel, supplies and equipment during the construction season. Any contract requirements for transportation will be arranged, coordinated, and approved by the JTF/J4 and coordinated with the JFECC/J4. For medical evacuation/patient movement, see Annex Q, Medical Services.

(2) JTF/J4 will arrange cargo preparation, cargo documentation, pallet buildup, hazardous cargo certification, and aircraft loading classes for the JFECC staff, as required.

(3) In preparation for JFECC Duration Staff redeployment, the JFECC/J4 in coordination with the JFECC/J1 will reconcile all Duration Staff Permanent Change of Station orders with the Missouri National Guard no later than 15 May 03, identifying all personnel eligible for HHG shipments. Eligibility will be in accordance with chapter 5, part D of the JFTR. After completing the reconciliation, the JFECC/J4 will forward copies of eligible orders to the JTF/Transportation Officer no later than 1 Jun 03.

(a) Based on requirements, the JTF/Transportation Officer will coordinate for a Transportation of Personal Property System (TOPPS) trained Household Goods (HHG) Specialist to augment the ISB-Ketchikan Admin Support Section no later than 30 Jun 03. The HHG Specialist will deploy to Ketchikan and check in with the ISB Admin Support Chief as coordinated by the JTF/Transportation Officer. The JTF/Transportation Officer will provide copies of the eligible orders to the augmenting HHG Specialist prior to deployment to Ketchikan.

(b) HHG shipments to Annette Island are restricted to a maximum of 600 pounds per individual. For personnel with HHG weighing 375 pounds and less, it is highly recommended that an excess baggage authorization be put on the travel order enabling the HHG to travel with the individual. This is more economical than scheduling a HHG shipment.

d. Ports and Planning Factors. The following ports will be used during this operation:

(1) Sea Ports of Embarkation (SPOE):

(a) Items originating from Elmendorf AFB and Fort Richardson, Alaska will be shipped from the Port of Anchorage.

(b) Items originating from points in the lower 48 states will be shipped from the Port of Seattle.

(2) Sea Ports of Debarkation (SPOD): Items shipped from the Ports of Seattle and Anchorage will be offloaded at the Port of Ketchikan, and transloaded on to smaller vessels for lighterage to Annette Bay. Landing Craft or contracted barge service (arranged by JTF/J4) will be used as needed to transport materials to Hemlock Bay and Annette Island.

(3) Air Ports of Embarkation/Debarkation (APOE/APOD): Task Force elements utilizing commercial air will embark from the nearest commercial facility and debark at Ketchikan airport.

2. Responsibilities of Supporting and Subordinate Commands. Coordinate all transportation requirements with the JTF/Transportation Officer. Air safety is a critical planning factor when preparing salvageable materiel for shipment. Accordingly, ensure all salvageable material has been pre-approved by DRMO and JTF JOC J4 for turn-in, has been certified free of hazardous waste and is packaged properly for transportation.

3. Limiting Factors. Annette Bay is not capable of receiving/berthing large vessels. Materiel from Seattle must be transloaded in Ketchikan from larger barges onto smaller vessels for onward movement to Annette Bay. However, Annette Bay is capable of receiving LCM-8s.

APPENDIX 5 TO ANNEX D TO CJTF ALASKAN ROAD OPORD 5250-03
CIVIL ENGINEERING SUPPORT PLAN

- References:
- a. JP 4-04, Joint Doctrine for Civil Engineering Support, 26 Sep 95.
 - b. DoD Directive 1315.6, Responsibilities for Military Troop Construction Support of the Department of the Air Force Overseas, 26 Aug 78.
 - c. DoD Directive 4270.5, Military Construction Responsibilities, 2 Mar 82.
 - d. DoD Directive 4270.36, DoD Emergency, Contingency, and Other Unprogrammed Construction, 17 May 97.
 - e. USPACOMINST 4230.1C, Contingency Contracting, 14 Mar 97.
 - f. USPACOMINST 11010.1N, USPACOM Civil Engineering Support Planning, 11 May 94.
 - g. USPACOMINST 11010.2G, US Military and Host Nation Funded Construction Programs, 9 Jun 94.
 - h. USPACOMINST 11010.4C, Contingency Engineering Management (CEM), 19 Oct 99.
 - i. USPACOMINST 11011.1G, Real Estate, 11 Aug 88.

1. General.

a. Scope and Limitations. This appendix provides direction and guidance for military civil engineering for OPERATION ALASKAN ROAD for fiscal year 2003 activities. Resources available for meeting civil engineer requirements in the Joint Operations Area (JOA) include military engineer units and contracted support.

(1) Base Camp. A 250 - 275 person base camp has been completed at the site of the old log sort yard on Annette Bay, at the north end of Annette Island, Alaska. The base camp will be maintained as required during FY03. The base camp provides for:

(a) Billeting, messing, and utilities (water, power, sewerage) suitable for year around habitability.

(b) Administrative space for troop unit command and control and project management is available in the base camp. Space allocation includes, but is not limited to task force command and control, construction management operations,

supply and services administration, camp supervision and maintenance, and medical sick call operations.

(c) Dry, secure storage sufficient to store necessary post, camp and station materials not in use and Class IV materials requiring sheltered storage.

(2) Maintenance Facility Construction. A maintenance facility has been constructed in the vicinity of the existing log sort yard on Hemlock Bay, on the west island coast of Annette Island, Alaska.

(a) The facility is suitable for year around conduct of scheduled and unscheduled organizational and direct support maintenance of project equipment.

(b) The facility will have a wash rack designed and constructed to improve maintenance working conditions and provide for cleaned equipment evacuation and operation demobilization.

b. Engineering Intelligence.

(1) Sources of Class IV materials and Class IV vendors in the JTF OPERATION ALASKAN ROAD will be identified and cataloged by the CJFECC.

(2) Sources and quantities of quarry and timber materials on Annette Island will be identified and usable quantities estimated by the CJFECC. Exploitation will be coordinated with the MIC IAW the MOA.

(3) Sources for information on soils, terrain, and other natural resources on Annette Island are resident in the MIC Department of Natural Resources (886-3386). Direct coordination will occur through the CJFECC. Information on the conditions along the road centerline will be coordinated with the FHWA-Vancouver Office through the CJFECC.

c. Definitions. N/A.

d. Agreements and Political Factors.

(1) The Memorandum of Agreement, which has been concluded between all participating agencies, outlines terms and conditions for participating in the Walden Point Road Project and codifies signatory responsibilities.

(2) Real Property/Real Estate. Service components will not negotiate for, or acquire, real property. Requests for real estate will be submitted through the CJFECC to the JTF JOC.

(a) Real Property. Real property, consisting of facilities built to support OPERATION ALASKAN ROAD, will be controlled, maintained, and accounted for by the CJFECC. Real property will be cleared and disposed of IAW established DoD

procedures at the completion of operations. A plan for base camp demobilization and materials disposal will be presented to the JTF staff NLT 360 days before removal.

(b) Real Estate. Real estate to support JFECC operations in the AOR will be coordinated through the JTF Staff. Initial coordinated real estate on Annette Island consists of the existing logging operation sort yards at Annette Bay and Hemlock Bay and the use of the existing logging road network. The Ketchikan Army National Guard Armory, 645 Jackson St., Ketchikan, Alaska, has been coordinated for use by JTF activities. Additional requirements for real estate will be coordinated by the CJFECC with the JTF staff.

(3) Environmental Management. See Annex L of this OPORD.

e. Construction Standards. The Base Camp was constructed to expeditionary construction consistent with climatic conditions present on the island. Intended facility use is for a limited time ranging up to 6 - 7 years. Based on mission requirements, the CJFECC will submit requests to deviate from the initial standard to the JTF Engineer. Modification to the base camp, maintenance facility, and existing Section 401 and 404 Clean Water Act permits will be consistent with the NEPA documentation (Environmental Assessment (EA) and accompanying Finding of No Significant Impact (FONSI)), construction permitting, and performed to mitigate environmental impacts to the maximum extent possible. Federal highway administration is responsible for all the quality control and design of the highway.

f. General Priority of Development. The priorities to project development will be determined by the CJFECC based on road construction planning, environmental mitigation timing, sequencing of tasks, and troop and equipment availability.

g. Protective Construction Policy. Intrusion denial by passive, non-lethal means for storage and unoccupied facilities will be considered in accordance with the MOA and in coordination with the MIC.

h. Contractor.

(1) Contracting for completion of road construction tasks required by the project but not to be performed by DoD effort will be the responsibility of non-DoD agencies IAW the MOA.

(2) Contracting for lease of essential low-density equipment to accomplish training will be done by the JTF/J4 through the 3rd Contracting Squadron and/or MIC in accordance with CJTF guidance.

2. Responsibilities for Civil Engineering Support Planning. CJFECC will publish a work schedule CPM prior to the Final Planning Conference.

3. Command Relationships. See Annex J.

4. Time-Phased Requirements Lists. Not required.

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ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-03
PERSONNEL

1. General.

- a. Mission. To provide guidance on policies and procedures and assign responsibilities for personnel actions in support of Operation ALASKAN ROAD.
- b. Concept of Personnel Support. Very limited Personnel Service Support (PSS) will be available in the Joint Operations Area (JOA). The Commander, Joint Force Engineering Component Command (CJFECC) will inform tactical units that PSS during deployment to Annette Island is the responsibility of their parent organization. Personnel Support policies in ALCOM JTF SOP apply.
- c. Assumptions. Refer to Basic Plan.
- d. Planning Factors. Not applicable.

2. Personnel Policies and Procedures.

a. General Guidance.

- (1) Commanders of deployed tactical units and supporting commanders will be guided by respective service personnel policies, procedures, regulations, and checklists attached.
- (2) CJFECC or designated representative will notify JTF Joint Operations Center (JTF JOC) and JTF/J1 of personnel issues that limit the operational capabilities of their forces.

b. Specific Guidance.

- (1) Personnel Augmentation. Requests for active duty augmentation will be coordinated through the JTF/J1 office.
- (2) Joint Reception Center (JRC).
 - (a) The CJFECC will establish the JRC to receive, in process, and take care of all incoming personnel. Procedures to establish and maintain accountability and locator information for service members are included in Annex E, Appendix 4, Tab A to this OPORD. Accountability and locator information will be maintained on Annette Island, the Ketchikan Armory, and the JTF/J1.

- (b) The CJFECC will task deploying units to designate, in writing, the name, rank, and phone number, of the single point of contact for personnel matters. Twenty-four hour coverage is required.
- (3) Personnel Accountability and Strength Reporting. The CJFECC will task each unit to submit a strength report. JFECC/J1 will fax the consolidated report via the weekly SITREP to JTF JOC and JTF/J1, IAW instructions contained in Annex R, Appendix 1, Tab A. Additional supplemental instructions or report requirements will be provided as required.
- (4) Rotation Policies. IAW service directives.
- (5) NEO policies. Not applicable.
- (6) US-citizen Civilian Personnel. Not applicable.
- (7) Non-US Citizen Labor. Not applicable.
- (8) Enemy Prisoners of War, Civilian Internees, Retained personnel, and other Detainees Replacement Policies. Not applicable.
- (9) Formerly Captured, Missing, or Detained US personnel. Not applicable.
- (10) Morale, Welfare, and Recreation (MWR). Limited morale and welfare infrastructure is available on site. The CJFECC is encouraged to obtain appropriate assistance from the local community, (for example: group canoe/fishing trips). The CJFECC can obtain lists of MWR equipment available for purchase, using IRT O&M funds. The CJFECC can tailor these lists to meet his needs. CJFECC will forward all requests for purchase of MWR equipment to JTF JOC. The CJFECC will provide deploying units with information concerning the MWR equipment and opportunities on Annette Island.
- (11) The CJFECC has two options for establishing a canteen. Option 1 is to establish a Snack Bar for the convenience of the deployed members. The maximum amount of inventory/cash on hand should total less than \$1,000. Option 2 is to establish a PX with maximum inventory of \$60,000.
- (12) Casualty Reporting. All casualty reports will be initially reported in OPREP-3 format. Follow up reports will be completed by the home unit IAW service directives with a copy provided to JTF/J1 listed as INFO addressee.
- (13) Decorations and Awards. In accordance with appropriate DoD, USPACOM, ALCOM, and participant service instructions/regulations (See Annex E, Appendix 3 to this OPOD).
- (14) Pay and Allowances. IAW service directives all members deploying to Annette Island will have government quarters with essential messing directed. BAS for enlisted

personnel must be stopped. For additional information regarding pay and allowances refer to Appendix 6 of this Annex

(15) Travel Procedures. Operation ALASKAN ROAD has established a Joint Operations Area (JOA), which includes Annette Island, Ketchikan, and the water transportation corridors between Annette Island and Ketchikan. the JTF Transportation Plans Officer will direct the deployment and redeployment transportation planning for participating units (See Appendix 4 to Annex D).

(16) Personnel Tempo (PERSTEMPO)

a. TDY Status. Personnel who deploy in support of Operation ALASKAN ROAD for a period of 139 days or less will have all PERSTEMPO tracked by their home unit. No action is required of the JFECC/ J1 Staff.

b. PCS Status. Personnel who are deploy in support of Operation ALASKAN ROAD for 140 or longer will have PERSTEMPO tracked as follows.

(1) Personnel in a PCS status to Operation ALASKAN ROAD are considered to reside at Camp Wy Wah for the duration of the tour. If a member must depart the JOA in a TDY status, the JFECC/ J1 must provide a copy of the TDY orders to the home station (the unit who deployed the member to Operation ALASKAN ROAD) in order for the home station to update the number of TDY days IAW service directives.

(2) JFECC/ J1 will confirm the receipt of TDY orders at the member's home station and verify the PERSTEMPO data was updated via telephone.

(17) Distinguished Visitors. All visitors traveling to Annette Island must coordinate their visits with the JTF JOC (See Coordinating Instructions in the Basic Plan).

(18) Medical Returnees to Duty. Ability of Service Members to return to duty will be based solely on the recommendation of competent medical authority. Personnel who receive treatment in the local area, will either return to duty or be returned to their home unit using their current orders. CJFECC should coordinate with the service member's parent unit for return to duty as applicable when member is outside the local area. Ensure personnel are accounted for on the weekly SITREP.

(19) Leave Policy.

(a) Ordinary Leave. The CJFECC will maintain a Leave/Pass Roster which will include personnel on leave, number of days taken, location of leave, point of contact and type of leave (ordinary, special, emergency), or Pass. Report leave dates on duration staff personnel weekly in the SITREP. Care should be exercised to ensure coverage is maintained to execute requirements.

(b) Emergency Leave. In order for service member to be granted emergency leave, a Red Cross message is required or emergency information must be verified by

CJFECC. Emergency Leave entitles service members to a government-funded ticket to the closest port from an overseas location. Once JFECC J1 receives a Red Cross message, J1 will notify the service member and parent unit. The commander must approve emergency leave. For duration staff, the CJFECC approves the emergency leave. For rotational staff, the member's commander approves the emergency leave. If the service member is:

- (1) Duration Staff on PCS orders, the parent unit must fund for roundtrip transportation round trip while on emergency leave.
- (2) Duration Staff on TDY orders with the intent to return, the parent unit must fund for roundtrip transportation round trip while on emergency leave.
- (3) Duration Staff on TDY orders without intent to return, the service member will use the return ticket issued at initial time of travel.
- (4) Rotational staff, the service member will use the return ticket issued at initial time of travel.
- (5) Any other member not described above will be handled on a case-by-case basis.

(c) JTF/ J4 will assist in transportation arrangements, as required.

(d) Use the Emergency Leave Checklist provided in Appendix 4, Tab B of this Annex, to ensure proper processing of leave.

(20) Combat Zone/Contingency Operation Benefits. Not Applicable.

(21) Deployability Criteria for Personnel Unique to This Operation. Not Applicable.

(22) Filler Policies. Parent units and supporting component headquarters are responsible for staffing applicable billets.

(23) Orders Preparation.

(a) General Guidance. A template for the preparation of orders is included in Annex E, Appendix 5. All orders will include the paragraph and line number of the position(s) being filled. All members deployed to Annette Island will have government quarters with essential messing directed. BAS for enlisted members should be stopped. JTF/J1 will maintain copies of orders on all personnel deployed to Annette Island. **CJFECC will provide a copy of unit deployment order, or individual orders for all JFECC Duration Staff personnel to JTF/J1 NLT the first duty day after personnel arrive in the JOA.**

(b) Specific Guidance. The JFECC/J1 will prepare the orders using the template provided in Annex E, Appendix 5. When all mandatory fields are properly completed, the order is forwarded via email to JTF/J1. The JTF/J1 will review the

orders and validate for those orders pertaining to duration staff billets, all other orders will be forwarded to the JTF JOC for validation. Once validated, the orders will be forwarded to JTF/J72 for insertion of the fund citations and returned to the JTF/J1 and the original will be forwarded to JFECC/J1. JTF/J1 address is:

JTF ALASKAN ROAD/J1
9480 Pease Avenue, Suite 307
Elmendorf AFB AK 99506-2170

Bus: DSN (317)552-0350/2951

Fax: DSN (317)-552-8526

Fax COM (907) 552-8526

(24) Evaluation Reports. CJFECC will ensure all evaluations reports are accomplished IAW individual service regulations. All evaluations should be accomplished prior to the rated individual's departure from the AOR. CJFECC will ensure required evaluations are accomplished prior to the rater's departure from the AOR. All forms required to accomplish evaluations are included in Annex E, Appendix 5.

(25) JFECC Rating Chain. The CJFECC will ensure the evaluation report-rating scheme is maintained. Commander, 35th Engineer Brigade, will rate CJFECC. COMALCOM will senior rate the CJFECC. CJFECC is the only person evaluated by COMALCOM, unless an exception is desired. Requests for exceptions should be coordinated with the respective commanders, JTF JOC, JTF/J1 and the officer involved. A copy of the Rating Chain will be forwarded to JTF JOC NLT 30 days after the JFECC deploys to AOR and updates will be forwarded on 25 of each month.

3. Finance and Disbursing. All military pay matters for personnel deployed to Annette Island are the responsibility of the individual's service component.
4. Legal. Refer to Appendix 1 of this Annex.
5. Military Postal Services. CJFECC will arrange for the provision of a post office box at the Ketchikan post office and designate a member of the duration staff to travel to the town of Ketchikan to collect and deliver mail to base camp personnel. The post office box will be maintained throughout the year. The address is:

JFECC – OPERATION ALASKAN ROAD
P.O. Box 6418
Ketchikan, AK 99901-1418

6. Chaplain Activities. Services and times will be established by the CJFECC. CJFECC will request participating units deploy with chaplains when possible. 35th Infantry Division Support Command (35th DISCOM) will be responsible for deploying a chaplain with each unit when the unit is unable to do so. Commanders need to be sensitive to religious practices of members. Special requests should be coordinated through JTF JOC.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendixes:

- 1 – Legal
- 2 – Casualty Procedures
- 3 – Award and Decoration Procedures
- 4 – Inprocessing/Outprocessing Procedures
- 5 – Administration Tools – (To be published NLT 1 Mar 03. Electronic format only)
- 6 – Pay, Allowances and Entitlements
- 7 – Significant Personnel Events

OFFICIAL:

//signed//

MARK W. AVERY, COL, USA
Director for Personnel and Administration

APPENDIX 1 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-02
LEGAL

- References:
- a. 10 U.S.C. Section 2012, Support and Services for Eligible Organizations and Activities Outside Department of Defense.
 - b. DoDD 1100.20, Support and Services for Eligible Organizations and Activities Outside the Department of Defense, 30 Jan 97.
 - c. 18 U.S.C. Section 1385, the Posse Comitatus Act.
 - d. 10 U.S.C. 801 et seq., Uniform Code of Military Justice (UCMJ) and Manual for Courts-Martial, 1998 Edition.
 - e. Claims, service regulations: AR 27-20, DA Pam 27-162 (Army); JAGINST 4890.1 (Navy/USMC); AFI 51-501 (Air Force).
 - f. Legal assistance, service regulations: AR 27-3; JAGMAN (Navy/USMC); AFI 51-504.
 - g. Military justice, service regulations: AR 27-10; JAGMAN (Navy/USMC); AFIs 51-201 and 51-202; ALCOMINST 1100.6A.
 - h. Memorandum of Agreement Among the United States Pacific Command, the United States Alaskan Command, the Metlakatla Indian Community, the Bureau of Indian Affairs, the Federal Highway Administration, the Alaska Department of Transportation and Public Facilities, and the Alaska National Guard Regarding the Innovative Readiness Training Opportunities on the Annette Island Reserve, Alaska, Dated 29 May 97.
 - i. Supplemental Memorandum of Agreement Between Alaskan Command and Metlakatla Indian Community regarding waiver of Metlakatla Law and Order Code, 23 Jul 97.
 - j. CJCSI 3121.01, JCS Standing ROE.
 - k. USPACOMINST S710.2H, Theater-Specific ROE.
 - l. Joint Publication 0-2, Unified Action Armed Forces (UNAAF), Feb 95.

1. Legal Basis for the Operation. The Joint Task Force Operation ALASKAN ROAD is authorized and funded as assistance to a non-DoD organization incidental to military training (AKA Innovative Readiness Training - IRT), Ref a, and b.

2. General Orders. At present, the JTF Commander has issued one general order, General Order #1, which places limits on the activities of JTF personnel while on Annette Island or surrounding waters. The CJFECC will provide copies of all general orders to tactical units deploying to Annette Island and direct all personnel in these units to comply with all general orders.

3. General Guidance. The JTF Staff Judge Advocate (SJA) will:

- a. Serve as staff judge advocate for JTF Commander and his staff to provide legal advice on JTF operations in support of the ALASKAN ROAD Project.
- b. Obtain the necessary personnel to carry out these duties from the component units and, if necessary, by requesting support from USPACOM.
- c. Ensure all plans, rules of engagement, policies, and directives are consistent with domestic and international law.

4. Specific Guidance

a. Domestic Law Enforcement and Emergency Response Considerations

- (1) Under US Constitution and statutory laws, the protection of life and property and maintenance of public order are primarily the responsibility of the state and local governments.
- (2) The principal statutory limitation is the Posse Comitatus Act (18 USC 1385), which prohibits the use of any part of the Army or Air Force to execute or enforce the laws, except as authorized by the Constitution or Congress.
- (3) Two Constitutional authorizations are recognized (based upon inherent right of US to ensure preservation of public order and carrying out of government operations):
 - (a) Emergency authority. Use of military force to prevent loss of life, wanton destruction of property, and to restore public order. Limited to cases of sudden and unexpected disasters where local authorities are unable to provide needed response (e.g., emergency fire-fighting and EOD services, using Military Working Dogs to aid in locating lost persons, or explosive devices).
 - (b) Protection of federal property and federal government functions, where local authorities are unable or decline to provide adequate protection. [Note: This authority is the basis for the provision in Ref h stating the military will provide security for the base camp. This authority does not authorize security personnel to otherwise enforce US laws (e.g., by arresting a trespasser), although, when necessary, an individual can be temporarily detained until civil authorities can respond to the camp.]

b. Claims

- (1) Claims by civilians for damages or injuries allegedly caused by Joint Task Force ALASKAN ROAD operations or personnel shall be submitted to the ALCOM Staff

Judge Advocate, who will assess and forward them to the appropriate service component. Parent organizations of tactical units deployed to Annette Island are responsible for the investigation and processing of potential claims incidents in accordance with service regulations (Ref e).

(2) Personal property claims of military personnel cognizable under 31 U.S.C. 3721 (claims for damage or loss of personal property incident to service) through claimant's own service channels in accordance with Reference e.

(3) These claims processing requirements do not relieve the JFECC commander and attached personnel of their duty to report significant incidents promptly to the JTF JOC and ensure the timely completion of any necessary inquiries, reports of survey, or investigations. The report will include facts and circumstances of the incident, full identity and unit of individuals involved, and extent of loss, damage or injury, and contemplated action.

c. Legal Assistance. The CJFECC and JFECC staff will obtain legal assistance from their parent organizations. The CJFECC will direct commanders of units deployed into the JOA to obtain legal assistance from their parent organizations. When emergency legal assistance is required, contact JTF JOC. Reference f applies.

d. Military Justice.

(1) The JTF and JFECC Commanders have command authority over all military members who are deployed into the JOA in support of Joint Task Force ALASKAN ROAD. This command authority includes nonjudicial punishment authority over service members in Title 10 status. Nonjudicial punishment will be administered in accordance with Reference d and the appropriate service regulations, Reference g.

(2) The JFECC Commander will promptly report to the JTF JOC any serious incident, which may give rise to nonjudicial punishment or a court-martial action. The report will include the full identity and unit of individuals involved, a brief summary of the incident, and contemplated actions. If the JFECC Commander intends to discipline any military member, he or she must first contact the ALCOM/JTF Staff Judge Advocate at DSN: 552-3451 or Commercial at (907) 552-3451.

e. Fiscal law considerations. Joint Task Force Operation ALASKAN ROAD is funded as an innovative readiness training (IRT) program, references (a), and (b). As such, expenditures of moneys allocated to this mission are limited by the terms of the IRT program. The most significant limitations are the requirements that (1) actions by the JFECC Commander and attached personnel are limited to actions in furtherance of valid military training, and (2) this assistance shall not result in a significant increase in the cost of training.

f. Rules of engagement. All military personnel attached, assigned, or deployed in support of the ALASKAN ROAD Project are required to comply with the rules of engagement (ROE) in references j and k and any additional rules issued by the JTF Commander in General Orders. In addition, components are required to comply with their service directives (e.g., Marines must comply with Marine Corps Order 5500.6F, Arming of Security and Law

Enforcement Personnel and the Use of Force). Any perceived conflicts among these regulations are to be brought to the immediate attention of the JTF JOC, which will coordinate, with JTF/SJA to provide clarification and guidance.

APPENDIX 2 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-03
CASUALTY PROCEDURES

References: a. BUPERSINST 1770.3.

b. AR 600-8-1

c. AFI 36-3002

c. ALCOMINST 4100.2

1. General

a. The casualty program is a function of command. Commanders must give this program their personal attention. Prompt reporting, dignified and humane notifications, and efficient and thorough assistance to the next of kin are the goals of this program. A sense of urgency is required. If there is any doubt what to do, contact the JTF JOC or JTF/J1 immediately.

b. Casualty is defined as any person who is lost to the organization because of having been declared dead, wounded, injured, diseased, missing, or detained. The following terms are subsets of casualty: Very Seriously Ill, (VSI) Seriously Ill (SI), and Duty Status Whereabouts Unknown (DUSTWUN). Medical Authorities determine VSI and SI.

c. For VSI/SI, DUSTWUN, JFECC/J1 will contact service casualty center, and the JTF JOC via telecom (duty hours: (907) 552-3269/3958, non-duty hours: (907) 250-2725. JFECC will complete the OPREP-3 report. For Guard members on active duty, contact the respective service component. For example, for Army Guard, contact the Army service component. CJFECC will notify JTF JOC and service headquarters via OPREP-3 and telecom should member(s) become a casualty as defined in paragraph 2 of the basic plan. The information derived from analysis of this report will be used to prepare personnel and casualty status reports to higher headquarters. JFECC/J1 will notify JTF/J1 if a replacement is needed. Members home unit will complete follow-up reports.

d. Deaths: JFECC/J1 will contact service casualty center, and the JTF JOC via telecom (duty hours: (907) 552-3269/3958, non-duty hours: (907) 250-2725. JTF/J1 will notify members of the Casualty Response Cell (Public Affairs and JTF/J4) to report to JTF/HQ. JTF Public Affairs will prepare to interact pro-active with the media. Names will not be released prior to notification of NOK. However, a generic story may be released without stating member's name. For example, in the case of a plane crash when the public is already aware, media release may be appropriate. In the case of a death, JTF JOC will provide oversight for preparation and transportation of the body as the NOK's desires dictate (see also Annex D, (2)

(h)). JFECC/J1 will contact Ketchikan Funeral Home and component headquarters. JTF Personnel representative will provide oversight of the casualty reporting process. JTF/J1 will prepare condolence letter to NOK for COMALCOM signature. The letter should be dispatched within five days from the date of death. Upon direction of service component, JFECC or home unit will complete circumstance letter.

e. VSI and SI. JFECC will immediately contact the service component casualty center. In addition, CJFECC will contact JTF JOC during duty hours. Medical personnel are responsible for determining if NOK should be issued Invitational Travel Orders to bring the NOK to the bedside at government expense. Commanders are advised not to make any promises to the NOK

2. Responsibilities: JFECC/J1 and JTF/J1 will make a coordinated effort to dispatch responsibilities under this plan.

3. Planning and Execution. The procedures outlined in this plan are the same for all services. Medical personnel will determine the member's status: Dead, Very Seriously Ill, (VSI), Seriously Ill, (SI). For deaths, VSI and SI JFECC/J1 will immediately contact their service component casualty center.

SERVICE CASUALTY OFFICES

AIR FORCE

24 Hours (Randolph AFB, TX)	DSN 312-665-3505
	COM 210-565-3505
	1-800-433-0048
FAX (24 Hours)	DSN 312-665-2348 COM 210-565-2348

NAVY

24 HOURS (BUPERS - MILLINGTON, TN)	DSN 312-332-5132
	COM 360-315-5132
	1-800-368-3202
	<u>FAX</u>
	DSN: 312-332-5116 COM: 360-315-5116

ARMY

24 Hours COMMAND OPERATIONS CENTER (Fort Richardson – Anchorage – AK)	DSN 317-384-6666
	COM 907-384-6666
FAX (24 Hours)	DSN 317-384-2336 COM 907-384-2336

COAST GUARD

24 Hours (Located at Washington DC) (Only commercial and Toll free phone lines)	COM 202-267-2100
	1-800-323-7233
	FAX 202-267-2165

MARINE CORPS

24 Hours (Located at Washington DC)	COM 1-800-847-1597
	907-351-0215 Local - After Hours
	FAX 703-784-9823 or 4134

Tab:

A - Joint Casualty Checklist

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TAB A TO APPENDIX 2 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-03
JOINT CASUALTY CHECKLIST

J1 CASUALTY CHECKLIST

1. Keep the phone turned on at all times. Carry the spare battery and phone chargers (AC/DC) with you at all times.
2. If you think you missed a call, contact the **JTF JOC** at **250-2725**.
3. Upon receiving a call of a death or VSI/SI, note the time of the call on the log sheet. Then report to work immediately. Do not change into a uniform or shave. Do not make any calls. Have a sense of urgency but drive carefully.
4. Note the time you arrive on the log sheet. Activate the JTF casualty cell by contacting the **JFECC/J1** at **247-5549/5553** or the **J3** at **247-5547**. If you can't get through to either of these numbers, contact the armory at **247-5332/33**. Note whom you contacted and the time on the log sheet. You may also fax the **JTF/J1** at **247-5325/ 8526**. The **JTF/J1 cell telephone** number is **227-3013**.
5. Activate the other members of the casualty cell. Note the name of the person contacted and the time on the log sheet.
Mortuary: LTC Robin Norby: Work: 552-3958 Home: 696-2192
Address: 11210 Kaskanak Circle, Eagle River, Alaska 99577
Alternate: Lt Col Jandzinski: Work: 552-3683 Home: 694-1937

Public Affairs: Maj Campbell: Work: 552-2341 Home: 622-3737 Cell: 223-5096

Medical: LTC Bates: Work: 552-5478
6. If you are unable to reach casualty cell members personally, try every 30 min.
7. Contact **Maj Sawyer** at **332-8863** or **COL Avery** at **694-4019/cell 350-2056**.
8. Keep in contact with the island. **JFECC/J1** should first contact the service component casualty center.
9. Be prepared for delays in getting the information.

10. The condolence letter should be a one or two-paragraph letter signed by **COMALCOM**. We have five duty days to complete this letter. Under no circumstances will the letter be signed or released prior to positive confirmation.
11. The service casualty center will direct the home unit to prepare a casualty report using information in member's records.
12. The service casualty center will direct the **JFECC/JI** or home unit to prepare a circumstance letter. This is generally a full-page letter giving the circumstances of the member's death.
13. Commanders should **not** make any notification to next of kin until directed to do so by the casualty center.
14. In the case of **VSI/SI**, the medical authorities approve Invitation Travel Orders. These orders pay for travel and expenses for next of kin when it is deemed necessary for them to be present at member's bedside. Commanders should be reminded not to make promises to the next of kin. Fund cites and the service member's headquarters completes orders.

APPENDIX 3 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-02
RECOGNITION PROCEDURES

- REFERENCES:
- a. DoD Manual 1348.33-M, Manual of Military Decorations
 - b. USPACOMINST 5305.2B, Military/Civilian Awards and Decorations
 - c. ALCOMINST 1650.1
 - d. AR 600-8-22, Army Military Awards
 - e. AFI 36-2803, Air Force Awards and Decorations Program
 - f. SECNAVINST 1650.1F, Navy & Marine Corps Awards Manual

1. Background. COMALCOM is the approval authority for defense decorations for service member's assigned/attached to Operation ALASKAN ROAD. This authority is based on guidance in ALCOM Instruction 1650.1C, Awards and Decorations, (Para 4e), and the warning order appointing a Joint Task Force.

2. Assumptions. It is the responsibility of commanders at all levels to ensure the integrity of the award system is maintained. Awards should be reserved for the few soldiers, sailors, airmen, or marines who have distinguished themselves with singular individual performance well above and beyond duty requirements. Commanders at all levels are expected to make the tough decisions and submit only award recommendations for deserving members. For members who are deployed in support of Operation ALASKAN ROAD for a short period, commanders should consider recognition via other means such as certificates (See paragraph 8 below).

3. Eligibility/Approval. Service members assigned and/or attached to a JTF as individuals (not as members of a service unit) may be eligible for defense decorations to recognize exceptional service or achievement. Members of service-unique units assigned and/or attached to a JTF retain eligibility for award of personal decorations from their parent services and may not be awarded defense decorations (USPACOMINST 5305.2B). Generally, only individuals who fill positions on the JFECC Duration Staff TDA are eligible for joint or defense awards. Approval authority for defense awards rests with COMALCOM for Joint Service Commendation Medals (JSCM) and higher awards and ALCOM Chief of Staff for Joint Service Achievement Medals (JSAM).

4. Procedures for Individual Joint Awards. CJFECC (or anyone having knowledge of the act or achievement) will coordinate with service member's home unit to obtain permission to nominate a member for defense decoration. Check for any suspension of favorable actions, which could affect the individual's eligibility on date of presentation. Award recommendations will be routed through normal command channels to ALCOM for

disposition. Award recommendations should include appropriate award clusters. Include desired date of presentation and complete address of home unit. Approved awards will be forwarded to the home unit if time does not allow for presentation before the service member departs. However, every effort will be made to present decorations prior to redeployment. Requirements for decoration requests are outlined below.

a. Summary of Award Recommendations

(1) JSAM packages should include:

(a) Award recommendation from JFECC Commander/nominator with Commander signature (Tab A).

(b) Citation. The opening sentence must identify the person by grade, name, branch of service, duty assignment, location, and date or inclusive dates. Confine closing to one sentence, which personalizes the summation. Do not use code names, abbreviations, other than Jr., Sr., II, and so on, following the member's name. For compound grade titles, spell out the complete grade title in the opening sentence, and use the short title in the balance of the citation (e.g., Sergeant rather than Staff Sergeant). Citations shall be in Landscape format and 12-pitch font. An example is located in Tab B and a template is located in Annex E, Appendix 5.

(c) Copy of the service member's orders is required. Requests for the award of a JSAM should be provided to JTF/J1 NLT 15 days prior to requested presentation date.

(2) JSCM and higher award packages should include:

(a) Narrative. The narrative description is at least 2-3 paragraphs and should be specific, factual, and provide concrete examples of exactly what the service member did, how it was done, what benefits or results were realized, and why or how such benefits or results significantly exceeded normal performance of duty.

(b) Citation (Tab B)

(c) Cover letter from JFECC Commander/nominator (Tab A).

(d) A copy of the service member's orders is required. Requests for the award of a JSCM should be provided to JTF/J1 NLT 30 days prior to requested presentation date.

b. JTF/J1 will publish orders, prepare the certificate, and mail it to the JFECC/J1 or the home unit using the address provided by the CJFECC. Two copies of the award order, certificate, and citation will be provided in the award binder. It is the member's responsibility to ensure a copy is provided to the service headquarters for inclusion in the service record.

c. ALCOM will not accept group requests for the JSAM (recognizing the same achievement or same citation for several people).

d. If not addressed in this OPORD, awards will be processed IAW References a, b, and c.

5. Unit Recognition. Units can compete for "Outstanding Unit" recognition. Recognition consists of a letter drafted by JFECC/J1, forwarded to JTF/J1, and signed by COMALCOM. Eligibility is as follows:

a. Report personnel shortages to JFECC/J1 NLT 60 days prior to deployment date.

b. Provide JFECC/J1 with manifest and flight plans NLT 30 days prior to deployment date.

c. Complete all mission requirements.

d. Provide after action report to JFECC/J1 prior to redeployment (Annex R, Appendix 1, Tab C).

6. Other Recognition. Other means of recognition include:

a. The commander/nominator can ensure the member is recognized by contacting the home unit commander by phone/fax/e-mail. The home unit commander can include the member's achievements in a service end-of-tour decoration.

b. Operation ALASKAN ROAD certificates will be published by JFECC/J1. ALCOM Operation ALASKAN ROAD certificates will be signed by CJFECC.

Tabs:

A - Sample Award Recommendation Format

B - Sample Award Citation Format

C - Sample Certificate

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

TAB A TO APPENDIX 3 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-02
SAMPLE AWARD RECOMMENDATION FORMAT

(Appropriate Letterhead)

MEMORANDUM FOR (approval authority)

THROUGH: (if applicable)

SUBJECT: Recommendation for Award of the (applicable award)

1. Under the provisions of DoD 1348.33-M, the following service member is recommended for award of the (applicable award).

- a. (Grade, name, service, and social security number).
- b. (Organization of assignment). If member is not assigned to Alaskan Command, a copy of member's orders must be attached to award recommendation.
- c. (Title and duty assignment at the time of act or service).
- d. (Inclusive dates for which recommended).
- e. (State where presentation is desired. If presentation is desired at unit's home activity, provide complete forwarding address of member's unit).
- f. (If presentation is desired before departure, state required presentation date). If the decoration, citation, and certificate are to be hand carried by a representative of the unit, provide name and telephone number of contact).
- g. (Previous defense awards and inclusive dates).
- h. No other awards for this service member for this action is pending, and no previous award has been made for the act or service described herein. (It is the responsibility of the recommending official to ensure compliance with this policy).
- i. Concurrence obtained from (commander's rank/name), (organization and telephone number) on (date). He/she has no objection to awarding (individual's name) the (name of the decoration) and understands that the accomplishments recognized may not be used again in an end of tour decoration. He/she also confirmed the member is not under disciplinary action, which would render the member ineligible for the proposed award.

2. Attached is the proposed citation and narrative description.

SIGNATURE OF RECOMMENDING OFFICIAL

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

TAB B TO APPENDIX 3 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-02
SAMPLE AWARD CITATION FORMAT

*SAMPLE CITATION

TO ACCOMPANY THE AWARD OF THE

(APPLICABLE AWARD)

TO

JEREMY J. JONES

Staff Sergeant Jeremy J. Jones, United States (branch of service), distinguished himself/herself by exceptionally meritorious service/achievement while serving as (duty title), for the Joint Force Engineer Component Command, Joint Task Force ALASKAN ROAD, from (inclusive dates). During this period Sergeant Jones . . .

The distinctive accomplishments of Sergeant Jones reflect credit upon himself/herself, the United States (branch of service), and the Department of Defense.

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TAB C TO APPENDIX 5 TO ANNEX E TO CJTF ALASKAN ROAD OPOD 5250-02
SAMPLE CERTIFICATE AND ORDER

**COMMANDER JTF
ALASKAN ROAD**

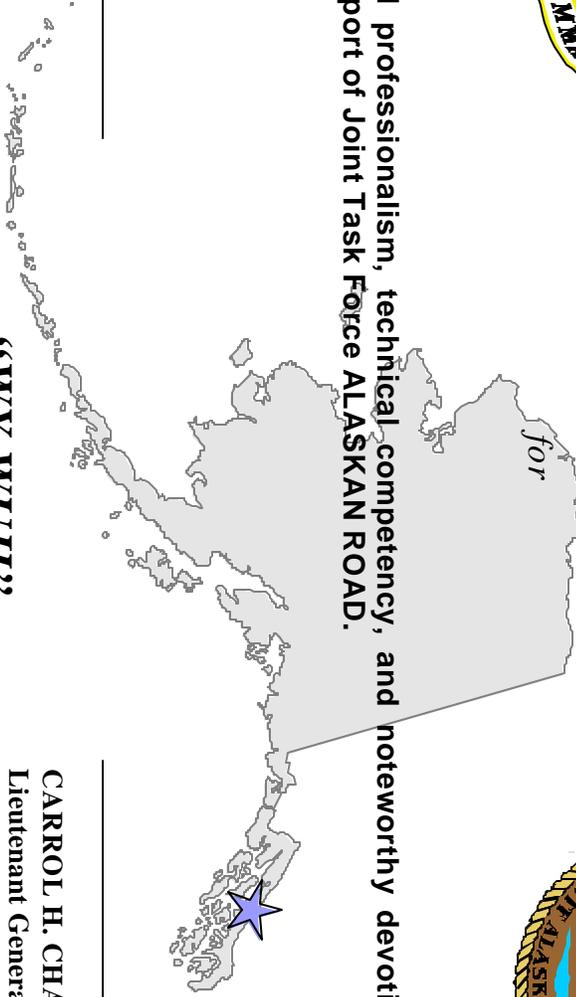


Certificate of Commendation
Awarded



Exceptional professionalism, technical competency, and noteworthy devotion to duty in support of Joint Task Force ALASKAN ROAD.

for



DATE _____

“WY WUH”

CARROL H. CHANDLER
Lieutenant General, USAF
Commander



HEADQUARTERS
ALASKAN COMMAND (ALCOM)
ELMENDORF AIR FORCE BASE, ALASKA 99506

J11
Ser 001
Date

ALASKAN COMMAND PERMANENT ORDER 02-001

Subj: OUTSTANDING UNIT AWARD

Under the provisions of Operation Order 5250-03, Commander Alaskan Command, has awarded an Outstanding Unit Award to the following units:

(Complete name of Unit), (Service) (Start Date) to (End Date)

84th Engineering Battalion, USA, 18 April 2003 to 19 June 2003

STEPHEN RIBUFFO
Colonel, USAF
Director of Logistics

Guardian of the North

E-3-C-2

APPENDIX 4 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-03
INPROCESSING/OUTPROCESSING PROCEDURES

Reference: ALCOM Instruction 1000.1, Military Personnel Policies and Procedures Guide

1. Checklists. CJFECC will ensure the checklists attached are accomplished for each member arriving or departing the JOA. Tabs A and B are provided in Appendix 5.
2. In processing Procedure
 - a. The establishment of uniform inprocessing procedure for all personnel is critical for maintaining personnel accountability. Upon arrival, each member deploying to the JOA will in process through the JFECC/J1. Each member will provide the JFECC/J1 a copy of his or her orders. Each member deploying to the JOA will complete a personnel locator card and receive the in processing checklist. The inprocessing checklist will be completed within 8 hours of arrival on the island.
 - b. The JFECC/J1 shall maintain a folder on each individual deployed to the island until said member departs the JOA.
 - c. Copies of all personnel orders and in processing checklist will be forwarded to JTF JOC NLT Monday following their arrival.
3. Out-processing Procedure
 - a. When a member is preparing to redeploy from the JOA, they shall outprocess through the JFECC/J1. The JFECC/J1 will issue the member with an outprocessing checklist, which must be completed and returned to the JFECC/J1 prior to their departure from the JOA. The completed outprocessing checklist will be filed in the member's folder.
 - b. When the member departs the JOA, the folder will be retained for reference until the end of the construction season. At the end of the construction season, the folders will be forwarded to JTF/J1 for staging.
 - c. When a member is relieved of duties and released from orders, JFECC must submit an OPREP 3, found at Tab R-1B-1, to JTF/JOC, who will forward the OPREP 3 to JTF/ J1.
4. Emergency Leave Procedures. For any situation, which requires emergency leave, the procedures outlined in Tab D will be followed. Tab D is provided in Appendix 5.

Tabs:

A -- In/Out Processing Checklist

B -- J1 Emergency Leave Checklist

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HEADQUARTERS, JTF ALASKAN ROAD
 ELMENDORF AFB, ALASKA 99506-2100
 10 DECEMBER 2002

TAB A TO APPENDIX 4 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-03
IN/OUT PROCESSING CHECKLIST

<u>In Processing Checklist</u>				
Last Name:		First Name:		Rank:
SSN:	Unit & Home Unit Address:		MOS:	
DOB:			Home Unit (Duty) Phone:	
Service:	Male or Female	Barracks #:	<input type="checkbox"/> Duration Staff <input type="checkbox"/> Rotational Unit	
Arrival Date in Ketchikan:		Planned Departure Date:		
If Duration, Mail Box # :				Initial/Date
In Case of Emergency Notify <input type="checkbox"/> or See DD Form 93:				
Phone of Emergency Contact:				
Home Address: _____				
City, State, Zip Code				
Circle One From Each of the Following Lines: Meal Card/ Separate Rations (BAS, COMRATS) Do you need an OER/NCOER/ Fitness Report? If Duration: Do you need an ID Card/ ID Tag? If Duration: Do you have goods arriving/ need to ship household goods?				
Provide a Copy of TDY Orders and Amendments				
Complete In processing Briefings (Travel Pay/ Pay and Allowances/ AOR Definition)				
Update JFECC Rating Scheme (When Applicable)				
Copies Medical/Dental Records, If Applicable				
Provide Personnel Folder (With Applicable Documentation)				
FORWARD A COPY OF COMPLETED CHECKLIST AND A COPY OF ORDERS TO JTF/J1 OFFICE NLT FIRST MONDAY AFTER ARRIVAL				

Out Processing Checklist

Name:		Rank:	
COMPLETE LINES THAT APPLY			Initial/Date
Provide Copy of Any Amendments to Travel Orders			
Return Mail Box Key to J-1			
Cleared Barracks with the JFECC Supply SGT			
Clear Medical (MEDICAL/DENTAL RECORDS)			
Hand Receipts Cleared with JFECC 1SG			
Ensure Evaluation/Performance Reports are Completed (Update Rating Scheme)			
Return Personnel Information (Records)			
Close LAN Accounts – Coordinate Through Your LAN Administrator			
Complete and File Travel Voucher			
Project Folders Returned to JFECC J3			
Vehicle/ Equipment Cleared with the Maintenance Section/ JFECC J4 (TI Done, Keys and Logbooks Turned In and Dispatch Closed)			
Safety Reports Completed and Turned Into the JFECC Safety Office			
Hand Receipts for LMRs Cleared With the Communications NCO			
Completed AAR/Critiques Form (Units turn in AAR to the JFECC J3)			
Return Flight Information:			
Do You Have A Return Ticket?			YES NO
If NO, Do You Need JFECC To Arrange Travel?			YES NO
Airline:	<input type="text"/>	Flight:	
Date:	<input type="text"/>	Time:	
FORWARD A COPY OF COMPLETED CHECKLIST TO JTF/J1 OFFICE NLT TWO DUTY DAYS AFTER DEPARTURE			

TAB B TO APPENDIX 4 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-03
J1 EMERGENCY LEAVE CHECKLIST

EMERGENCY LEAVE PROCESSING CHECKLIST

1. In order for service member to be granted emergency leave, a Red Cross message is required or emergency information must be verified by CJFECC .
2. The appropriate command must authorize EMERGENCY LEAVE. For duration staff the JFECC commander will approve the leave. For rotational staff the member's commander will approve the leave.
3. Contact unit responsible for funding. The list below explains who is responsible for funding.
 - Duration Staff on PCS orders, the parent unit must fund for roundtrip transportation round trip while on emergency leave
 - Duration Staff on TDY orders with the intent to return, the parent unit must fund for roundtrip transportation round trip while on emergency leave
 - Duration Staff on TDY orders without intent to return, the service member will use the return ticket issued at initial time of travel
 - Rotational staff, the service member will use the return ticket issued at initial time of travel
 - Any other member not described above will be handled on a case-by-case basis.
4. Contact JTF/J4 for air travel arrangements.
5. Update Strength Report accordingly.

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

APPENDIX 5 TO ANNEX E TO CJTF ALASKAN ROAD OPOD 5250-03
ADMINISTRATION TOOLS

Purpose. The purpose of the Administration Tools Appendix is to provide JFECC electronic means for maintaining various forms and reference materials needed to complete tasks directed in the CJTF ALASKAN ROAD OPOD 5250-03. Due to the limited Internet capabilities, the JFECC may not be able to access various military forms and instructions. Administration Tools Appendix will be on a CDROM or diskettes and copies will be provided for each "J" section and the Ketchikan Armory.

Projected Publish date - 1 March 03

PUBLISHED BY ELECTRONIC MEANS ONLY

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APPENDIX 6 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-03
PAY, ALLOWANCES AND ENTITLEMENTS

Reference: Joint Federal Travel Regulation (JFTR)

1. Base Pay. All personnel receive base pay according to their years of service and the grade they are currently serving in.
2. Leave. All members on active duty for 30 consecutive days or more are entitled to accrue leave. Leave accrues at the rate of 2.5 days per month. All leave benefits must be used prior to the termination of their active period of duty, or sold if the entitlement is not used. Notify your finance activity prior to the end of tour if you intend to sell the accrued leave. A maximum of 60 leave days may be sold.
3. Basic Allowance for Subsistence (BAS). Members who are entitled to basic pay are entitled to BAS. However, when deployed to Annette Island in a temporary field assignment, this BAS is withheld, because all meals are provided. Enlisted personnel may continue to receive a small partial BAS.
4. Basic Allowance for Housing (BAH). Basic Allowance for Housing is payable to members on active duty according to the pay grade in which they are serving for basic pay purposes and permanent duty location.
 - a. Members With Dependants.
 - (1) Personnel with dependants on TDY orders (less than 139 days) receive BAH Type II based on their rank at the “with dependants” rate regardless of whether quarters are available or not. The BAH II is calculated based on rank and dependant status.
 - (2) Personnel with dependants on PCS orders (140 days or more) in a temporary field assignment (i.e. Annette Island), receive BAH Type I based on their rank and their dependents location. If quarters are non-available (i.e. Ketchikan during the off season) or if dependant travel is authorized (i.e. Ft Leonard Wood) the BAH is paid at the rate for the soldier’s duty station.
 - b. Members Without Dependants. In most cases, personnel without dependants on PCS orders in a temporary field assignment (Annette Island) do not receive BAH or BAH Type II. In the rare cases where quarters are non-available (i.e. Ketchikan during the off season), the BAH is paid at the rate for the soldier’s duty station. The soldier will need to submit a copy of a rental agreement.
5. Cost of Living Allowance (COLA). COLA is not authorized unless the member is on PCS orders (140 days or more). COLA may be payable if the member is authorized to relocate dependants and live on the economy. Personnel PCS to Ketchikan, AK without quarters available are paid the full COLA rate for Ketchikan.

6. Family Separation Allowance (FSA Type II). FSA is payable only to members with dependents when the member is on continuous duty away from his/her permanent duty station for more than 30 days. The rate for FSA-II is payable in a monthly amount of \$100.
7. Uniform Allowance. Officers entering into active duty for the first time over 90 days may be eligible for a uniform allowance. Submit request using a DD114, Transmittal Letter, and a copy of the officer's orders.
8. Per Diem. Per Diem is a temporary duty allowance. Member will be paid Per Diem for the first and last day. Per Diem is not payable while the member is under field conditions. Per Diem is payable upon return to home station.
9. Baggage. Includes, but not limited to, professional equipment; essential dishes, pots pans and other light housekeeping items; and other items necessary for the health, welfare, and morale of the member.
 - a. Excess Baggage is the portion of member's authorized weight allowance that generally accompanies the passenger while traveling. This should be used for shipments of 300 lbs or less. Members may ship their excess baggage via United States Postal Service (USPS) or "check" the excess baggage on the air transportation. Costs for either shipping via USPS or air is claimed on the members travel voucher at the end of the tour.
 - b. Unaccompanied Baggage is the portion of member's authorized weight allowance of personal property that does not accompany the passenger and is normally shipped separately from the bulk of his/ her personal property. This entitlement is available to these personnel who will PCS to the island (140 days or more). The allotted weight allowance is dependent upon grade.
10. Hardship Duty Pay-Location (HDP-L). HDP-L is paid in recognition of the extraordinarily arduous living conditions, excessive physical hardship, and/or unhealthful conditions that exist in an area. Service members on PCS assignment receive HDP-L from date of arrival to the island. Service members on TDY orders will receive HDP-L after 30 consecutive days on the island. Effective 11 July 2001, HDP-L is \$150 per month.

Tabs:

A -- Entitlements Chart

HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

TAB A TO APPENDIX 6 TO ANNEX E TO CJTF ALASKAN ROAD OPORD 5250-03
ENTITLEMENT CHART

Pay and Allowances	Less than 30 days	30 - 140 days	More than 140 days	1 - 179 days	Remarks
Base Pay	Y	Y	Y	Y	See note 1
Basic Allowance for Subsistence (BAS)	N	N	N	N	
Partial BAS	Y	Y	Y	N	
Basic Allowance for Housing (BAH)	N	N	Y	N	
BAH II	Y	Y	N	Y	See Note 2
Family Separation Allowance (FSA)	N	Y	Y	Y	See note 3.
Cost of Living Allowance (COLA)	N	N	Y	N	See note 4.
Per Diem	N	N	N	N	
Leave	N	Y	Y	Y	See note 5.
Unaccompanied Baggage (UB)	N	N	Y	Y	See note 6.
Excess Baggage	N	Y	Y	Y	See note 7. Up to 300 lbs.
Hardship Duty Pay- Location (HDP-L)	Y	Y	Y	Y	See note 8.

NOTES

1. IAW base pay tables.
2. Only for Service Members with dependents.
3. FSP begins after 30 consecutive days. For Service Members with dependents.
4. COLA is given to those on PCS orders for more than 139 consecutive days.
5. Leave accrues for National Guard and Reservists after 30 consecutive days.
6. Consult with local transportation office for more information. Maybe used instead of Excess Baggage.
7. For duration staff on orders for 91 days or more. May be used instead of UB. May mail by United States Postal Service or may carry excess baggage on the plane
8. Service member must have orders reflecting Annette Island. HDP-L is paid to service members on PCS Orders from the day of arrival. Paid to service members with TDY orders after 30 consecutive days or more.

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ANNEX F TO CJTF ALASKAN ROAD OPORD 5250-03
PUBLIC AFFAIRS

1. Situation

a. General. This annex assigns responsibilities and provides broad guidance for military Public Affairs (PA) actions in support of Operation ALASKAN ROAD. JTF/PA has developed USPACOM approved Operation ALASKAN ROAD Public Affairs Guidance (PAG) for JTF, Joint Force Engineering Component Command (JFECC) and deployed unit PA operations. This annex establishes procedures for the conduct of joint public affairs operations and implements PAG for Operation ALASKAN ROAD. JTF/PA has coordinating authority with the State of Alaska and other participating agencies on Public Affairs issues. JTF/PA is the designated military approval and release authority for public information related to this operation. All information releases must be coordinated through JTF/J74.

b. Friendly. Maintaining positive community relations with the Metlakatla Indian Community (MIC) and neighboring communities is critical to mission accomplishment. JTF and JFECC/PA elements will conduct a vigorous program to inform these communities and other internal and external publics of US military activities conducted in support of Operation ALASKAN ROAD.

2. Mission. Provide guidance and assign responsibilities for military public affairs activities in support of Operation ALASKAN ROAD.

3. Execution. Public affairs activities will focus primarily on the military training associated with Operation ALASKAN ROAD, in close coordination with MIC. For related, but non-military matters, JTF and JFECC/PA elements will defer to MIC and support their objectives. MIC preferences must be considered in developing and executing all PA programs. Public Affairs objectives are to:

a. Maintain positive community relations with MIC and neighboring communities.

b. Promote public recognition of the military training value received and benefits to MIC and the surrounding area resulting from Operation ALASKAN ROAD.

c. Provide public information throughout this operation, relating to progress and milestone achievements.

d. Promote the Innovative Readiness Training Program as an outstanding means for leveraging required military training activity for public benefit.

4. Operations and Responsibilities. PA functions, operations, and responsibilities will be organized as follows:

a. JTF/PA will:

- (1) Conduct overall Public Affairs programs, both for internal and external audiences, in support of JTF operations, to include developing and distributing press releases, as appropriate, based on JFECC/PA inputs.
- (2) Identify JTF and JFECC staff augmentation and liaison requirements and coordinate with JTF/J1 and USPACOM for allocation.
- (3) Provide support and required equipment to JFECC/PA.
- (4) Maintain a repository of news articles, media clips, and still images, and update PA portion of the ALASKAN ROAD web site at <http://www.elmendorf.af.mil/orgs/acom/oar/>
- (5) Provide for written, video, and still documentation of the operation based on JFECC/PA inputs. Documentation stories, photos, and video will be made available to appropriate internal and external media outlets and copies of operation news stories will be forwarded to USPACOM/PA as required.
- (6) Upon request, be prepared to produce an annual operational video at the conclusion of each construction season and at the project's overall completion. Selected electronic images received throughout the project will be posted to the Operation ALASKAN ROAD web site, and cataloged and stored in a location accessible for internal users.

b. JFECC/PA will:

- (1) The JFECC/PA will **not** release any public information related to this project without JTF/PA approval.
- (2) Act as on-island liaison, coordinating with JTF/PA, MIC, and Ketchikan to develop community relations programs that will enhance the relationship between military forces and the local population.
- (3) Identify requirements for PA personnel in deploying unit tasking. Coordinate for, receive and integrate organic PA personnel from units deploying to Annette Island into positions and shifts for JFECC operations.
- (4) Provide escort for media representatives and community relation's support for civic leaders and act as official/distinguished visitor liaison for JFECC.
- (5) Provide digital images and videotape of various aspects of the operation, as requested by JTF/PA, and maintain and transmit a brief weekly report of significant events and accomplishments throughout the construction season.

(6) Advise JTF/PA immediately on media activity or any accident, incident, or event likely to generate media or public interest.

(7) Develop a Public Affairs standard operating procedure for use within the JOA.

(8) Produce, at least bi-weekly, an internal publication for participating service members and duration staff.

c. The CJFECC has responsibility for conducting PA operations and functions within the JOA for Operation ALASKAN ROAD. Commanders of units without PA personnel will designate an appropriate member of their staff, usually an officer with operations knowledge, to be a liaison with the JFECC/PA. Commanders will ensure unit leaders and all members of their staff are trained to ensure positive community relations are maintained, and timely and accurate information is made available to the JTF and the public.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

OFFICIAL:

//signed//

BRENDA CAMPBELL, Maj , USAF
Director for Public Affairs

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ANNEX J TO CJTF ALASKAN ROAD OPORD 5250-03
COMMAND RELATIONSHIPS

References: a. Memorandum of Agreement between Operation ALASKAN ROAD and the 35th Infantry Division Support Command, 23 August 1998.

b. Memorandum of Agreement Among the United States Pacific Command, the United States Alaskan Command, the Metlakatla Indian Community, the Bureau of Indian Affairs, the Federal Highway Administration, the Alaska Department of Transportation and Public Facilities, and the Alaska National Guard Regarding the Innovative Readiness Training Opportunities on the Annette Island Reserve, Alaska. 29 November 2000.

1. General

a. Purpose. To establish command relationships between:

- (1) JTF ALASKAN ROAD.
- (2) All organizations listed in Annex A.

b. Scope. This annex establishes command relationships for Operation ALASKAN ROAD.

2. Command Lines.

a. USPACOM exercises Combatant Command (COCOM) over OPERATION ALASKAN ROAD.

b. COMALCOM is dual-hatted as CJTF ALASKAN ROAD and reports directly to USPACOM as CJTF.

c. Operation ALASKAN ROAD has a single functionally organized component--a Joint Force Engineering Component Command (JFECC). This command is doctrinally analogous to a Joint Force Air, Land, or Maritime Component Command. CJTF ALASKAN ROAD exercises Operational Control (OPCON) over the CJFECC and JFECC Staff. CJFECC and all JFECC staff members will be attached to HQ JTF ALASKAN ROAD for UCMJ and limited administrative support.

d. CJTF ALASKAN ROAD exercises OPCON over all tactical units participating in Operation ALASKAN ROAD that are deployed into the JOA.

- (1) CJTF ALASKAN ROAD exercises OPCON over units deployed into the JOA. OPCON of deploying units transfers to CJTF ALASKAN ROAD upon arrival of the unit

at the port of debarkation within the JOA. OPCON of deploying units reverts to the commander of the parent organization on redeployment when the unit departs the JOA.

(2) CJTF ALASKAN ROAD delegates OPCON of all deployed tactical units to the Commander, Joint Force Engineering Component Command (CJFECC).

(3) Parent organizations of units and individuals deployed into the JOA retain Administrative Control (ADCON) over their units while they are in the JOA. This ADCON includes: UCMJ authority, personnel support, and supply support for organic equipment supporting Operation ALASKAN ROAD within the JOA. CJTF, CJFECC, and the parent organization of service members will have concurrent UCMJ authority over service members, in Title 10 status, under the OPCON of CJTF and CJFECC.

e. The ALCOM staff is dual-hatted as the Operation ALASKAN ROAD staff.

3. Support and Coordination Relationships.

a. Supporting Military Forces.

(1) 35th Engineer Brigade (35 EN BDE), Missouri Army National Guard. The 35 EN BDE provides the CJFECC and personnel to fill positions on the JFECC Primary Staff.

(2) 35th Infantry Division Support Command (35 DISCOM). The 35 DISCOM provides logistics and administrative support personnel for the JFECC Support Staff (Ref (a)) when units deploying to Annette Island cannot provide the required JFECC Support Staff personnel.

(3) 3rd Contracting Squadron (3 CONS). 3 CONS provided contracting support to Operation ALASKAN ROAD.

b. Coordinating Authorities.

(1) CJTF ALASKAN ROAD is responsible for all coordination with Walden Point Road Memorandum of Agreement (Ref b) signatories involving issues that:

(a) Cause a significant increase in the cost or schedule of Operation ALASKAN ROAD.

(b) Obligate the US Government.

(c) Commit the US Government to a contract.

(d) Extend the military's obligations to support the Walden Point Road Project beyond those specified in the MOA (Ref b).

(2) The CJFECC is authorized to conduct the coordination with MOA (Ref b) signatories necessary to ensure the conduct of safe and effective construction operations. The CJFECC is also responsible for Operation ALASKAN ROAD community relations with the Metlakatla Indian Community (MIC) and the community of Ketchikan, Alaska.

c. Supporting Agencies. The Walden Point Road Project is an interagency supported project. The following is a list of other federal, state, and local agencies providing support to this project with a general description of their responsibilities as prescribed by the MOA.

(1) Metlakatla Indian Community (MIC). Serve as the responsible official in accordance with Title 10, USC Section 2012; serve as the lead agency for determining project requirements and coordinating project activities; perform, or contract for the performance of, all non-military construction activities necessary for project completion; and provide for all construction materials prior to each construction season.

(2) Bureau of Indian Affairs (BIA). Serve as the lead federal agency for any actions necessary to comply with the National Environmental Policy Act and the Council on Environmental Quality regulations; perform any necessary archeological surveys; and serve as the local approval authority for activities on Annette Island in relation to land matters.

(3) Alaska Department of Transportation and Public Facilities (AK DOT&PF). Complete the environmental impact analysis process required by the National Environmental Policy Act and supply that analysis to the BIA; obtain the necessary permits for construction in delineated wetlands; and establish a construction-monitoring program.

(4) Federal Highway Administration (FHWA): Serve as designer for the project.

(5) Alaska National Guard (AKNG): The Adjutant General of Alaska is required to approve all IRT projects within the State of Alaska according to IRT policy guidance.

d. Inter-Departmental/Service Support Agreements. Operation ALASKAN ROAD has coordinated Inter Service Support Agreements with the following organizations for logistics and other support to Operation ALASKAN ROAD (see Annex D for details).

- (1) Alaska National Guard.
- (2) USCG Integrated Support Command, Ketchikan, AK.
- (3) Directorate for Logistics, Fort Richardson, AK.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendixes:

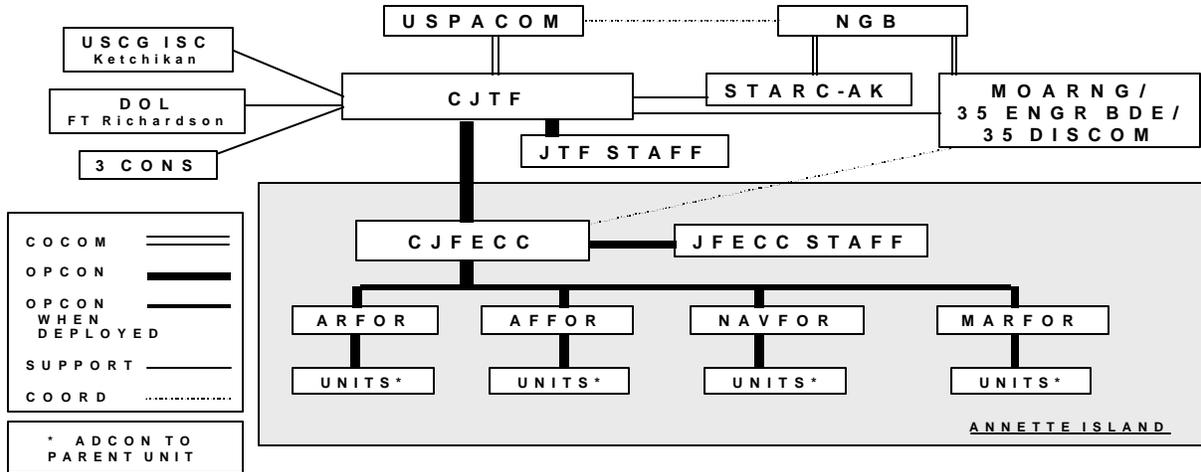
- 1 - Command Relationships Diagram
- 2 - Interagency Relationships Diagram
- 3 - Headquarters Staff Organization
- 4 - JFECC Command Structure

OFFICIAL:

//signed//
GARY D. KLINK, CAPT, USN
Director for Plans and Policy

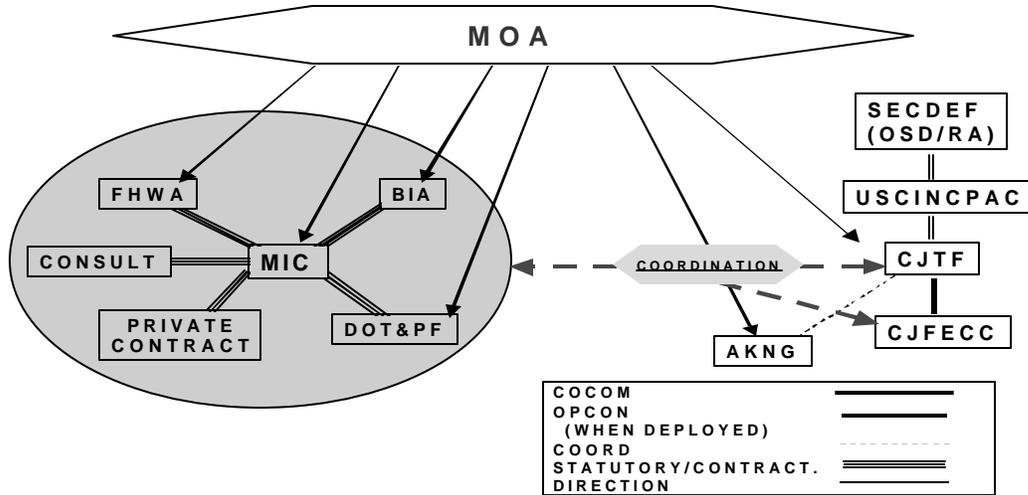
HEADQUARTERS, JTF ALASKAN ROAD
 ELMENDORF AFB, ALASKA 99506-2100
 10 DECEMBER 2002

APPENDIX 1 TO ANNEX J TO CJTF ALASKAN ROAD OPORD 5250-03
COMMAND RELATIONSHIPS DIAGRAM



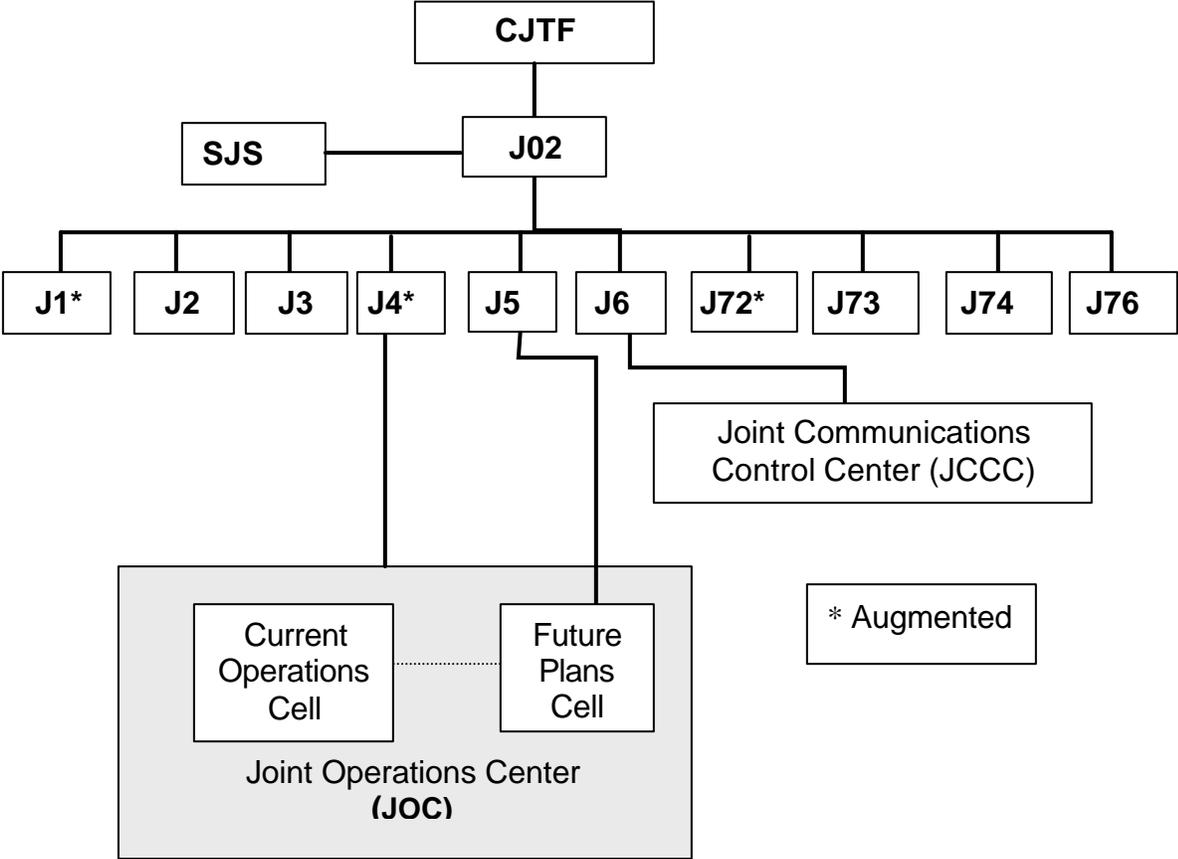
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 INTERAGENCY RELATIONSHIPS DIAGRAM



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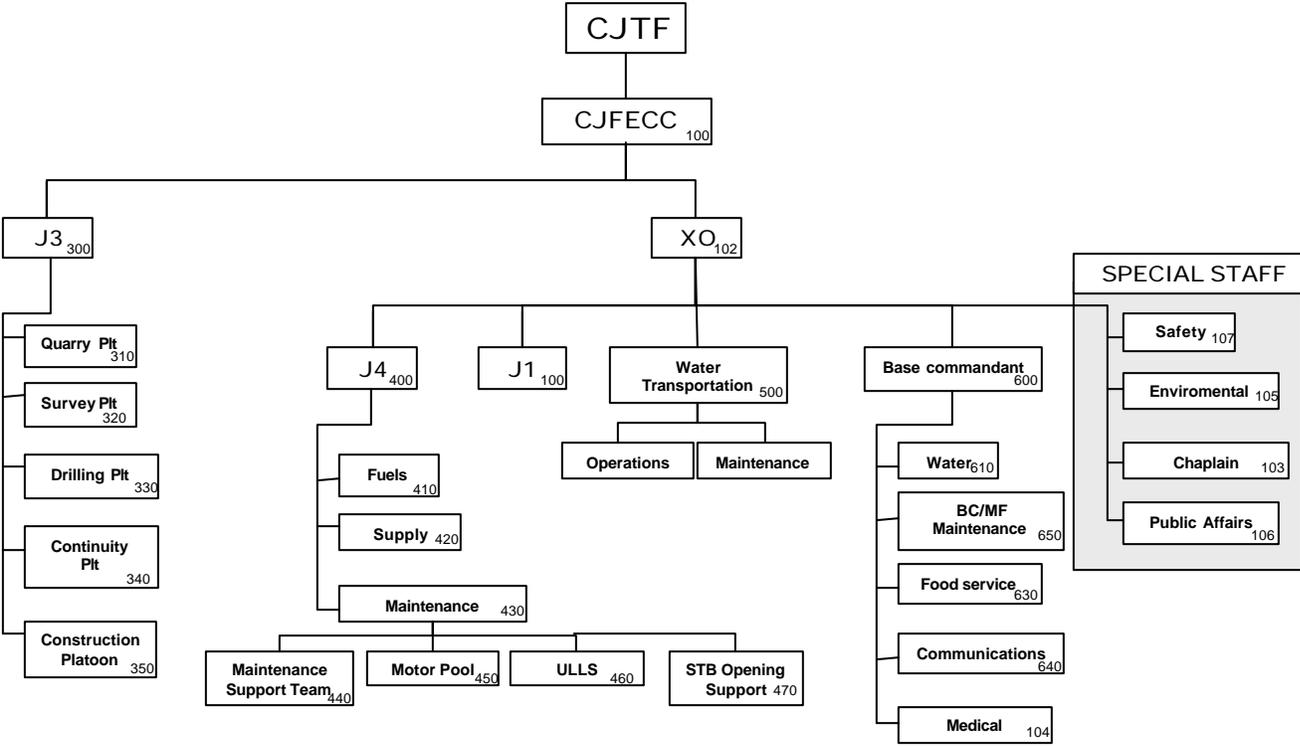
APPENDIX 3 TO ANNEX J TO CJTF ALASKAN ROAD OPORD 5250-03
JTF HQ STAFF ORGANIZATION DIAGRAM



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HEADQUARTERS, JTF ALASKAN ROAD
 ELMENDORF AFB, ALASKA 99506-2100
 10 DECEMBER 2002

APPENDIX 4 TO ANNEX J TO CJTF ALASKAN ROAD OPOD 5250-03
JFECC COMMAND STRUCTURE



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ANNEX K TO CJTF ALASKAN ROAD OPORD 5250-03
COMMAND, CONTROL, COMMUNICATIONS, AND COMPUTER SYSTEMS

Reference: Operation ALASKAN ROAD Communications Standard Operating Procedures (SOP)
And Telephone Directory, FY 2003

1. Situation. Joint Task Force (JTF) ALASKAN ROAD is tasked to coordinate requirements to provide command and control, logistics, medical, administrative, and communications support for US forces in support of Operation ALASKAN ROAD. Communications support will be specifically identified and tailored to meet force requirements. Throughout the operation, Operation ALASKAN ROAD Staff /J6 will coordinate communications resources in the Alaskan AOR through the JTF Joint Operations Center (JTF JOC) located in the ALCOM Headquarters.
2. Mission. When directed, JTF/J6 coordinates for the installation, operation, and maintenance of command, control, communications, and computer systems for US forces in support of Operation ALASKAN ROAD.
3. Execution.
 - a. Operational Concept. The Joint Forces Engineering Component Command (JFECC) will use a variety of commercially made communications and computer systems to exercise command and control of all subordinate forces operating on Annette Island, Ketchikan, and waterways in the Alaskan Road area of operations. Primary means of voice communications will be commercial telephone lines terminated at the Wy-Wuh Base Camp and Hemlock Bay Maintenance Facility (via radio-telephone link), and the AKNG armory in Ketchikan. Alternate means of voice communications between the JFECC and the JTF are cellular telephones and SKYCELL satellite telephones. Primary means of data communications will be through a wireless high speed DSL link connecting the Base Camp LAN with the Internet. Primary means of communications for internal command and control of JFECC elements is the Land Mobile Radio (LMR) system. **The JFECC will coordinate with Operation JTF/J6 prior to purchasing additional C4 systems or using equipment belonging to rotational units.**
 - b. Tasks and Responsibilities.
 - (1) JTF/J6 will:
 - (a) Provide overall C4S planning, oversight, and direction in support of this plan.
 - (b) Provide initial communication systems training to JFECC duration staff.
 - (c) Coordinate contracting actions associated with the replacement and/or repair communications/computer assets.
 - (d) Provide overall frequency spectrum management support.
 - (e) Assist the CJFECC in resourcing validated C4S short falls.
 - (f) Provide automation support to CJFECC, as required.

(g) Prepare communications inputs to required USPACOM reports.

(2) CJFECC will:

(a) Operate and maintain all JFECC C4 systems in strict accordance with Operation ALASKAN ROAD Communications Standard Operating Procedure. Refer to Annex P (Standard Operating Procedures) Appendix 6.

(b) Advise JTF/J6 of any equipment shortfalls or inability to provide essential communications support to meet current objectives/tasks set forth in this annex.

(c) Ensure planning includes effective communications interoperability procedures when operating with other components (e.g., US Coast Guard) and civil agencies (e.g., Alaska State Police).

(d) Maintain control and accountability of all JFECC communications and computer assets and ensure return of these assets to JTF/J6 upon redeployment of JFECC and associated forces.

(e) Provide communications status input to the weekly SITREP and **immediately** report all outages or damage to communications equipment via telephone/email to JTF J6.

(f) Provide communications systems training for all rotational units.

4. Administration and Logistics. Communications-electronics logistics support will be IAW Annex D of this OPORD. Modifications or additions to existing C4S architecture are not authorized without explicit approval from JTF/J6. This is to ensure contractor maintenance agreements or service warranties are not voided.

5. Command and Signal.

a. Command. See Basic Order.

b. Command, Control, Communications, and Computer Systems.

(1) Use Greenwich Mean Time (ZULU (Z) time zone) in all reports, messages, and orders concerning operations under this plan. Include local times as necessary for clarity.

(2) ZULU time = Local Annette Island time + 8 hours (365 days a year).

(3) Metlakatla Indian Community does not adhere to Daylight Saving Time. Between October and April Metlakatla is one hour ahead of Anchorage.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendixes

1 – Command, Control, Communications, and Computer Planning

OFFICIAL

//signed//

SUE ANN A. OLSAVICKY

Colonel, USAF

Director for Command, Control, Communications and
Computer Systems

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APPENDIX 1 TO ANNEX K TO CJTF ALASKAN ROAD OPORD 5250-03
COMMAND, CONTROL, COMMUNICATIONS, AND COMPUTER PLANNING

Reference: Operation ALASKAN ROAD Communications Standard Operating Procedure (SOP)
And Telephone Directory, FY 2003

1. Purpose. To briefly outline the communications and computer systems available to the JFECC.
2. General. The JFECC possesses a variety of communications systems that permit command and control of elements and operations. The Operation ALASKAN ROAD Communications Standard Operating Procedure (SOP) and Telephone Directory contained in Annex P (Standard Operating Procedures) Appendix 6 offers more detailed discussion of each system's capabilities as well as specific guidance governing their use and accountability. Accordingly, all JFECC personnel should become very familiar with the Communications SOP.
3. Specific.
 - a. Telephone Systems.
 - (1) Commercial Telephone. This is the primary means of external communications for the JFECC. The Ketchikan National Guard Armory has four lines and Camp Wy-Wuh has twelve, both locations serviced by Ketchikan Public Utilities (KPU) with long distance service by AT&T Alascom. The Hemlock Bay Maintenance Facility has two outside lines serviced by Alaska Power & Telephone (AP&T). There is no Defense Switched Network (DSN) or FTS 2002 service available to the JFECC.
 - (2) Cellular Telephone. Three cellular telephones are available to the JFECC as a contingency communications means. Because of the potential for misuse/abuse, use of cellular telephones should be restricted to authorize users under authorized circumstances.
 - (3) SKYCELL Satellite Telephone. Two SKYCELL satellite telephone units are available for **emergency** use only. These units provide commercial telephone calling capability under almost any circumstance. One unit is kept at Base Camp and the other at Hemlock.
 - (4) Facsimile. FAX capability is available at Base Camp, Hemlock, and the Armory.
 - b. Radio Systems
 - (1) Land Mobile Radio (LMR). LMR is the primary means of internal communication for the JFECC. Forty-eight handheld units, eleven vehicle radios, and four base stations provide wireless voice communication capability to the JFECC for primary operations, administrative, and logistics coordination. Three repeaters located on Annette Island extend the range of three separate radio channels to cover most of Annette Island and Ketchikan.
 - (2) VHF ICOM Radio. Four handheld VHF transceivers are available for communications with aircraft during emergencies such as medevac operations. These radios are maintained in the custody of the Medical Section.

c. Computer Systems.

(1) Computers. The JFECC possesses twenty-eight computer systems (18 desktop and 10 notebook) with which to conduct administrative, logistical, and command and control functions. Additionally, a Proxima projection device is available with which to conduct briefings and presentations. All computers are repaired/replaced at the sole discretion of JTF/J6.

(2) Local Area Network (LAN). Most JFECC computer systems operate on a LAN under Windows 2000 for purposes of security and protection. All authorized users will possess an account with username and password, and shared network drives are available to facilitate the sharing of files and information. The JFECC Communications NCO is the administrator for this LAN.

(3) Internet. The JFECC is serviced by a wireless high speed DSL link that provides the Base Camp LAN users with Internet access for official uses. Additionally, the Armory and Hemlock Bay Maintenance Facility have dialup Internet accounts through a local Internet Service Provider (ISP) providing them with a modest data/Internet communications capability.

4. Responsibilities.

a. JTF/J6 will:

(1) Cover all costs including maintenance, repair, and service associated with the authorized official use JFECC communications and computer systems.

(2) Coordinate prompt repair and/or replacement of JFECC communications and computer systems when deemed appropriate.

(3) Publish written Standard Operating Procedures (SOP) governing the use, accountability, and maintenance of JFECC communications and computer systems.

(4) Validate and address JFECC communication capability shortfalls as required.

b. CJFECC will comply with all guidance as specified in this annex and the Communication Standard Operating Procedures. Refer to Annex P (Standard operating Procedures) Appendix 6.

ANNEX L TO CJTF ALASKAN ROAD OPORD 5250-03
ENVIRONMENTAL MANAGEMENT SUPPORT PLAN

References: a. DoD Instruction 4715.9, Environmental Planning and Analysis, 3 May 96.

b. JP 4-04, Joint Doctrine for Civil Engineering Support, 26 Sep 95.

c. USPACOMINST 4020.2C, Oil and Hazardous Substances Pollution Prevention and Contingency Program, 21 Oct 87.

d. USPACOMINST 6280.1, Environmental Considerations in Pacific Command Actions, 15 Jan 82.

e. USPACOMINST 6280.2A, Protection and Enhancement of Environmental Quality, 20 Mar 85.

f. Memorandum of Agreement (MOA) Among the United States Pacific Command, the United States Alaskan Command, the Metlakatla Indian Community, the Bureau of Indian Affairs, the Federal Highway Administration, the Alaska Department of Transportation and Public Facilities, and the Alaska National Guard Regarding the Innovative Readiness Training Opportunities on the Annette Island Reserve, Alaska, 29 Nov 00.

1. General. In accomplishing assigned missions, CJFECC will operate in a manner that minimizes damage to the environment. Mission accomplishment in an environmentally sound manner takes precedence over all other considerations, save safety to personnel accomplishing the mission. The US military has a vested interest in maintaining a positive image in the local communities and in maintaining cordial relations with local, state, and federal agencies. Conducting operations in an environmentally sound manner will assist in preserving the positive image of the US military in the eyes of both the local community and governmental agencies and will safeguard friendly forces and civilians from the hazards posed by poor environmental practices. Ensuring compliance with sound environmental procedures is a command responsibility at all levels. Units will operate under respective service component environmental procedures unless such procedures violate the MOA. The Commander, Joint Force Engineering Component Command (CJFECC) is responsible for the proper procurement, transportation, control, storage, distribution, reclamation, and disposal of hazardous waste and hazardous materials.

a. Scope and Limitations. The Environmental Management Support Plan (EMSP) is applicable to all forces assigned to the Joint Task Force (JTF) and forces transiting the Joint Operational Area (JOA). CJFECC will develop detailed environmental protection

procedures and policies and will ensure compliance with established environmental guidance.

b. Definitions.

- (1) Hazardous Waste. By-products of society that can pose a substantial or potential hazard to human health or the environment when improperly managed. Possesses one of four characteristics (ignitability, corrosivity, reactivity, or toxicity, or appears on special EPA lists.
- (2) Hazardous Material. Any material that is capable of posing an unreasonable risk to health, safety, or the environment if improperly stored, issued, transported, utilized, or disposed of in accordance with established Federal procedures.
- (3) Solid Waste. Any solid non-hazardous material to be disposed of, including domestic and construction waste.
- (4) Human Waste. Solid and liquid human generated waste.
- (5) Medical Waste. Solid and liquid waste containing biological components.
- (6) Spill Prevention and Control. Planning and resources to reduce the risk of Hazardous Material/Hazardous Waste/POL spills and to contain spills that do occur.
- (7) Gray Water. Discharge water from washbasins, shower, and laundry facilities.
- (8) Anadromous. Migrating up rivers from the sea to breed in fresh water, as salmon do.

c. International Agreements and Political Factors.

- (1) Political. The MOA (reference f) between ALCOM, Metlakatla Indian Community, Alaska Department of Transportation and Public Facilities, Bureau of Indian Affairs, Alaska Department of Military and Veteran's Affairs is the basis for U.S. military presence on Annette Island. Commanders at all levels must ensure that the conduct of military operations does not unnecessarily impact natural resources, real estate, and other real property. Strict compliance with established procedures is essential to ensure continued friendly relations with the MIC and to avoid any environmental incidents. The MOA provides for coordination of environmental guidelines for disposal of hazardous wastes, hazardous materials, and other categories of waste.
- (2) Sensitive Areas. Annette Island is a unique environmental resource. The island is home to a large eagle population and numerous streams that support salmon fisheries. The coastal waters of Annette Island are home to a wide variety of marine life and are particularly susceptible to irreversible damage from environmental contamination, particularly petroleum spills. For all POL operations, to include each fuel facility and refuel point, the CJFECC will develop spill prevention plans and position adequate resources to quickly respond to spills of petroleum products.

2. Environmental Considerations. CJFECC will ensure there are an adequate number of hazardous waste collection containers available to support ongoing military operations and will ensure sufficient spill response materials are on-hand to respond to worst case POL spills.

a. Development, Utilization, and Protection of Potable Water Sources.

(1) Water for human consumption will be obtained from sources approved by medical personnel. Medical personnel prior to consumption will certify all water as safe.

(2) Where possible, water will be obtained from local water systems. Where local water systems are unavailable or inadequate to meet requirements, water will be treated using water purification units.

(3) CJFECC will protect sources of potable water from contamination by careful siting of facilities and developing spill prevention plans.

(4) Site specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

b. Solid and Liquid Waste Management. CJFECC will identify proper methods of solid and liquid waste disposals that comply with the terms of the MOA to minimize environmental impact. CJFECC will coordinate all waste disposal plans with the Metlakatla Indian Community environmental officers. Hazardous waste and hazardous materials will be segregated from solid and liquid waste and removed to the established collection points.

(1) In the absence of an approved landfill, waste will be transferred to an existing approved landfill. No hazardous waste or hazardous material will be disposed of with solid or liquid waste in either approved landfills or expedient trenches.

(2) Kitchen waste will be disposed of IAW CJFECC guidance.

(3) Site specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

c. Human Waste.

(1) The base camp sewage treatment system will be used whenever possible. CJFECC will bring the existing Wy Wuh Base Camp treatment system to standard and operate it to meet NPDES effluent standards and reporting requirements. CJFECC will identify portable toilet requirements to the JTF JOC for periods when the base camp waste treatment system will not be operational. CJFECC will operate the sewage treatment plant (STP) in accordance with the manufacturer's operation manual and complete the JTF STP inspection reports.

(2) CJFECC will ensure that sewage collection and disposal facilities are located and operated to minimize environmental impact and prevent the contamination of both surface water and groundwater.

(3) Site specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

d. Gray Water.

(1) The existing base camp sewage treatment system will be used whenever possible. CJFECC will develop and implement a gray water collection system for periods that the base camp waste treatment system is not operational.

(2) Gray water effluent will be stored downstream of facilities.

(3) Effluent from showers and laundry facilities shall be disposed of in a manner that reduces the risk of contaminating both surface water and groundwater.

(4) Site specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

e. Hazardous Waste.

(1) The CJFECC will establish a hazardous waste collection point for the operation. Hazardous waste will be collected, packaged, documented, and manifested IAW established RCRA procedures.

(2) Units will transfer hazardous waste to the centralized hazardous waste collection point. The CJFECC will ensure that hazardous waste is transported to the collection point contracted for disposal under DRMO H.W. Contract.

(3) The CJFECC will establish and enforce a spill prevention/control plan for hazardous waste.

(4) Site specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

f. Hazardous Material Management. Hazardous materials will be stored, transported, and utilized in a manner that minimizes the risk of release to the environment or improper human exposure. To the extent possible, consolidation and reutilization shall be accomplished to reduce the amount of hazardous materials expended and waste generated. Site-specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

g. Petroleum, Oil, and Lubricants (POL).

(1) POL products will be stored, transported, and utilized in a manner that reduces the risk of releases to the environment.

(2) POL handling/storage capabilities/sites will have a site-specific spill prevention/control plan.

(3) CJFECC will report all POL spills immediately to the JTF JOC (907) 552-3269/8606. During non-duty hours, report to the on-call JTF JOC duty officer, (907) 250-4632/2725.

(4) Site specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

h. Medical Waste. The JTF Surgeon will approve methods of disposal for medical waste. CJFECC will consult with Ketchikan General Hospital to obtain information about the locally approved methods for disposal of medical waste. Temporary storage of hazardous waste may be accomplished in a segregated containment area, which is suitably labeled. Wastes shall be stored in sealed containers, which minimize the release of biological contamination to the environment. Site-specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

i. Flora and Fauna. Destruction of flora and fauna for clearing and grubbing the road right of way, for minimum protection of health, welfare, and for safety is permitted on property approved by the MIC and the MOA. CJFECC will closely coordinate methodology with MIC representatives IAW the MOA. CJFECC will schedule construction to minimize impact to anadromous fisheries and protected animal species during spawning/nesting and rearing seasons. CJFECC will ensure mitigation measures are in place to prevent sediment from entering streams during spawning season. Site-specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

j. Air and Noise Emissions. Activities in the Joint Operational Area (JOA) that generate significant air and/or noise emissions will be sited to avoid excessive impact to the local populace and to avoid disturbances of fauna during specified times of the year. Site-specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

k. Archaeological and Historical Preservation. Operational activities that adversely impact archaeological and historical sites and facilities are prohibited. Damage to archaeological and historical facilities caused by military action will be reported to the JTF JOC. If a site is discovered or encountered, operations will cease and an immediate report of contact will be provided to the MIC for determination on a course of action. Site-specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPORD.

l. Base Construction and Operations. Base construction and subsequent operations shall be accomplished with environmental considerations incorporated as feasible and commensurate with the operational situation.

(1) Adherence to references (a) through (d), the MOA, or other valid governing standard as delineated by CJTF Operation ALASKAN ROAD is directed.

(2) An initial environmental survey shall be conducted to determine preexisting conditions of the base site and ecological resources.

(3) The CJFECC is responsible for all environmental activities. Deployed units will support and comply with CJFECC directives and policies.

(4) Site specific procedures are outlined in the CJFECC FY03 Environmental Handbook, included in Annex P to this OPOD.

3. Time-Phased Requirements Lists. Personnel, equipment, and material resources necessary to meet environmental protection objectives of this order shall be incorporated into movement planning.

4. Training. The CJFECC is responsible for ensuring the required environmental training for fuel handlers, emergency response teams, sewage treatment operators, etc. is completed and records of the training are maintained on file.

5. Records and Reporting. A complete copy of routine records of environmental related activities shall be retained and forwarded to the JTF Engineer upon conclusion of the operation. Hard copy of reports for Hazardous Material/Waste spills, POL spills, and other actions causing immediate and negative impacts on the environment will follow voice reports as soon as possible. At a minimum, the following records/reports will be kept on file:

- a. Spill Log
- b. Spill Team list
- c. Individual Environmental Training Records
- d. Hazardous waste stream profiles
- e. Spill Prevention/Control Plan
- f. Sewage Treatment Sampling/Flow Logs
- g. Applicable Permits

6. Command Relationships. Environmental compliance is a command responsibility. CJFECC will ensure that commanders of deployed units establish a climate of environmental awareness. The execution of the environmental program is a logistics responsibility. Requests for waivers to executing environmental programs to meet operational objectives will be submitted to the JTF JOC for coordination with signatories of the MOA.

- a. The CJFECC will manifest hazardous waste/material and transfer control of hazardous waste/material to DRMO or its agent at the established collection points. DRMO or its agent will evacuate hazardous waste/materials for proper disposal.
- b. Shared utilization of disposal sites and resources between operational commanders is encouraged to reduce the number of sites to be operated and potentially remediated. The primary site commander is responsible for all activities at storage and disposal sites.

c. Coordination of environmental activities with JTF JOC, Public Affairs, and Surgeon is directed.

7. Permit Status:

Permit	Issue Date	Original Expiration	Renewal Date	Current Expiration	Permittee	Permit #	Renewal
EPA CWA 401 Water Quality Certification	25-Feb-98	25-Feb-03	25-Jan-03	25-Feb-03	BIA	2-970027 Annette Bay 1	Written Request to EPA from permittee within 30 days of expiration
DA CWA 404 Permit		28-Feb-03	28-Jan-03	28-Feb-03	BIA	2-970027 Annette Bay 1	Written request to USACE from permittee at least one month prior to expiration
DA Permit Saxman	12-Jul-00	30-Jun-03	30-May-03	30-Jun-03	City of Saxman	N-840286	Written request to USACE from permittee at least one month prior to expiration
SPCC Plan Bulk Fuel	1-Sep-00	1-Sep-03	1-Aug-03	1-Sep-03	JFECC		Review required every three years for more effective spill prevention and control technology completed at least one month prior to expiration
RCRA Subtitle C Biennial Report	18-Aug-97	30-Nov-99	1-Dec-03	9-Dec-03	JFECC	AKR0000 02857	Submit report every two years
DA Permit	15-Jul-97	31-Jul-00	30-Jun-05	31-Jul-05	MIC	M-670039 Port Chester 5	Written request to USACE from permittee at least one month prior to expiration
DA Permit	15-Jul-97	31-Jul-00	30-Jun-05	31-Jul-05	MIC	M-720182 Nichols Passage 3	Written request to USACE from permittee at least one month prior to expiration

Facility Operations Manual Bulk Fuel - USCG	20-Mar-01	20-Mar-06	20-Feb-06	20-Mar-06	JFECC		Written letter request to the Captain of the Port, Juneau acknowledging review and asking for renewal at least one month prior to expiration
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CARROL H. CHANDLER
Lieutenant General, USAF
Commander

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//signed//

STEPHEN RIBUFFO Col, USAF
Director for Logistics

ANNEX M TO CJTF ALASKAN ROAD OPORD 5250-03
GEOSPATIAL INFORMATION AND SERVICES (GI&S)

- REFERENCES:
- a. Defense Logistics Agency (DLA) Catalog of National Imagery and Mapping Agency (NIMA) Maps, Charts, and Related Products CD (Updated Monthly)
 - b. NIMA List 805-1A, NIMA Global Geospatial Information, and List of Products and Services, 31 January 1997
 - c. USCINCPAC Instruction 3881.F, Geospatial Information and Services (GI&S) Policy Guidance, 16 Aug 99

1. Situation

- a. GI&S Requirements. JTF/J2 will procure sufficient stocks of required GI&S materials for use by the JTF HQ (ALCOM), if not currently held.

- (1) Additional products to support Operation ALASKAN ROAD can be found by referring to the references.

- (2) Detailed maps, charts and other road construction specific products will be provided by the Metlakatla Indian Community (MIC) or the federal agencies responsible for the road design.

- b. Friendly. In coordination with the 611 AIS, ALCOM J2 will contact the following GI&S offices for support to fulfill the needs of this plan.

- (1) USCINCPAC/J316, Camp Smith, HI
- (2) HQ PACAF/INXU, Hickam AFB, HI
- (3) NIMA RRS, Hickam AFB, HI
- (4) NIMA RRS, St. Louis, MO
- (5) NIMA RRS, Bethesda, MD
- (6) Map Support Office Hickam (MSOH), Hickam AFB, HI
- (7) DLA Defense Supply Center Richmond (DSCR), Richmond, VA
- (8) USARPAC/APIN-PO, Fort Shafter, HI

c. Assumptions

(1) Large-scale products not available from NIMA that are required for road construction will be provided by the Federal Highway Administration (FHWA) or other agencies involved in the project.

(2) The Commander, Joint Force Engineering Component Command (CJFECC) will procure GI&S stocks for use by forces on Annette Island.

d. Available Products. The 611 AIS maintains a list of standard NIMA GI&S products available and in stock. These products are primarily Aeronautical Products, such as Series Tactical Pilotage Chart (TPC) 1:500,00 scale; Series 1501A Joint Operations Graphic-Air (JOG-A) 1:250,00 scale; and, Topographic Products at 1:25,000 and 1:50,000 scales. Supporting this plan and currently in stock is a topographic map at 1:50,000 scales of Ketchikan and Annette Island.

e. Capabilities. There are no GI&S forces assigned or attached to JTF ALASKAN ROAD. CJTF relies upon NIMA and GI&S assets in theater for production and dissemination of GI&S products.

2. Mission. To provide GI&S support to JTF HQ (ALCOM) in support of Operation ALASKAN ROAD.

3. Execution

a. Concept of GI&S Operations. A stock of aeronautical charts required by supported plans is maintained by the 611 AIS. This stock is available for use by HQ ALCOM staff during peacetime operations and for fulfilling urgent requirements of augmentation forces. Large-scale augmentation/reinforcement of JTF Alaskan Road will require requisitioning of maps from NIMA IAW supported plans.

b. Tasks

(1) JTF/J2 will: Ensure stocks of required GI&S products are acquired and maintained adequate for use by JTF (ALCOM) Headquarters.

(2) JTF/J4 will: Review available geospatial information and notify JTF/J2 of any product requirements needed to support this plan.

(3) The CJFECC will: Acquire and maintain adequate stocks of required NIMA and non-NIMA products for use by units deploying to Annette Island.

c. Coordinating Instructions

(1) All map locations involving road construction will be referenced using the system established by the FHWA and the MIC Natural Resources Department.

(2) The datum used to generate coordinates must be included in all correspondence.

4. Administration and Logistics

a. Supply and Storage. Augmentation forces will deploy with a seven-day supply of NIMA products required to conduct operations. Additional GI&S materials will be requisitioned through the CJFECC and NIMA IAW Appendix 2. The CJFECC will procure and maintain sufficient stocks of road construction specific products from the FHWA and/or the responsible agency for use by all participating units.

b. Transportation. Each component is responsible for product transportation from designated theater storage locations to units.

c. Support

(1) GI&S products will be ordered IAW established NIMA procedures as amplified by supplemental service instructions.

(2) The CJFECC will coordinate procedures for acquisition of non-NIMA products with the FHWA and other agencies.

5. Command and Control

a. Priorities. Priorities for requisitioning GI&S products in support of this plan are to be determined IAW the urgency of need designator (UND) and force/activity designation (FAD) as described in Reference (a).

b. Command Relationships. See Annex J.

c. Command and Control. GI&S requirements will be handled through normal administrative channels.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

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STEVEN P. BROWNING
Lieutenant Colonel, USA
Director for Intelligence

Appendix:

- 1 - Geospatial Information and Services Requirements List
- 2 - Procedures for Obtaining GI&S Support

HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

APPENDIX 1 TO ANNEX M TO CJTF ALASKAN ROAD OPORD 5250-03
GEOSPATIAL INFORMATION AND SERVICES REQUIREMENTS LIST

Type of Product	Required Items	Coverage Required
1. Aerospace Products	N/A	
2. Digital Products	N/A	
3. Hydrographic Products	N/A	
4. Target Material Products	N/A	
5. Topographic Products	1:50,000	Annette Island
6. Customer Services	N/A	

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

APPENDIX 2 TO ANNEX M TO CJTF ALASKAN ROAD OPORD 5250-03
PROCEDURES FOR OBTAINING GI&S SUPPORT

1. General. This appendix summarizes procedures for obtaining NIMA GI&S products. Questions concerning mapping and charting should be directed to the JTF/J2 (ALCOM J2) at (907) 552-1744 or DSN 315-552-1744.

2. Procedures for Standard GI&S Products

a. General. Standard products are cataloged in the DLA Catalog of NIMA Maps, Charts, and Related Products, see reference a, Annex M.

b. Standard products may be obtained from NIMA IAW procedures contained in Reference (a) and mail/fax/phone to:

Defense Supply Center Richmond
ATTN: DSCR-JNB
8000 Jefferson Davis Highway
Richmond, VA 23297-5339
Message Address: DSCR RICHMOND VA//DSCR-JNB//
Telephone Numbers:
 DSN: 315-695-6500; FAX 695-6510
 Commercial: (804) 279-6500; FAX (804) 279-6510
 Toll Free: (800) 826-0342
Web Site: <http://www.dscr.dla.mil/pc9/>
After Duty Hours and Crisis Support:
 1-800-826-0342
 DSN 695-6500 Press "2"
 Pager-DSCR-JN Duty Officer: (804) 717-3801

c. Standard products may also be obtained via the local supply system using NIMA stock numbers and established requisition procedures.

3. Procedures for Nonstandard Products

a. General. Nonstandard products are those produced from available source materials to support specific operations where no standard exists. They may include photo-based and enhanced foreign or commercial products. Samples are contained in Reference (a) Section 2 (Ordering Procedures and Crisis Support).

b. Procedures. Products listed in Reference (a), Section 2, may be requested through JTF/J2.

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ANNEX N TO CJTF ALASKAN ROAD OPORD 5250-03
SAFETY

References: a. DoD Instruction 6055.1, "DoD Safety and Occupational Health Program,"
19 Aug, 98

b. AR 385-10, "The Army Safety Program," 2 Feb 00

1. SITUATION.

a. Purpose. This annex establishes policy and procedures for implementing a proactive Safety Program covering all aspects of Operation ALASKAN ROAD.

b. Scope. The OPERATION ALASKAN ROAD assigns all tactical responsibilities of the Operation ALASKAN ROAD Safety Program to the CJFECC, staff and all personnel assigned or attached to this project. This program will clearly specify safety procedures and risk management techniques for all operational training conducted within the JOA. The Operation ALASKAN ROAD Safety Program will devote special interest to rock drilling, blasting operations, heavy equipment operations, water transportation, vehicle operations, base camp support, maintenance operations, and environmental considerations.

c. Policy.

(1) All accidents are preventable.

(2) A reduction of workforce accidents and monetary losses will provide increased efficiency of resources and training effectiveness.

(3) To provide a safe and healthy environment at all times for all military personnel and others exposed to the operations and training activities.

(4) All personnel under the operational control of CJTF will comply with safety regulations, occupational and health standards, and other pertinent safety directives and orders.

(5) Keep accidental losses to a minimum by training to and enforcing published standards.

(6) Have risk management procedures applied to all Operation ALASKAN ROAD construction, support, and training activities.

(7) Include and consider the performance of safety and occupational health responsibilities in all leader evaluation reports and performance appraisals.

2. Tasks.

a. OPERATION ALASKAN ROAD

- (1) Establish objectives and policies that will influence the effectiveness of the safety program.
- (2) Maintain oversight of CJFECC Safety Program.
- (3) Review and approve CJFECC Safety SOP annually.
- (4) Provide OSHA 600 “Collateral Duty Course For Other Federal Agencies” training for duration staff during the April STAFFEX.
- (5) Schedule at least one safety staff assistance visit to Operation ALASKAN ROAD JOA from an external source.

b. CJFECC ALASKAN ROAD.

- (1) The CJFECC is responsible for the safety and welfare of all personnel under his command and for the safe, efficient use of all equipment and property under his control.
- (2) The First Sergeant is the Operation ALASKAN ROAD AOR Safety NCO. He/she is responsible for the safety and welfare of all soldiers in the AOR and for the safe, efficient use of all equipment and property in the AOR.
- (3) Operation ALASKAN ROAD Safety Officer (TDA para 107 line 01) is responsible for developing, implementing, and managing the Operation ALASKAN ROAD Safety Program. The Operation ALASKAN ROAD Safety Officer will discharge this responsibility IAW the DoD Safety and Occupational Health Program and the Army Safety Program. The Operation ALASKAN ROAD Safety Officer will:
 - (a) Verify that all Safety Officers down to duty section and open construction site have been trained; briefed on their duties; and granted sufficient authority and time to properly execute those duties.
 - (b) Verify rotational units Safety Officers/NCOs have received OSHA 600 Training and practice general safety procedures.
 - (c) Establish procedures for submitting written or oral reports of hazardous conditions and ensure that standard hazard report forms are available readily at workplaces for personnel to use, whether or not oral reports are made. This protects the identity of the person making a report if that person does not want his or her name revealed.
 - (d) Establish procedures for the prompt (within 3 days for potentially serious situations and 20 working days for lesser conditions) investigation, correct preparation, and timely forwarding of accident reports IAW AR 385-40 and DA PAM 385-40. This is a follow up to the initial OPREP-3. The accident is not in lieu of the OPREP-3.

- (e) Correct unsafe and unhealthy working conditions.
- (4) Establish and implement a Safety Council.
- (a) The purpose of the Safety Council is to promote accident prevention at the organization level by identifying and solving problems.
 - (b) The recommended council membership is the CJFECC, XO, J3, J4, Watercraft OIC, Environmental Officer, Senior Medical Officer, Maintenance Officer, Base Commandant, and commanders or OICs/NCOICs of the construction units rock drilling/blasting element(s).
 - (c) The JFECC Command Safety Council meetings will be held every two weeks, normally the first Friday following the major unit rotation.
 - (d) Minutes of the Safety Council meetings will be completed and copies furnished to CJTF JOC and 35TH EN BDE NLT 1200L on the next Monday following the Safety Council Meeting. One copy posted on the unit safety bulletin board.
- (5) Develop and maintain a Safety Standard Operating Procedures.
- (6) Establish and implement a Hazard Abatement Program.
- (7) Establish and implement a Safety Awards Program.
- (8) Establish and implement a Safety Awareness Program.
- (9) Establish and implement a risk management program, to include the five-step commander's principal risk reduction process to identify and control hazards and make informed decisions:
- (a) Identify hazards.
 - (b) Assess hazards.
 - (c) Develop controls and make risk decisions.
 - (d) Implement controls and
 - (e) Supervise and evaluate.
- (11) Select and enforce control measures for conducting all operations within the ALASKAN ROAD AOR. Control measures should include issues of medical evacuation, emergency communications, fire fighting, critical personnel during on island operations, weather, etc.
- (12) The risk management techniques used in the planning and execution of training operations will not exceed an acceptable level of risk for a non-combat situation.
- (13) Daily risk management assessments must be conducted on the following:

- (a) Drilling and blasting operations.
- (b) Heavy equipment operations.
- (c) Quarry operations.
- (d) Logging operations.
- (e) Watercraft operations.
- (f) Transportation Safety for Government vehicles.
- (g) Base camp safety to include fire protection.
- (h) Off duty activities.
- (i) Maintenance operations.
- (j) Fuel operations.
- (k) Medical Evacuation.

3. The CJFECC must make operational decisions based on full consideration of the mission safety, occupational health, and environmental impacts and the level of exposure or worst-case scenario. The CJFECC will establish procedures to ensure that these types of decisions are documented, archived, reported, and reevaluated on a recurring basis.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

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STEPHEN RIBUFFO, Col, USAF
Director for Logistics

ANNEX P TO CJTF ALASKAN ROAD OPORD 5250-03
 STANDARD OPERATING PROCEDURES

1. General. Many Annexes in this OPORD requires the development and maintenance of Standard Operating Procedures (SOP)s. This annex contains a list of required and published SOPs. Those SOPs not completed will be included after publication and approval.

2. Required SOPs, responsible office, status, and due date

Appendix	Title	CJTF/JFECC Responsible	Statue	Due date
2	Spill Response SOP	CJFECC	Completed	
3	Base Camp And Maintenance Facility Closing SOP (Annually Updated)	CJFECC	Working	15 Jul 03
4	Base Camp And Maintenance Facility Opening SOP (Annually Updated)	CJFECC	Completed	
5	Budget SOP	CJFECC	Completed	
6	Communications SOP	CJFECC	Completed	
7	Environmental Handbook	CJFECC	Completed	
8	Fire Prevention SOP	CJFECC	Completed	
11	ISB Year Round Operations SOP	CJFECC	Completed	
12	Logging Road SOP	CJFECC	Completed	
13	Maintenance SOP	CJFECC	Completed	
14	Medical SOP	CJFECC	Completed	
15	Personnel SOP	CJFECC	Working	??
16	POL Management SOP	CJFECC	Completed	
17	Public Affairs SOP	CJFECC		15 Aug 03
18	Safety SOP	CJFECC	Completed	
21	Wash Rack SOP	CJFECC	Completed	
22	Watercraft SOP	CJTF	Completed	
23	MWR (BX/PX) SOP	CJFECC	Completed	
24	Equal Opportunity SOP	CJFECC	Working	??
25	ROWPU SOP	JFECC	Completed	

26	D-FAC SOP	CJFECC	Completed	
27	Construction SOP	CJFECC	Completed	
28	Blasting SOP	CJFECC	Completed	
29	Leased Equipment SOP	CJFECC	Working	1 Mar 03

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendixes:

- 2 - Annette Bay / Hemlock Bay Spill SOP
- 3 - Base Camp And Maintenance Facility Closing SOP
- 4 - Base Camp And Maintenance Facility Opening SOP
- 5 - Budget SOP
- 6 - Communication SOP
- 7 - Environmental Handbook
- 8 - Fire Prevention SOP
- 11 - ISB Year Round Operations SOP
- 12 - Logging Road SOP
- 13 - Maintenance SOP
- 14 - Medical SOP
- 15 - Personnel SOP
- 16 - POL Management SOP
- 17 - Public Affairs SOP
- 18 - Safety SOP
- 21 - Wash Rack SOP
- 22 - Watercraft SOP
- 23 - MWR (BX/PX) SOP
- 24 - Equal Opportunity SOP
- 25 - ROWPU SOP
- 26 - D-FAC SOP
- 27 - Construction SOP
- 28 - Blasting SOP
- 29 - Leased Equipment SOP

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STEPHEN RIBUFFO, Col, USAF
Director for Logistics

ANNEX Q TO CJTF ALASKAN ROAD OPORD 5250-03
MEDICAL SERVICES

- References:
- a. Joint Pub 4-02, Doctrine for Health Service Support in Joint Operations, 26 Apr 95.
 - b. Joint Pub 5-00.2, Joint Task Force (JTF) Planning Guidance and Procedures, 13 Jan 99.
 - c. Joint Pub 5-03.1, Joint Operation Planning and Execution System (JOPES), 4 Aug 93.

1. Situation

a. General. To provide a concept of operations and assign tasks ensuring responsive medical treatment and evacuation in support Operation Alaskan Road for fiscal year 2003.

b. Assumptions.

- (1) Forces will deploy with essential medical personnel, supplies, and equipment to provide unit level medical support encompassing "sick call" and initial emergency medical treatment for their deployment period at Annette Island, AK.
- (2) Unit medical personnel will provide medical care to their unit during movement from home station to Annette Island and return.
- (3) Deploying personnel will meet medical and dental fitness requirements for overseas deployment. Personnel with preexisting medical or dental conditions that require specialized or extensive medical/dental care will not be allowed to participate in Operation Alaskan Road.

c. Limitations.

(1) Service members with preexisting medical/dental problems will not participate in this operation.
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(2) Fixed medical facilities at Annette Island and Ketchikan have limited resources for medical supply support, biomedical equipment maintenance, and specialty medical/dental care. Personnel reporting to OAR requiring specialty medical care or extensive dental care will be immediately returned to their parent unit, at the expense of the parent unit. The service member's replacement will also be at the cost of the parent unit.

(3) Periods of severe weather will restrict or delay medical evacuation (sea or air) from Annette Island to Ketchikan, AK. The base camp medical aid station must be prepared to hold patients through periods of severe weather.

(4) Ketchikan has limited health care resources in its community. Emergency military health care off Annette Island is provided at Elmendorf AFB (Anchorage, AK) and Madigan Army Medical Center (Ft. Lewis, WA).

2. Mission. Provide Echelon I medical care to forces on Annette Island. Provide Emergency Echelon II/III care utilizing local civilian and federal medical facilities, or evacuation to military medical facilities at Elmendorf AFB or Ft. Lewis, WA.

3. Execution.

a. Concept of Operations. The JTF Medical Officer will coordinate with Ketchikan General Hospital and the Ketchikan Fire Department/Emergency Medical Services to ensure civil medical support to the JTF. The US Coast Guard-Ketchikan Clinic will provide Echelon II diagnostic support to the JFECC Medical Officer on a space available basis. The JFECC will obtain medical unit participation to provide a base-camp medical aid station. Units will deploy with organic combat lifesavers, independent duty corpsmen/medical corpsmen, and a trained field sanitation team.

(1) Patient Treatment and Hospitalization

(a) Echelon I patient treatment is provided by combat lifesavers/medical corpsmen and the base camp aid station. This echelon is expected to provide routine sick call and initial emergency medical care. A commissioned corps medical officer possessing a physician's assistant skill level or higher will oversee the base camp aid station.

(b) Echelon II care is provided by the Metlakatla Health Clinic (a US Public Health Service Facility) and US Coast Guard (USCG) Integrated Support Command Clinic on a space available basis. These clinics provide outpatient diagnostic services to the JFECC Medical officer and limited pharmaceutical support (within the ir formulary) on a reimbursable basis.

(c) Emergency echelon III care is provided by Ketchikan General Hospital (KGH). Specifically, KGH provides emergency medical services, general surgery, orthopedic surgery, radiology, and CAT scan. The facility can stabilize cardiac patients, major burns, and head injuries and prepare patients for transport. All services provided are reimbursable through TRICARE.

(d) The USCG Integrated Support Command Clinic in Ketchikan has a 24-hour Health Services Technician on-call for after duty hours and weekend assistance at (907) 228-0222. This service should be for emergencies only.

(e) Movement of personnel requiring extended, or higher echelon, hospitalization as the result of an emergency, will be coordinated by the Theater Medical Center,

Elmendorf AFB Medical Center. Personnel requiring extended care for routine or preexisting conditions will be returned to their parent unit.

(2) Patient Evacuation.

(a) Emergency patient evacuation from Annette Island to Ketchikan is accomplished via surface or air transport using organic, USCG, or commercial vehicles. Transport time from Annette Island to KGH is approximately 30-minutes via air or 60-minutes via surface.

(b) Aeromedical evacuation for life threatening injuries is obtained through North Pacific Search and Rescue (NORPAC SAR) in Juneau, AK. NORPAC SAR will dispatch a USCG helicopter from Sitka or obtain a local (Ketchikan) commercial service, such as Tesco Air, Taquan Air, or Pond Reef Medevac Service.

(c) Emergency surface evacuation is accomplished using organic marine vessels or notifying USCG Station, Ketchikan. The USCG station has a 41-foot vessel that may be utilized for transport to Ketchikan (907) 228-0340. Follow-on transport from the pier to the hospital or USCG Clinic is obtained using organic vehicles, Ketchikan EMS Ambulance, or USCG Station Ambulance.

(3) Preventive Medicine.

(a) The JFECC will have a military public health technician on site to address prevention issues. Units will deploy with necessary field sanitation supplies to provide individual mosquito repellent and control rodents. Field sites should be kept clean of garbage to prevent attracting animals.

(b) Local food and water sources must be cleared by the public health/preventive medicine technician before consumption by forces.

(c) No additional immunizations are required to normal service immunization standards for overseas deployment.

(d) Rural Alaska has reported cases of Hepatitis A, Hepatitis B, Hepatitis C, Rabies, Botulism, and Tuberculosis. Several parasites capable of causing intestinal disorders and skin rashes are prevalent in lakes and streams.

(4) Medical Regulating.

(a) 3rd Medical Group, as the Alaskan Theater Medical Center, coordinates patient movement between medical facilities for emergency cases.

(b) CJFECC will report injuries requiring hospitalization to the JTF/JOC Duty Officer (See communications annex for telephone #'s).

(c) KGH and OAR medical staff (907) 225-5171 will coordinate with 3rd Medical Group Hospital Administrator (580-3006) if (further) patient movement is deemed necessary by the attending physician and the accepting physician.

(d) Service Members may be transported to a medical center for inpatient care. Supporting medical centers are located in Anchorage, Alaska (Elmendorf AFB Medical Center) and Tacoma, Washington (Madigan Army Medical Center).

(5) Dental.

(a) Emergency dental services only are available locally at USCG Clinic (907-228-0320).

(b) Routine dental care is not available during participation in Operation Alaskan Road. OAR participants must be Dental Category 2 or higher to deploy to OAR!

(6) Medical Logistics.

(a) Deployed forces will bring all necessary medical supplies, equipment, and repair parts to support their unit's operational timeframe.

(b) The USCG Clinic can provide limited medical material resupply and pharmacy prescription fill (within their established formulary) on a reimbursable basis using the unit's IMPAC credit card. The clinic can be contacted at 907-228-0320.

(c) Limited emergency medical supply is available on local economy using the unit's Government Purchase Card credit card. This is for medical supplies only. IMPAC cards may not be used to purchase prescription drugs.

(d) The primary source for supplying the JFECC medical clinic is the medical supply activity located on Ft. Wainwright, AK. The JTF has an account for medical supplies with this activity. Routine supply requests are made to this account. The POC is Sue Turley, COMM: 907-353-7974. The JTF has established an authorized formulary for recurring supply needs. The JTF Surgeon can modify this formulary.

(7) Rotational staff should bring enough prescription medication to last for their duty at Annette Island as well as travel time to and from home station. New prescriptions or prescription refills for any staff member (duration or rotation) can be processed through one of the three TRICARE Network Pharmacies in Ketchikan: Downtown Pharmacy, 225-3144, Island Pharmacy, 225-6186, or WallMart, 247-2183. When calling, ensure it is made clear that this is a TRICARE prescription transaction. The prescription will be filled and the bill automatically sent to TRICARE. Refills or new prescriptions for rotation staff will not be for more than a two week supply of medication. The service member **MUST** be enrolled in DEERS (rotational staff can be enrolled for their two weeks of active duty). If a non-network pharmacy is used for some reason, or if the member is not entered in DEERS, the individual will have to pay for the prescription personally and then file for reimbursement through TRICARE. Claim forms are available at www.tricare.osd.mil.

b. Tasks

(1) JTF Responsibilities. JTF Surgeon (ALCOM /J76) monitors medical support and medical regulating of units participating in Operation Alaska Road. Also coordinates for civil medical support to forces operating in JTF JOA. POC is LTC Bates (907) 552-5478.

(2) CJFECC Responsibilities. The CJFECC plans medical support for base camp and construction operations and solicits participation of medical units to execute planned medical support.

(3) Component Responsibilities.

(a) Components ensure participating units deploy with organic medical assets (combat lifesavers, medical corpsmen, medical equipment sets) to support unit operations.

(b) Components provide JFECC with funds to purchase medical supplies in support of unit's base camp operations.

(c) Units will meet pre-deployment medical requirements outlined in this annex.

4. Reports.

a. Report medical information using the WEEKLY SITREP (See Annex R for instructions and format for the SITREP). Immediately report hospital admissions or aeromedical evacuations telephonically to JTF/JOC, and 3rd Medical Group admissions office at (907) 580-6423.

b. A Line-Of-Duty Investigation (LOD) must be completed for any injuries requiring hospital care. Completed copies of all LOD should be provided to the JTF/JOC, 35th Engineer Brigade Liaison Officer, and the injured service member.

5. Funding:

a. Innovative Readiness Training funds cannot be used to fund healthcare costs of Operation Alaska Road.

b. All travel and TDY expenses necessary for healthcare are funded by the member's service, not TRICARE.

c. TRICARE is responsible for funding all civilian facility medical costs related to the healthcare of service members while participating in Operation Alaska Road. These costs entail:

(1) Civilian emergency treatment of service members.

(2) Reimbursing civilian organizations (i.e.: KGH, Tesco Air) for health care related services provided to service members.

d. Units participating in Operation Alaska Road should program funds for routine Class VIII medical when forecasting expenses to their higher headquarters to participate in Operation Alaska Road.

6. Command and Control:

- a. The senior field medical officer will decide the severity of injury and the appropriate emergency response measures.
- b. The senior medical officer will coordinate with KGH and commercial ambulance services to ensure emergency care bills are forwarded to the TRICARE office for payment. The Active Duty Claims office is: Palmetto Government Benefits Administrators, PGBA-TRICARE Claims, PO Box 870006, Surfside Beach, SC 29587-8706. Locally, questions can be directed to Ms. Elaine Damato, 907-333-2876 or Elaine.damato@health.net.
- c. The senior medical officer will ensure patients admitted to KGH are reported to the ALCOM staff. If there is a possibility the patient will require movement to another medical facility, the JFECC Medical Officer will notify the 3rd Medical Group hospital administrator (580-3006) and will monitor the patient transfer (if movement to a higher echelon facility is required).
- d. Ensure patient information is protected IAW 1974 privacy act requirements. Wire and Cellular communications as well as FM and marine band VHF capability are available on Annette Island.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendixes:

- 1 - Medical Facilities in the AOR
- 2 - Medical Evacuation Diagram & POCs
- 3 - Health Care Cost Policy Paper

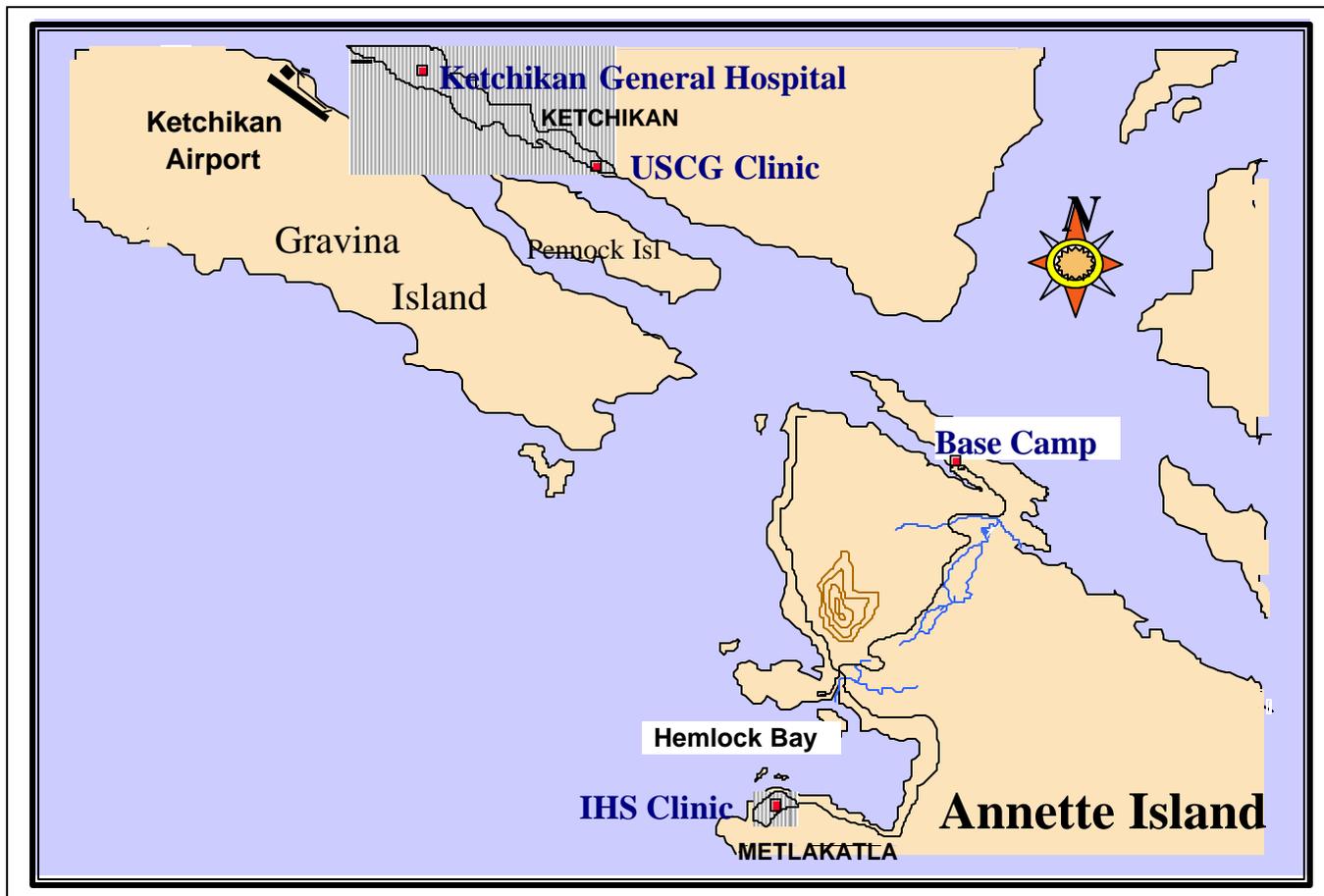
OFFICIAL:

//signed//

PETER T WALSH
Col, USAF, BSC
Surgeon

HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

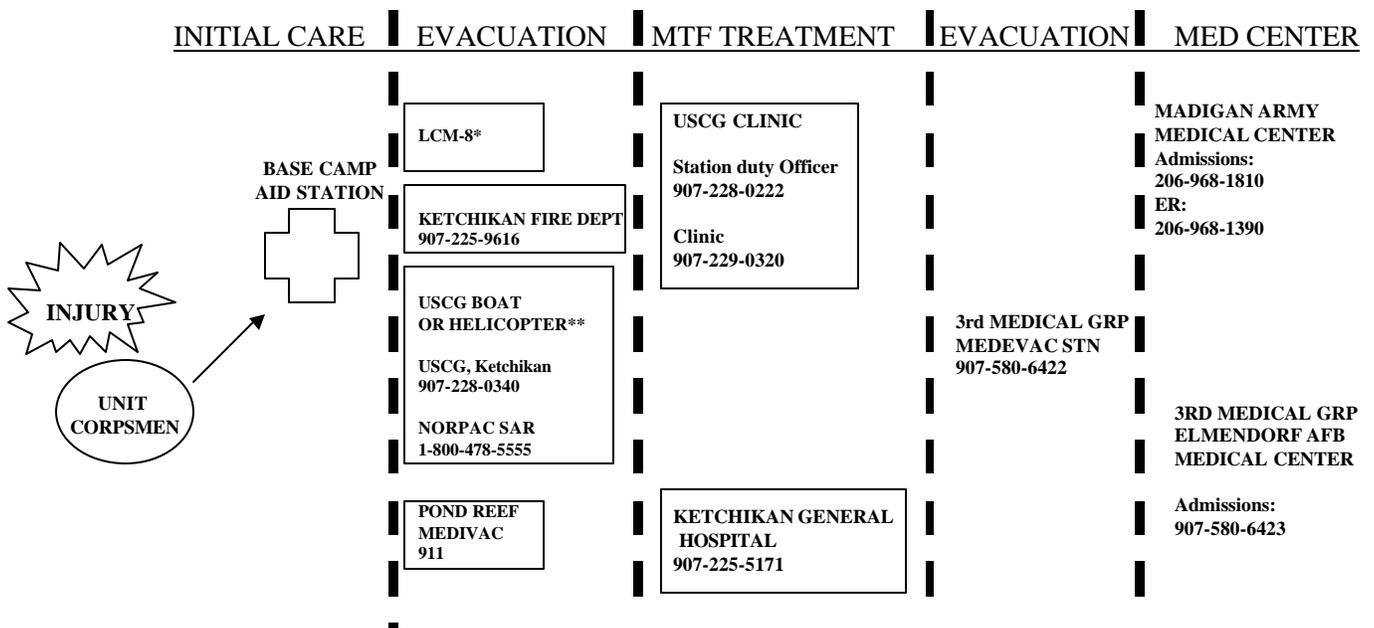
APPENDIX 1 TO ANNEX Q TO CJTF ALASKAN ROAD OPORD 5250-03
MEDICAL FACILITIES IN THE AOR



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APPENDIX 2 TO ANNEX Q TO CJTF ALASKAN ROAD OPORD 5250-03
 MEDICAL EVACUATION DIAGRAM & POCS

MEDICAL TREATMENT AND EVACUATION DIAGRAM OPERATION ALASKA ROAD



* Unit must notify Ketchikan Fire Department or USCG Clinic to arrange for medical transportation from Ketchikan dock to clinic or hospital.

** USCG Station, Ketchikan has 41' Utility Boat and can request USCG helicopter through NORPAC, SAR in Juneau

OPERATION ALASKA ROAD MEDICAL POCs

TREATMENT

	IHSC, ANNETTE ISLAND	907-886-4741	FAX: 907-886-4788
CWO HEVERLY	USCS CLINIC, KETCHIKAN	907-228-0320	FAX: 907-228-0255
MS. BEV CRUM	KETCHIKAN GEN HOSP (ER)	907-225-5171	FAX: 907-228-8333

TRANSPORT

CHIEF O'SULLIVAN	KETCHIKAN FIRE DEPT	911 OR 907-225-9616	FAX: 907-225-9613
1SGT MONSEN	AK STATE TROOPERS, KETCHIKAN	911 OR 907-225-5119	FAX: 907-225-6568
DARREL THOMAS	POND REEF MEDIVAC KETCHIKAN (ADMIN OFFICE)	907-225-1950	FAX: 907-225-4169
CWO MILLER	USCG STATION, KETCHIKAN DUTY OFFICER	907-228-0222	
CWO JOHNSON	BOAT STATION	907-229-0340	FAX: 907-228-0361
WATCH OFFICER	NORPAC, SAR	1-800-478-5555	FAX: 907-463-2023
TAQUAN AIR SVC	KETCHIKAN	907-225-8800	

REGULATING/ADMINISTRATION

TSGT LEDESNA	ADMISSIONS, 3RD MDG	580-6423	FAX: 580-6439
SSGT LEWIS	MEDEVAC	580-6422	
COL BRISTOW	C, MED SVCS	580-3006	

APPENDIX 3 TO ANNEX Q TO OPORD 5250-03
HEALTH CARE COST POLICY PAPER

HEALTHCARE FOR OPERATION ALASKA ROAD

WHO PAYS FOR WHAT?

FACT #1: *The Innovative Readiness Training program does not fund costs a Reserve Component unit would normally incur during training events.* Medical supplies, medical equipment, and commercially obtained medical care are costs a unit, or their higher command would normally consider & budget for when forecasting annual training expenses.

FACT #2: *Joint commands are not provided healthcare funds. Healthcare & associated costs remain the responsibility of the component owning the service member.* In Alaska, USAMEDDAC-AK & USARAK fund all healthcare & associated costs (i.e. TDY for appointments) for Active Component-Army personnel assigned to Alaska units. 3rd and 354th Medical Group does this for Active Component-Air Force personnel. The Military Medical Support Center (Great Lakes, IL) does this for Active Component-Navy & Marine Corps personnel assigned to US NAVAK. The Alaska National Guard does this for *its* Army, Air Force, and Naval guardsmen. The 9th RSC does this for *its* reservists in Alaska.

TRICARE RULES (by category) FOR DETERMINING COSTS:

OUTPATIENT CARE

1. *Active Component Member (Title 10) Assigned to an Alaskan Active Component Unit:* The Active Service Component (Army, Navy, Air Force) pays all costs associated with outpatient transportation. The Service military MTF (Bassett Army Hospital, Elmendorf Medical Center) provides care or arranges for commercial care.
2. *Reserve Component Member on Active Duty over 30-days (Title 10 or 32).* The Reserve Component Command authorizing the service member to active duty pays all health costs. Services rendered by a military MTF are free. RC Commands pay all costs associated with outpatient transportation to the military MTF. SM *remains on* Active Duty until injuries incurred “in the line of duty” are healed or SM is processed through the Disability Evaluation System.
3. *Reserve Component Member on IDT/AT (less than 30-days) status (Title 10 or 32).* The Reserve Component Command authorizing the service member to active duty pays all health costs. Services rendered by the military MTF are free. RC commands pay all costs associated with outpatient transportation to the military MTF. The injured service member *is not retained on* Active Duty past the AT period. SM placed on equivalent of “disability roles” for continued

treatment & compensation for those injuries determined to be (“in the line of duty) as determined by the appropriate Reserve Component authority.

INPATIENT CARE

Definition: Inpatient care is the admission into a hospital for care. Also, for financial purposes, costs covered under the definition are: 1) inpatient/admission costs, 2) costs associated with transportation to the MTF’s emergency room & emergency room visit when it directly leads to a patient admission, and 3) costs associated with transportation to transfer the patient from one MTF to another.

NOTE: All Servicemembers incur a \$8/day subsistence charge while admitted to a hospital. This is paid from the SMs subsistence allowance.

1. *Active Component Member (Title 10) Assigned to an Alaskan Unit:* The Service Component military MTF (Bassett Army Hospital, Elmendorf Medical Center) is responsible for providing care for the SM. The MTF also provides care or arranges (& pays) for commercial care (to include transportation costs).

2. *Reserve Component Member on Active Duty over 30-days (Title 10 or 32).* The Reserve Component Command authorizing the service member to active duty pays all health costs. Services rendered by the military MTF are free. The Service Component MTF would arrange & pay for patient transfer from a civilian MTF to a military MTF as long as patient remains “admitted.” *Once the SM enters a military MTF, the military MTF incurs all future healthcare costs until the SM is discharged.* SM remains on Active Duty until injuries incurred “in the line of duty” are healed or SM is processed through the Disability Evaluation System.

3. *Reserve Component Member on IDT/AT (less than 30-days) status (Title 10 or 32).* The Reserve Component Command authorizing the service member to active duty pays all health costs. RC commands pay all costs associated with outpatient transportation to the military MTF. Services rendered by the military MTF are free. *Once the SM enters a military MTF, the military MTF incurs all future healthcare costs until the SM is discharged.* Injured service member is not retained on Active Duty past the AT period. SM placed on equivalent of “disability roles” for continued treatment & compensation for those injuries determined to be (“in the line of duty) as determined by the appropriate Reserve Component authority.

DENTAL CARE COVERAGE

1. *Active Component Member (Title 10) Assigned to an Alaskan Active Component Unit:* The service component (Army, Navy, Air Force) Dental Activity provides dental care to the level necessary for readiness. Commercial dental care cannot be obtained without approval of the service component supporting dental activity. If commercial care approved, the dental activity pays all costs associated with care provided, less costs associated with transporting the patient to the dentist.

2. *Reserve Component Member on Active Duty over 30-days (Title 10 or 32).* The Reserve Component command authorizing the service member to active duty pays all dental costs. Services rendered by a military dental clinic are free. A military dentist is not required to

provide elective or comprehensive dental care. *Care that requires a prescribed treatment extending beyond the SM's active duty tour is not authorized.* Extension of Active Duty to receive treatment can only occur for "in the line of duty" injuries.

3. *Reserve Component Member on IDT/AT (less than 30-days) status (Title 10 or 32).* The Reserve Component command authorizing the service member to active duty pays all dental costs. Services rendered by a military dental clinic are free. Military dental care limited to treatment necessary to correct injuries incurred "in the line of duty" (*but only for the period of the SM's AT period*). Injured service member is *not retained on Active Duty* past the AT period. SM placed on equivalent of "disability roles" for continued treatment & compensation for those injuries determined to be ("in the line of duty), as determined by the appropriate Reserve Component authority.

CARE THAT'S NEVER COVERED

1. Injuries/illness or recurrences of such, that were incurred prior to entry on Active Duty.
2. Injuries/illness that were determined "not in the line of duty."

WHO BUY'S MEDICAL SUPPLIES/EQUIPMENT

Medical Supplies are Class VIII, Material Category "C" of the Defense Logistics Agency System and Class 6500 in the Federal Supply System. *Units participating in Alaska Road should budget for, and provide the JFECC funds for their Class VIII expenditures just as they would for Class I, Subsistence, or Class II, General Supplies.*

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

ANNEX R TO CJTF ALASKAN ROAD OPORD 5250-03
REPORT FORMATS

General. Each Annex to this OPORD contains the procedures for submitting reports within that Annex's functional area. All report formats are presented in Annex R to provide the CJFECC with an easily accessible overview of all required reports. All reports will be forwarded to the JTF/JOC, which can be reached through the following means:

a. E-Mail: JTFAlaska.JOC@elmendorf.af.mil

b. Unclassified fax: (907) 552-8959

c. Voice:

(1) Telephone (duty hours):

Primary: (907) 552-3269

Secondary: (907) 552-8606

Tertiary: (907) 552-3958

(2) Telephone (After duty hours, weekends, and holidays):

Primary: (907) 250-2725

Secondary: (907) 250-4632

Tertiary: (907) 227-5886

(3) Voice reports for any OPREP 3 require hardcopy backup within 2 hours of the initial report.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendices:

1 - Operations and Emergency Report Formats

OFFICIAL

//signed//

STEPHEN RIBUFFO, Col, USAF
Director for Logistics

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
11 DECEMBER 2002

APPENDIX 1 TO ANNEX R TO CJTF ALASKAN ROAD OPORD 5250-03
OPERATIONS AND EMERGENCY REPORT FORMATS

General. This Appendix contains formats only for all reports required by Annex C and D of this OPORD.

Tabs:

- A -- Weekly SITREP/ JPERSTAT
- B -- OPREP-3
- C -- Closing Report
- D -- LOGSTAT
- E -- After Action Report/ Critique

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

TAB A TO APPENDIX 1 TO ANNEX R TO CJTF ALASKAN ROAD OPORD 5250-03
WEEKLY SITREP/JPERSTAT REPORT

WEEKLY SITREP/ JPERSTAT

DATE/DD1200W MMM YY/

FROM/ CDR, JOINT FORCE ENGINEER COMPONENT/

TO/ CDR, JOINT TASK FORCE ALASKAN ROAD/

INFO/ (PARTICIPATING UNITS)

//UNCLAS//

SUBJECT/JTF ALASKAN ROAD/WEEKLY SITREP/AS OF DD1200WMMM YY//

(CMDR' S WEEKLY SITREP DUE 1200 HOURS EACH MONDAY)

1. THIS REPORT COVERS THE PERIOD FROM (DD 1201W MMM YY) TO (DD 1200W MMM YY).

2. SITUATION/ (BRIEF NARATIVE OF SIGNIFICANT EVENTS DURING WEEK)

3. PERSONNEL/

A. TOTAL ### PERSONNEL ON-SITE

B. PERSONNEL DEPLOYED (BREAKDOWN BY UNIT)

PERSONNEL ACTION STATUS (BASED ON CURRENT PHASE)

	<u>AUTHORIZED</u>	<u>FILLED</u>	<u>PERCENTAGE</u>
PHASE 1			
DURATION STAFF POSITIONS	10	##	##%
POSITIONS FILLED BY ROT UNIT	0	##	## %
TOTAL POSITIONS	10	##	## %
PHASE 2			
DURATION STAFF POSITIONS	15	##	##%
POSITIONS FILLED BY ROT UNIT	15	##	# %
TOTAL POSITIONS	30	##	## %
PHASE 3			

DURATION STAFF POSITIONS	47	##	##%
POSITIONS FILLED BY ROT UNIT	66	##	## %
TOTAL POSITIONS	113	##	## %
PHASE 4			
DURATION STAFF POSITIONS	93	##	##%
POSITIONS FILLED BY ROT UNIT	184	##	## %
TOTAL POSITIONS	277	###	## %
PHASE 5			
DURATION STAFF POSITIONS	47	##	##%
POSITIONS FILLED BY ROT UNIT	0	##	## %
TOTAL POSITIONS	47	##	## %

JFECC

##/OFFICERS ##/WARRANTS ##/ENLISTED ##/TOTAL

DURATION STAFF COMPOSITE STRENGTH CAPTURE:

BRANCH	ACTIVE	RESERVE	GUARD	SUB-TOTAL
U.S. ARMY	##	##	##	##
U.S. NAVY	##	##	N/A	##
U.S.M.C.	##	##	N/A	##
U.S.A.F.	##	##	##	##
TOTAL	##	##	##	##

DURATION STAFF PERSONNEL LEAVE

PARA/LINE	LEAVE START DATE	LEAVE FINISH DATE
###-##	(DATE)	(DATE)

UNIT STRENGTH CAPTURE

SERVICE	UNIT	DEPLOY	PLANNED	OFF	WAR	ENL	TOTAL
	DESIGNATOR	DATE	REDEPLOY.				
(EXAMPLE: USA	525 th EN BN	1 May	15 May	6	0	39	45)

USN

USMC

USAF

USAR

USNR

USAFR

ARNG

ANG

(NOTE: ALL ROTATION PERSONNEL WILL BE ACCOUNT FOR BY SERVICE AND UNIT DESIGNATOR. THE USE OF "OTHER" UNDER UNIT DESIGNATOR IS UNACCEPTABLE!)

JOINT TASK FORCE COMPOSITE STRENGTH CAPTURE
WEEK ENDING DATE:

<u>BRANCH</u>	<u>ACTIVE</u>	<u>RESERVE</u>	<u>GUARD</u>	<u>SUB-TOTAL</u>
U.S. ARMY	##	##	##	###
U.S. NAVY	##	##	N/A	###
U.S.M.C.	##	##	N/A	###
U.S.A.F.	##	##	##	###
U.S.C.G.	##	##	N/A	###
TOTAL	#	##	##	###

YEAR TO DATE:

<u>BRANCH</u>	<u>ACTIVE</u>	<u>RESERVE</u>	<u>GUARD</u>	<u>SUB-TOTAL</u>
U.S. ARMY	##	##	##	###
U.S. NAVY	##	##	N/A	###
U.S.M.C.	##	##	N/A	###
U.S.A.F.	##	##	##	###

U.S.C.G.	##	##	N/A	###
TOTAL	##	##	##	###

C. SICKCALLS: ##/##

D. PROTOCOL: ## / TO DATE ##

NAME	RANK	POSITION	PURPOSE OF VISIT
------	------	----------	------------------

E. ACCIDENTS TO DATE:

CLASS A:	#
CLASS B:	#
CLASS C:	#
CLASS D:	#
NON LOD:	#

NO ACCIDENTS THIS WEEK.

4. UNIT OPERATIONS SUMMARY/

A. JFECC/

(1) CURRENT/JFECC LOCATED AT JOA. (JFECC CDR) COMMANDS ### PERSONNEL AT THIS LOCATION. NEAREST LZ/PZ IS THE FIELD AT CAMP WY WUH AND HEMLOCK BAY. WORKING ON _____(PROJECT #), _____(PROJECT NAME) AND _____(PROJECT #). PROJECT # _____ IS (NARRATIVE) (50% COMPLETE, ON SCHEDULE, BLASTING, DIGGING CULVERTS, ETC.) (BRIEFLY DESCRIBE THE DAY'S SCOPE OF WORK.) _____(PROJECT #) WILL BE (100% COMPLETE, PENDING FINAL JOINT INSPECTION, AWAITING JFECC APPROVAL, ETC.) CAPTAIN _____ IS IN CHARGE. ## PERSONNEL DEPLOYED ON WORKSITE, STAYING OVERNIGHT AT _____ VIC GRID _____.

(2) FUTURE/(COMMENTS AS APPROPRIATE THAT DESCRIBE FUTURE OPERATIONS IN THE UPCOMING WEEK. DELETE IF NSTR)

(3) TRAINING/(DELETE IF NSTR)

B. MAJOR SUBORDINATE ELEMENT #1/ (ADD AS REQUIRED)

(1) CURRENT/UNIT DEPLOYED DD 0800 MMM YY. OIC/NCOIC, _____ NUMBER OF PERSONNEL, _____. UNIT IS OPERATING AT (SPECIFY LOCATION). PROJECT # _____ IS (NARRATIVE) (50% COMPLETE, ON SCHEDULE, BLASTING, DIGGING CULVERTS, ETC.) (BRIEFLY DESCRIBE THE DAY'S SCOPE OF WORK.) _____(PROJECT #) WILL BE (100% COMPLETE, PENDING FINAL JOINT INSPECTION, AWAITING JFEC APPROVAL, ETC.) CAPTAIN _____ IS

IN CHARGE. _____(NO.) PERSONNEL DEPLOYED ON WORKSITE, STAYING OVERNIGHT AT _____ VIC GRID_____.

(IF UNIT REDEPLOYED DURING CURRENT WEEK, SUBSTITUTE THE FOLLOWING FOR ITEM B.1. "CURRENT/UNIT REDEPLOYED DD 0800 MMM YY TO (SPECIFY LOCATION). CLOSING REPORT SUBMITTED (OR ATTACHED). THE FOLLOWING PROBLEMS WERE REPORTED WITH REDEPLOYMENT, (ADD AS REQUIRED")

(2) FUTURE/ (COMMENTS AS APPROPRIATE THAT DESCRIBE FUTURE OPERATIONS IN THE UPCOMING WEEK, DELETE IF UNIT REDEPLOYING).

(3) TRAINING/

5. ENGINEER ACTIVITY SUMMARY/

A. CULVERTS : 7TH ESB COMPLETED AN 1800 MM CULVERT VIC STA 4+665, AND A/110TH INSTALLED AN 600 MM CULVERT VIC STA 7+935.

B. BRIDGES:

C. RAW MATERIAL PRODUCTION:

<u>TASK</u>	<u>THIS WEEK</u>	<u>TO DATE</u>	<u>SEASON GOAL</u>
TOTAL LINEAR FOOTAGE OF HOLES DRILLED	####	####	####
TOTAL CUBIC YARDAGE OF ROCK BLASTED	####	####	####
TOTAL CUBIC YARDAGE OF ROCK HAULED	####	####	####
TOTAL CUBIC YARDAGE OF MUSKEG HAULED	####	####	####
TOTAL TONS OF QUARRY ROCK PRODUCED	####	####	####

D. OTHER PROJECTS:

E. OVERALL PROJECTS PERCENT SCHEDULED/COMPLETE/ ##/ ##/

F. OVERALL PROJECT AHEAD/ BEHIND SCHEDULE/ (IN DAYS)/

G. CRITICAL CLASS IV SHORTAGE/(BRIEF NARRATIVE, DETAILS SHOULD BE INCLUDED IN LOGSTAT)

H. CRITICAL ELEMENT NOT AVAILABLE/

I. CONSTRUCTION PROBLEMS/

J. ENVIRONMENTAL IMPACT CHANGES REQUIRING COMMAND INTEREST.

6. COMMUNICATIONS/

A. LMR/(BRIEF STATUS TO INCLUDE TOTAL UNITS AVAIL/TOTAL UNITS, STATUS OF UNAVAILABLE UNITS, BASE STATION STATUS, REPEATERS, ETC.)

B. MARINE RADIOS/(BRIEF STATUS, TO INCLUDE VHF, AND VESSEL NAV EQPT)

C. HAWK LAND LINES/(BRIEF STATUS TO INCLUDE SWITCHBOARD,BASE CAMP AND HEMLOCK INSTALLATIONS)

D. INFORMATION SYSTEMS/(BRIEF STATUS TO INCLUDE DOWN EQUIPMENT, VIRUSES DETECTED, EQUIPMENT NEEDS, ETC.)

E. BASE CAMP

F. HEMLOCK

7. DAILY MEDICAL READINESS TRAINING EXERCISE (MEDRETE) ACTIVITIES/

A. UNIT CONDUCTING MEDRETE/ _____

B. TOTAL PERSONNEL DEPLOYED/ _____

C. MEDRETE TEAM DEPARTED FROM _____(LOCATION, GRID) ON _____(DD1100 MMM YY).

D. MEDRETE TREATMENT PROVIDED/

LOCATION: _____ GRID: _____ # OF MEDICAL/DENTAL _____

LOCATION: _____ GRID: _____ # OF MEDICAL/DENTAL _____

LOCATION: _____ GRID: _____ # OF MEDICAL/DENTAL _____

CUMULATIVE TREATMENT TOTAL TO DATE/ MEDICAL/DENTAL _____

E. ACTIVITY SUMMARY/ (PREVIOUS 24 HOURS)

F. PROJECTED ACTIVITY SUMMARY/ (NEXT 24 HOURS)

8. PUBLIC AFFAIRS/ (DESCRIBE THE IMPACT OF MILITARY OPERATIONS ON THE CIVILIAN POPULACE, AND, THE IMPACT OF CIVILIAN ACTIVITIES ON MILITARY OPERATIONS, AND POSSIBLE MEDIA COVERAGE OF THE SAME.)

9. UNIT COMMANDER'S COMMENTS/

A. (NARRATIVE FORMAT OF THOSE ITEMS THAT COMMANDER WANTS TO BRING TO THE ATTENTION OF THE STAFF AND COMMAND GROUP.)

/(CLASSIFICATION)/

HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
11 DECEMBER 2002

TAB B TO APPENDIX 1 TO ANNEX R TO CJTF ALASKAN ROAD OPORD 5250-03
OPREP 3 REPORT

OPREP-3

DATE: DD0000Z MMM YY (DD0000L MMM YY)

FROM: CDR, JOINT TASK FORCE ENGINEER COMPONENT

TO: CDR, JOINT TASK FORCE ALASKAN ROAD

OPREP-3 REPORT (EVENT/INCIDENT REPORT)

//UNCLAS//

1. ALASKAN ROAD PROJECT

2. TYPE OF OCCURRENCE/

A. DATE/TIME OF OCCURRENCE: DD0000L MMM YY (**ASAP AFTER OCCURRENCE OF THE EVENT**)

B. LOCATION OF OCCURRENCE:

C. DESCRIPTION OF OCCURRENCE: (NARRATIVE)

D. CAUSE OF INCIDENT: (IF KNOWN)

E. STATUS OF PERSONNEL INVOLVED:

F. REMARKS:

END OF MESSAGE

//(CLASSIFICATION)//

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
11 DECEMBER 2002

TAB C TO APPENDIX 1 TO ANNEX R TO CJTF ALASKAN ROAD OPORD 5250-03
CLOSING REPORT

** Each units, rotation, or slice OIC/NCOIC will complete a closing report prior to departing Annette Island.

CLOSING REPORT

DATE: DD0000Z MMM YY (DD0000L MMM YY)

FROM: CDR, JOINT TASK FORCE ENGINEER COMPONENT

TO: CDR, JOINT TASK FORCE ALASKAN ROAD

INFO/ (REDEPLOYING UNIT)

REDEPLOYMENT/CLOSING REPORT (ASAP WHEN UNIT DEPARTS JTF AR AO)

//UNCLAS//

1. REDEPLOYING UNIT DESIGNATION/
2. UNIT POINT OF CONTACT AND PHONE NUMBER/
3. POINT OF DEBARKATION/
 - A. DATE/TIME: DD0000W MMM YY
 - B. LOCATION/ KETCHKAN AK/
 - C. NUMBER OF PERSONNEL/
 - D. MODE OF TRANSPORTATION/
 - E. EQUIPMENT BEING SHIPPED WITH UNIT/

	WEIGHT	MODE

4. UNIT CONTRIBUTION/

A. MANPOWER CONTRIBUTION/

GRADE	PHASE	MANDAYS
ENLISTED	PREDEPLOYMENT	
	DEPLOYMENT	
	POSTDEPLOYMENT	
OFFICER	PREDEPLOYMENT	
	DEPLOYMENT	
	POSTDEPLOYMENT	
TECHNICIAN	PREDEPLOYMENT	
	POSTDEPLOYMENT	
CIVILIAN	PREDEPLOYMENT	
	POSTDEPLOYMENT	

B. O & M CONTRIBUTION/

GOODS AND SERVICES	DOLLAR VALUE
TOTAL	

C. IRT FUNDS EXPENDED BY UNIT/

CATEGORY FUNDING	ITEM	DOLLARS	TOTAL
P & A (EXPRESSED IN DOLLARS)			
O & M			
TOTAL			

5. REMARKS/(BRIEF NARATIVE)

//(CLASSIFICATION)//

HEADQUARTERS, JTF ALASKAN ROAD
 ELMENDORF AFB, ALASKA 99506-2100
 11 DECEMBER 2002

TAB D TO APPENDIX 1 TO ANNEX R TO CJTF ALASKAN ROAD OPOD 5250-03
 LOGSTAT REPORT

LOGSTAT REPORT

DATE/DD1200W MMM YY/

FROM/ CDR, JOINT FORCE ENGINEER COMPONENT/

TO/ CDR, JOINT TASK FORCE ALASKAN ROAD/

//UNCLAS//

SUBJECT/JTF ALASKAN ROAD/WEEKLY LOGSTAT/AS OF 1200W_____//

1. CLASS I/

RATION	MODULES	MEALS	DOS ## PERSONNEL
A-RATIONS	##	##	##
T-RATION DINNER	##	##	##
T-RATION BREAKFAST	##	##	##
MRE	##	##	##

RATIONS EXPENDITURE CAPTURE

WEEKLY			YEAR TO DATE		
AUTHORIZED	ACTUAL	BALANCE	AUTHORIZED	ACTUAL	BALANCE
		0			0

2. CLASS II/

3. CLASS III/

TYPE	ON-HAND	DOS	DAILY USE	TO DATE
MOGAS	##	##	##	##

DIESEL	##	##	##	##
PROPANE	##	##	##	##

4. CLASS III (P)/ (ON-HAND QUANTITY)

TYPE		TYPE	
1300 15/40 W	##	HYDRUALIC OIL	##
ATF	##	GEAR OIL 90W	##
ANTI FREEZE	##		

5. CLASS IV/

6. CLASS VI/

7. CLASS VII/ .//

A. MISSION ESSENTIAL ENGINEER EQUIPMENT /
(SEE ATTACHED C026/NMC REPORT)

C. LEASED EQUIPMENT

ITEM #	FMC HRS	NMC HRS	TOT OPS HRS	STATUS OF REPAIR	BPA CALL NR

8. CLASS VIII/

9. CLASS IX/

(COPIES OF COMMANDERS FINANCIAL REPORT FOR THE REPORTING PERIOD WILL BE FEDEXED TO CJTF/J4. RECON OF RECONCILIATION FROM FORT RICHARDSON SSA WILL BE DONE EVERY TWO (2) WEEKS AND A COPY SENT TO CJTF J4.)

10. WATER/

A. ROWPU/

	WEEKLY TOTAL	DAILY AVERAGE	TO DATE TOTAL
ROWPU 1			

ROWPU 2			
TOTAL			

40K BLADDER/

WEEKLY USE	AVG DAILY USE		STORAGE	DOS
	TOTAL	PER PERSON		

11. SERVICES/(NARRATIVE TO INCLUDE PROBLEMS WITH ALL SERVICES.)

12. MAJOR LOGISTICS PROBLEMS/(NARRATIVE DESCRIBING SPECIFIC LOGISTICS ISSUES REQUIRING JTF AR INTERVENTION TO RESOLVE.)

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
11 DECEMBER 2002

TAB E TO APPENDIX 1 TO ANNEX R TO CJTF ALASKAN ROAD OPORD 5250-03
AFTER ACTION REPORT/CRITIQUE

*To be completed by ALL individuals and give to OIC/NCOIC for turn in with Final AAR

	OPERATION ALASKAN ROAD AFTER ACTION REPORT/CRITIQUE	
<p>Thank you for your participation in Operation ALASKAN ROAD. The assist us in evaluating the training and facilities we are soliciting your comments. While you are free to comment on any area, we would like your specific input in the following areas. All comments are welcome.</p>		
<p>Predeployment/Deployment/Inprocessing:</p>		
<p>Base Camp Facilities: (Messing/Billeting/MWR/Medical)</p>		
<p>Training Opportunities:</p>		
<p>Safety:</p>		
<p>Other Comments:</p>		
Name/Rank: (Optional)	Unit:(Optional)	Telephone Number: (Optional)

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ANNEX S TO CJTF ALASKAN ROAD OPORD 5250-03
FINANCIAL MANAGEMENT

1. Situation.

a. Purpose. This annex provides guidance on financial management responsibilities and policies in support of Operation ALASKAN ROAD.

b. Friendly. Innovative Readiness Training (IRT) funding is essential for military support provided by JTF Alaskan Road to the Metlakatla Indian Community Walden Point Road project. Without it, the military has no method to pay for expenses above and beyond normal training expenses which units may incur by participating in this project.

c. Assumptions. Adequate funding will be available each year.

2. Mission. To establish local procedures to ensure that all cost incurred in connection with OPERATION Alaskan Road are identified and that reimbursement is accomplished as provided for under departmental regulations.

3. Execution.

a. Concept of Operations. The Comptroller is a member of the special staff with responsibility to the Commander, Alaskan Command (COMALCOM). During the entire period of this project, the Comptroller (ALCOM/J72) is dual hatted and is designated as Comptroller JTF Alaskan Road and supports CJTF with financial reporting requirements IAW the IRT Program. Since full consideration must be given to established policies and procedures of component services, JTF Comptroller will request component comptroller support when required.

b. Assignment of Tasks.

(1) JTF Comptroller will:

(a) Ensure that funds appropriated each Fiscal Year for Operation ALASKAN ROAD are made available for requirements identified to support successful execution of planned training.

(b) The JTF/J72 processes all obligating/disbursement documents into the Standard Accounting and Reporting System/Field level and monitors all monthly reports generated from this system.

- (c) The JTF/J72, the Agency Program Coordinator for the Purchase Card program, will provide Purchase Card training and materials to all Purchase Card Cardholders and Approving Officials.
 - (d) The JTF/J72 will request issuance of Purchase Cards, after all Cardholders and Approving Officials have received the required training.
- (2) The JFECC Commander will:
- (a) Exercise management responsibility for all JFECC financial resources IAW applicable DoD and CJTF guidance.
 - (b) Provide the JTF JOC, at the FPC each year, in writing, with the name, grade, and SSN of personnel appointed to the following positions for the next Fiscal Year:
 - 1. Funds Control Officer (FCO).
 - 2. Funds Certifying Officials (at least two).
 - 3. Government Purchase Card program Cardholders.
 - 4. Federal Express Control Officer (at least two).
 - 5. Orders Requesting Official.
- (3) The Funds Control Officer will:
- (a) Provide JTF JOC with the name, grade, and telephone number (voice and fax) of all participating units comptroller representatives as soon as it is determined that the units participation in the project is approved.
 - (b) Forward an advance copy of the format for the funds control log that will be used to monitor all expenses to the JTF JOC for review to ensure all information required to capture expense categories are identified.
 - (c) Maintain formal accounting records and forward copies of all obligating documents to the JTF/J72 on a weekly basis.
 - (d) Provide monthly summary financial reports and a final report upon redeployment from the base camp each fiscal year.
- (4) The JFECC/J4 will:
- (a) Forward all receiving reports/invoices received to the JTF/J72 on a daily basis (immediately if the vendor offers a discount) to ensure payments to vendors are processed

in accordance with the Prompt Payment Act. Legible fax copies are acceptable. All originals receiving reports/invoices will be forwarded Federal Express to JTF/J72 daily .

(5) Fund Certifying Officials will:

- (a) Before certification of any document, contact the FCO to ensure that funds are available.
- (b) Forward all documents immediately to the FCO for proper recording against the funds control log.

(6) Purchase Card Cardholders/Approving Officials will comply with the procedures of the ALCOM Instruction (7200.1) that will be provided by the JTF/J72.

- (a) Purchase Card Cardholders will reallocate transactions that appear on their purchase card statements on a daily basis.
- (b) Purchase Card Cardholders will be required to use the attached purchase log in Appendix 1 for all transactions.
 - 1. Cardholders will reconcile the purchase card logs against the bank statement at the end of the statement cycle.
 - 2. Each transaction that has not posted by statement closing date MUST be brought forward to next months Purchase Logs.
 - 3. Upon turn over of Contracting Representatives, a copy of the open log will be given to the new Contracting Representative.
 - 4. Copy of the Local Purchase Log will be forwarded to JTF JOC 1200L Monday with the SITREP.

- (c) Purchase Card Cardholders will submit purchase card log, and receipts to the Approving Official weekly.

(7) Travel Vouchers will be submitted IAW DODFMR Volume 9, Chapter 5, Office of the Undersecretary of Defense Memorandum of 2 August 1996, subject: DOD Cross Disbursed Travel Payment Policy, & DFAS Cleveland procedures for eliminating cross disbursements.

- (a) All travelers using IRT O&MN Funding for OPERATION Alaskan Road will file their travel vouchers for payment to Alaskan Command / J72 9480 Pease Ave Suite 224 Elmendorf AFB AK 99506-2150. Phone: (907) 552-0203, 5531, & 5521 Fax: (907) 552-4720, and not through local finance channels.

(8) Federal Express Control Officer will:

- (a) Ensure appropriate approval from the JFECC Commander for each FedEx shipment.
- (b) FedEx receipts will be FedEx'd weekly to ALCOM/J72.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendix:

1 – Budget Management

OFFICIAL

//signed//

EDWARD R. BERUBE, GS-12
Comptroller

APPENDIX 1 TO ANNEX S TO CJTF ALASKAN ROAD OPORD 5250-03
BUDGET MANAGEMENT

1. Situation. This appendix provides guidance for budget submission and expenditures of funds for military support to the Operation ALASKAN ROAD in support of the Walden Point Road Project.
2. Mission. To establish local procedures to ensure that accurate and complete budget projections are prepared for submission to USPACOM and OSD and monitoring the expenditure of funds.
3. Financial Planning.
 - a. CJTF J5 is responsible for future fiscal year financial planning.
 - (1) JTF/J5 will prepare a consolidated funding requirements document for the next FY, to be included as part of the IRT submission package, and forward to OSD/RA through USPACOM/J44 NLT 28 Feb 02.
 - (2) The CJTF will provide OSD/RA through USPACOM/J44 NLT 1 Oct 02, the allocation of funds for P&A and O&M. OSD/RA will allocate P&A funds directly to the service component headquarters and NGB, as required
- 4.. Budget Execution.
 - b. CJTF J72 is responsible for the current FY budget execution.
 - (3) Once OSD/RA distributes O&M funds JTF JOC in coordination with J72 and the OAR working group will develop a executable budget using the budget categories at Tab A. The proposed budget will be submitted to the JTF JOC Chief for approval. Once the budget is approved, request for any changes will be submitted to the JTF JOC .
 - (4) The CJFECC will prepare a comprehensive Financial Management Plan for the construction season and submit it to the JTF JOC NLT 1 Feb 03. This plan will be by these category (Construction Support, Base Camp Maintenance Facility Support, C2 Boat Maintenance, LCM8 Maintenance, and ISB Support) and month.
 - (5) CJTF in coordination with J72 will provide the CJFECC with a Letter of Authority (LOA) outlining funds available by category and the spending guidance.
 - (a) The CJFECC is authorized to obligate funds based on CJTF guidance.

(b) CJFECC must receive prior JTF JOC approval for all expenditures for items not included in the CJFECC budget submission or expenditures exceeding expected cost as identified in the CJFECC budget submission.

(c) CJFECC must receive prior JTF JOC approval in order to move funds from one category to another.

(6) JTF JOC Chief will conduct monthly budget reviews. A mid-year budget review will be conducted in late June. The purpose is to evaluate the proposed budget versus the actual expenses and if appropriate adjusted the funding categories.

c. Monitoring Expenditures.

(1) Once the LOA is received, the CJFECC will submit a weekly financial report (Tab B) to the JTF JOC each Monday at 1200L with data current as of the day prior. Negative reports are required.

Tabs:

A - Budget Categories

B - Purchase Card Log

TAB A TO APPENDIX 1 TO ANNEX S TO CJTF ALASKAN ROAD OPORD 5250-03
BUDGET CATEGORIES

	Categories	OPR
1	P & A Cost	CJTF
2	Transportation of Deploying Unit	CJTF
a	Unit Rotations Transportation	
b	Other Travel (less CJTF support travel)	
3	Travel CJTF Direct Support to Annette Island FY04 Planning Conferences FY03 Planning Conferences	CJTF
4	Construction Equipment	
a	Leased Equipment Costs	CJTF
b	Leased Equipment Maintenance Cost	JFECC/CJTF
c	DoD Equipment Maintenance Cost	JFECC/CJTF
d	Direct Construction Supplies	JFECC/CJTF
e	Fuel – Diesel	CJTF
	Fuel - MOGAS	CJTF
5	Base Camp/Maintenance Facility	
a	Building Materials	JFECC/CJTF
b	Services	JFECC/CJTF
c	Supplies (Consumables)	JFECC/CJTF
d	Propane	JFECC CJTF
e	Maintenance Facility Supplies	JFECC CJTF
f	ISB Services	JFECC
g	ISB Supplies	JFECC
6	Communications Support	CJTF
a	ADPE Purchases	
b	Installation/Maintenance	
c	Phone Service Base Camp	
d	Phone Service Base Camp Maintenance Facility	
e	ALCOM Cell Phones	
f	Toll Calls	
7	Transportation	
a	MTMC	CJTF
b	Inland Transportation	CJTF

c	C2 Vessels Maintenance	JFECC CJTF
d	LCM-8 Maintenance	JFECC CJTF
e	LCM-8 Storage	CJTF
8	CJTF Support	CJTF
a	CJTF Supplies/Services	
b	GSA Vehicles	

HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

TAB B TO APPENDIX 1 TO ANNEX S TO CJTF ALASKAN ROAD OPORD 5250-03
PURCHASE CARD LOG

See Next Page for log.

APPENDIX 2 TO ANNEX S TO CJTF ALASKAN ROAD OPORD 5250-03
CONTRACTING POLICY PAPER

THE CONTRACTING PROCESS

A purchase request (AF Form 9) is the instrument used by customers when an item requested is not obtainable through base supply. An AF Form 9 is required for any new purchase order or to change any existing order. It officially authorizes the contracting officer to make a local purchase and constitutes legal authority for obligating funds. Any purchase or modification to an existing contract accomplished without the necessary authorization of funds constitutes a violation to the Anti-Deficiency Act.

PURCHASE REQUEST (AF Form 9) PREPARATION/SUBMISSION

The purchase request, after approvals and certification of funds, constitutes the authority to effect a local purchase. Without a proper purchase request, the contracting officer cannot start a contracting action.

Form 9 Submission Procedures:

- Confer with you local Finance Office (J72) to see if funds are available
- J72 will certify funds are available
- Submit to Contracting for procurement
- Contracting will decide which method is better to procure (Contract, BPA, Sole Source, GSA, etc.)

NOTE: *According to the Federal Acquisition Streamlining Act of 1994, the IMPAC card is the preferred method to procure any service or commodity under \$2,500 total in 1 (one) Fiscal Year.*

CONTRACTING AUTHORITY

These individuals appointed as contracting officers become agents of the U. S. Government and are the only people authorized to enter into or change existing contracts, or agreements that will obligate funds for the Government.

UNAUTHORIZED COMMITMENT

Unauthorized contracting actions are a violation of federal law and could lead to disciplinary action.

Ensure there is a contractual document issued by a contracting officer before ordering or receiving any type of supply or service from a contractor.

RATIFICATION

The act of approving an unauthorized commitment of Government funds by an official who has the authority to do so. Contracting officers do not have ratification authority. Payment to commercial sources cannot be made unless and until an unauthorized contract, action is ratified. *If the action is not ratified, the person committing the act is personally responsible for restitution to the commercial source.*

SOLE SOURCE

The Federal Acquisition Regulation defines Full and Open Competition as “the process by which all responsible sources are permitted to compete”. It further defines sole source as “a contract for the purchase of supplies or services that is entered into, or proposed to be entered into by an agency, after soliciting and negotiating with only one source”.

Under Simplified Acquisition Procedures, if the price is considered fair and reasonable, competition is not required for any acquisition of supplies or services not exceeding \$2,500 (micro-purchases). When the acquisition falls between \$2,501 and \$100,000, however, a reasonable number of sources must be solicited, unless the contracting officer determines only one source is available.

Ordinarily three quotes would suffice for this type of acquisition. However, there are two primary reasons (among other possible reasons) for determining supplies or services are reasonably available from only one source:

- Urgency
- Only One Available Source

A sole source justification letter must accompany customers’ requests for sole source acquisitions. The justification must be attached to the purchase request when submitted to the contracting squadron/office. After reviewing the justification letter, the contracting officer will certify that the justification is accurate and complete to the best of their knowledge and belief. This certification will serve as written approval of the justification.

BRAND NAME

A brand name requirement exists when the requisition only allows one manufacturer’s item to fill a customer’s need. Like sole source requirements, brand name descriptions that specify a particular brand name, product, or feature of a product, peculiar to one manufacturer, do not provide for full and open competition. Consequently, a justification approved by the contracting officer is also required.

The justification letter must be signed by the commander of the requesting activity and must state as a minimum:

BPA'S

Customer must submit a letter of request. There is no set format for this letter, but it must contain at a minimum the following information:

- The actual request to open a BPA or to be added on to an existing BPA.
- Sole Source or Brand Name letter if applicable.
- A list of the items the customer needs to purchase or the statement of work for services to be performed.
- A list of individuals to be designated as authorized callers.
- The letter should also include a statement that funds are available. The funding types most commonly used are the Form 616 and the IMPAC card, though there are other acceptable methods.
- If the IMPAC card will be used as the method of payment, it should be specified in the letter of request.
- Requesting Unit's Commander's signature.
- **PERSONS AUTHORIZED TO PLACE CALLS:** The activity using the BPA must provide the Contracting Office with a list of individuals authorized to place calls.
- **CALL REGISTER:** Call registers run from the 25th of the month through the 24th of the next month. Calls made after the 25th of the month will be shown on the next month's call register. The customer is required to submit a call register to Contracting by the 5th working day of each month. Submit call register, receiving report and all other applicable information to Accounting and Finance by the 24th of each month. If the IMPAC card is used for payment call registers should be sent directly to the Contracting Office.

GSA PURCHASES:

Any purchases that can be found on a GSA contract that are less than \$25,000 can be procured via IMPAC card without a contract in place.

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ANNEX W TO CJTF ALASKAN ROAD OPORD 5250-03
WATERCRAFT OPERATIONS

References: a. AR 56-9, Surface Transportation, Watercraft, 30 Apr 88.

- b. NAVEDTRA 43113.d, Amphibious Assault Boat Operations, July 98.
- c. OPNAVINST 5100.19C, Navy Occupational Safety And Health (NAVOSH) Program Manual, 14 Jan 94.
- d. OPNAVINST 5100.23E, Navy Occupational Safety And Health (NAVOSH) Program Manual, 15 Jan 99.
- e. FM 55-501, Army Watercraft Safety Manual, 1 Dec 99.
- f. FM 55-502, Army Watercraft Manual, 23 Dec 96.
- g. JTF ALASKAN ROAD Watercraft Standard Operations Procedures, (TBP).

1. Situation.

a. Friendly.

- (1) United States Coast Guard, Ketchikan, provides support to the Joint Force Engineering Component Command (JFECC) and units, as coordinated with the Joint Task Force (JTF) staff.
- (2) Director for Logistics, Fort Richardson, Alaska. Provides support to JFECC and units, as coordinated with JTF staff.
- (3) Commander Naval Forces Alaska, Juneau, Alaska, Coordinates watercraft safety, maintenance, and operations.

b. Resource Availability. Three Landing Craft Mechanized (LCM8) vessels, and three Command and Control (C2) vessels are assigned to the Joint Task Force. Due to possible limited local availability of trained personnel and resources, some vessel maintenance will have to be deferred until civilian contractors can perform the work.

c. Planning Factors. Three LCM8 vessels and three Command and Control (C2) vessels were obtained to support the operation.

- (1) The Commander, Joint Forces Engineering Component Command (CJFECC) shall plan to utilize two LCM8 watercraft for mission accomplishment, with the third vessel

scheduled for maintenance. When it becomes necessary, with CJECC approval, the third vessel may be scheduled for limited missions to meet surge requirements and still accomplish required maintenance.

(2) Road Warrior II is the primary personnel transfer boat. Road Warrior I will be utilized as required to support the operation.

(3) The 21-foot open C2 boat, Road Warrior III will be utilized at the discretion of the JFECC/XO and Watercraft OIC. It will primarily be utilized only for transportation of boat crews to and from the LCM8 causeway, unless otherwise tasked by the JFECC Commander.

2. Mission. The Commander, Joint Task Force (CJTF) ALASKAN ROAD coordinates watercraft support through the JTF Watercraft Liaison Officer for CJFECC. Through a Memorandum of Agreement between COMALCOM and COMUSNAVAK, Naval Forces Alaska will provide a Watercraft Liaison Officer. The JTF Watercraft SOP will be maintained by the JFECC. No portions of the SOP will contradict any portions of this document without express written agreement of the JTF ALASKAN ROAD JOC Chief.

3. Execution

a. Concept of Watercraft Support. Watercraft operations are to be conducted in accordance with the JTF Watercraft SOP. CJTF ALASKAN ROAD supports three phases of watercraft operations:

(1) Maintenance. The JTF Watercraft Liaison Officer will coordinate with the Joint Operations Center (JOC), 3rd Wing Contracting, various DoD organizations, civilian contractors, and the JFECC/J4 to provide maintenance for the watercraft assigned to the Joint Task Force.

(2) Winter Storage and Security Operations. The JTF/Watercraft Liaison Officer will coordinate with the Joint Operations Center (JOC), 3rd Wing Contracting, various DoD organizations, civilian contractors, and the JFECC/J4 for winterization and storage of the watercraft assigned to the Joint Task Force. Preparations for winter storage will begin no later than 1 July. Use of LCM8's will be reduced to a single LCM8 a minimum of two weeks prior to the redeployment of the duration staff. Watercraft personnel will transfer vessels to the storage facility. A final post-season inspection will be conducted on vessels, after they are removed from the water. Road Warrior I and III will be pulled from the water, inspected, and stored during the winter. Road Warrior II will be pulled from the water and inspected prior to the end of the season. RW II will be launched for island security missions, and will be berthed in the LCM8 slip at Bar Harbor. If no personnel are on orders in the immediate area, RWII will be pulled from the water, and stored at the AKNG Armory on it's trailer. At no time will the vessel be left unattended with no personnel available to check the status of the boat daily.

(3) Watercraft Operations. The JFECC/J4, through the Watercraft OIC and assigned Harbormaster will schedule missions to support the movement of equipment and personnel within the Joint Operations Area (JOA) while providing scheduled downtime

for vessel maintenance. Arrival of watercraft personnel will precede watercraft operation by a minimum of two weeks. This time will be utilized to thoroughly inspect the vessels, inventory equipment, conduct crew familiarization training, and correct discrepancies requiring attention prior to operations. During this period, the J4 will contract through the Contracting Officer Representative for barge support for base camp opening and preparation, if required.

b. Tasks. JFECC/XO will ensure vessels assigned to the JFECC are operated in accordance with the JTF Watercraft SOP. Specifically, he will ensure the watercraft personnel:

- (1) Maintain daily vessel logs for each vessel assigned to the JTF, and submit it for review when requested.
- (2) Review 5988e's for each vessel assigned to the JTF.
- (3) Submit electronic Boat Status Report to the JTF/JOC weekly.
- (4) Conduct training to maintain personnel proficiency.

4. Administration

a. Organization

(1) Watercraft Officer in Charge (OIC). The Watercraft OIC will normally be the Platoon Commander that accompanies the watercraft personnel when deployed. He will serve as the OIC of the watercraft and all personnel assigned to the watercraft. He will operate the vessels assigned to the JFECC in accordance with the JTF Watercraft SOP.

(a) The OIC is directly responsible to the JFECC/XO for the safe operation of the watercraft assigned to the JTF.

(b) The OIC is responsible for scheduling the operations and maintenance on the watercraft.

(c) The OIC is responsible for the conduct of the personnel assigned to the watercraft both on and off duty.

(d) The OIC will develop a qualifications tracking program for all personnel assigned to the watercraft, and will ensure all personnel are qualified for the position they are assigned, in accordance with Ref a, AR 56-9, Ref b, NAVEDTRA 43113.d, or Ref g, the JTF Watercraft SOP. He will check the qualifications of rotational personnel to ensure they are qualified prior to assigning missions.

(e) The OIC will carefully review vessel routes, and ensure they are properly plotted on charts, and entered into each GPS. He will ensure that all newly arriving personnel are fully briefed on operation of all navigation equipment, including the GPS, navigation hazards, and special considerations for tides, currents, utilization of ramps, and no wake zones in the JOA. He will ensure that all watercraft personnel are briefed specifically on the hazards of following vessel tracks from previous

missions, rather than approved routes. He will also ensure that vessel coxswains are briefed on the hazards of the charted rocks along the route to and from Hemlock Bay. Each evening the watercraft OIC will ensure vessel tracks for the day are downloaded and reviewed for deviation to assigned routes or missions. Coxswains not following published routes will be counseled.

(f) The OIC will ensure that daily and weekly reports are properly filled out and forwarded through the JFECC/XO to the JTF JOC.

(g) The OIC will carefully review the daily boat reports and deadline any vessel that does not meet the minimum safe standards to sail. He will make recommendations to the JFECC Commander for limitations to be placed upon vessel operation if the Commander deems it necessary to operate the vessel in a deadlined status. Do not operate any vessel exceeding PMCS periodicity or that is NMC without the CJFECC's written authorization. This authorization will immediately be forwarded to the JTF JOC for review, and action to correct the deficiency in the most expeditious means practical.

(h) The OIC will review vessel logbooks for completion, and present them to the JFECC/XO for review if requested. He will ensure that all personnel, even assigned personnel from differing services, adhere to the same standards for completion of logbooks, and will provide instruction for those not filling out the logbooks correctly.

(i) The OIC responsible for the cleanliness of all JTF watercraft, watercraft equipment, and facilities designated as the responsibility of watercraft personnel.

(j) The OIC will maintain the custody cards for equipment assigned to the watercraft division, and maintain an inventory of all equipment and maintenance parts and supplies not carried on custody cards.

(k) The OIC will maintain a turnover log for subsequent Watercraft OIC's and Harbormasters.

(l) In the event of a watercraft mishap, he will ensure that the position of the mishap is plotted on the GPS at the scene of the mishap. An investigation will be launched, and lessons learned developed.

(m) He will maintain an open dialog with the JTF Watercraft Liaison Officer.

(2) Harbormaster. The Harbormaster is the second in charge, directly responsible to the Watercraft OIC for the safety and operation of all watercraft personnel and equipment assigned to the Joint Task Force. He will operate the vessels assigned to the JFECC in accordance with the JTF Watercraft SOP.

(a) The Harbormaster will serve as the OIC the watercraft and all personnel assigned to the watercraft in the absence of the Watercraft OIC.

(b) The Harbormaster will conduct a daily inspection of the assigned watercraft for cleanliness and safety of operation.

(c) The Harbormaster will develop and maintain a proficiency drill schedule for routine emergencies and casualties at sea, and ensure those drills are properly documented in the vessel logbooks.

(d) The Harbormaster will ensure that whenever a vessel is underway, a radio watch is posted on both VHF and LMR frequencies.

(e) The Harbormaster will prepare daily sailing orders, and compile vessel statistics for inclusion in the weekly boat reports.

(f) The Harbormaster will ensure that the Marine Maintenance Chief and vessel coxswains carry out their assigned duties.

(g) He will perform any additional duties assigned by the Watercraft OIC.

(3) Marine Maintenance Chief. The Maintenance Chief is responsible for the material condition of the watercraft assigned to the JTF.

(a) The Maintenance Chief will ensure that daily PMCS checks are performed on the vessels prior to getting underway and recorded properly on vessel logs.

(b) The Maintenance Chief will ensure that a weekly maintenance schedule is maintained for the Harbormaster that includes required PMCS checks, plus deferred maintenance and preservation for each vessel.

(c) The Maintenance Chief will maintain a weekly status on all parts ordered, not yet received that are required to correct material discrepancies and conduct required PMCS.

(d) The Maintenance Chief will ensure that daily engineering entries are made into vessel logbooks

(e) The Maintenance Chief will maintain a Danger/Caution tag out program in accordance with OPNAVINST 5100.19C and FM 55-502 directives.

(f) The Maintenance Chief will sign a hand receipt and is responsible for inventory of all tools and maintenance supplies assigned to the vessels. If the maintenance chief is rotated out, he will conduct an inventory of all tools, and his relief will sign the hand receipt. If there is not a face-to-face turnover, this hand receipt will be signed by the next senior engineer present, and turned over to the maintenance chief upon arrival.

(g) The Maintenance Chief is responsible for the proper disposal of all hazardous materials, including used crankcase oil, antifreeze, and bilge water, and will be held accountable for the same.

(h) The Maintenance Chief is responsible for a thorough pre-season and post-season inspection of the vessels prior to receiving them from and after delivery to the vessel storage facility.

(4) Coxswain. The Coxswain is responsible for the safe navigation of his assigned vessel in accordance with the JTF Watercraft SOP at all times.

(a) The Coxswain will ensure that pre-underway sail checks are completed.

(b) The Coxswain will ensure that all log entries are made into vessel logbooks.

(c) The Coxswain will ensure that crew/passenger lists are maintained for each mission.

(d) The Coxswain is responsible for the cleanliness of his vessel.

(e) The Coxswain will ensure that all passengers are properly briefed on vessel procedures, safety issues, and proper donning of a life jacket.

(f) The Coxswain will ensure that he understands the proper operation of the vessel GPS, and can demonstrate the proper way to select and activate a route. He will follow established routes, as published and programmed into the GPS, and will not deviate without the express permission of the Harbormaster.

(g) In the event of a vessel emergency, he will immediately plot the position of the emergency on the GPS for future reference.

(4) Engineer. The vessel engineer is responsible for the proper operation of the equipment on the vessel in accordance with the JTF Watercraft SOP.

(a) The Engineer will monitor mechanical systems on the boat and ensure the proper daily engineering entries are made into the vessel logbooks.

(b) The Engineer will ensure pre-underway PMCS checks are conducted.

(c) The Engineer is responsible to the Maintenance Chief for PMCS checks for his assigned vessel(s).

(d) The Engineer is responsible for inventory of tools assigned to his vessel.

(e) The Engineer is responsible for the cleanliness of the engineering spaces of the vessel.

(5) Seaman. Seaman will be assigned to the vessels to carry out the routine work of the day.

(a) Seamen will be primary line-handlers when making up to a pier or causeway.

(b) Seaman should be actively working towards qualification as coxswain or engineer.

5. Maintenance and Modification. The JTF/Watercraft Liaison Officer will coordinate any depot or intermediate level watercraft maintenance. The JFECC is authorized to use local repair and repair parts when economically advantageous and when SSA/supply system repair and transportation time frames do not meet CJFECC RDDs. Coordinate local repairs with the Watercraft Liaison Officer and the on-site CCO.

a. Supply and Distribution. The JTF watercraft has separate lines of accounting for Class II and IX. When possible, the JFECC/J4 will requisition supplies electronically using the Unit Level Logistics System-Ground (ULLS-G) or ULLS-S4 for the vessels as specified in Annex D. These purchases will be charged to the watercraft lines of accounting. A tally of all Class II and IX items purchased, with status, for the Marine Maintenance Chief will maintain the watercraft.

b. Petroleum, Oils, and Lubricants.

(1) Bulk petroleum requirements (DF-2, unleaded and supreme) will be procured as outlined in Annex D.

(2) Non-MILSPEC packaged petroleum products (Class III (P)), e.g., absorbent pads, motor oil and heating oil, will be purchased from local vendors using the Government Purchase Card. The oils and hydraulic fluids for the watercraft are specific. Do not use substitutes without contacting the JTF Watercraft Liaison Officer. Anderes Oil will keep a stock of 2-cycle motor oil for the C2 boats. Note: the Evinrude and Yamaha outboard motors use different oils and must be kept separate. The hydraulic fluid for the LCM8 watercraft is synthetic oil, and must not be mixed with any other oil.

(3) Requirements for MILSPEC packaged petroleum products will be ordered in accordance with Annex D of this OPORD.

c. Management

(1) The CJFECC's number one priority is safety. Accordingly, all vessel operators will submit completed Form 5988e documenting Preventative Maintenance Checks and Services (PMCS) per US Army regulations. Do not operate any vessel exceeding PMCS periodicity or that is NMC without the CJFECC's written authorization.

(2) Daily PMCS checks and prior to getting underway check sheets have been developed for the C2 boats, as well as the LCM8's. All C2 boat operators, including those operating the boats during the winter months, must adhere to those check sheets. Daily, weekly, and monthly service schedules must be accomplished and entered into the vessel logbooks.

(3) In the event of a watercraft mishap, the JFECC will immediately notify the JTF JOC using OPREP-3 procedures. The GPS of the vessel will be downloaded, and the position of the mishap determined. If at any time a vessel coxswain feels he has "grounded" his

vessel, even a “soft ground”, that will be considered a watercraft mishap. Additional mishaps to be included would be any oil discharge, fire, flooding, or engineering emergency. An inspection of the vessel will be conducted, and the extent of the damages determined. It is the responsibility of the Watercraft OIC, Harbormaster, and Marine Maintenance Chief to determine the extent of the damage, and to prepare an investigation, to include lessons learned. An investigation whether charges are to be levied or not, will be forwarded to the JTF JOC for review.

(4) Complete scheduled vessel services in accordance with the JTF Watercraft SOP. Overdue services render equipment NMC. Do not operate NMC vehicles without the CJFECC’s written authorization.

(5) The Unit Level Logistics System – Ground (ULLS-G), ULLS-S4, and SAMS will be utilized to track vessel services. Training will be given to the Marine Maintenance Chief on his responsibilities to adapt marine maintenance to this system.

(6) All reparable carcasses will be returned to the SSA in a timely manner in accordance with Annex D.

(7) An end of season inventory will be developed with locations of inventory items determined. Those items on the property book will be inventoried and custody cards cleared prior to the departure of the Watercraft OIC and Harbormaster.

(8) At no time shall the Watercraft OIC and Harbormaster be on leave, or out of the JOA at the same time.

(9) Neat and orderly maintenance of the JTF watercraft, landing area, causeway, and any facilities assigned watercraft responsibility promotes operational efficiency. The first impression units, dignitaries, and guests visiting the Joint Operating Area receive is the JTF Watercraft. Accordingly, vessels, all equipment, facilities, and materiel required to operate the vessels will be clean, and neatly maintained.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

OFFICIAL:

//signed//

STEPHEN RIBUFFO, Col, USAF
Director for Logistics

APPENDIX 1 TO ANNEX W TO CJTF ALASKAN ROAD OPORD 5250-02
 WATER TRANSPORTATION REPORT

WATER TRANSPORTATION
 WEEK OF _____

VESSEL	MISSIONS	U/W HRS	TOTAL HRS	FUEL
C-1				
C-2			P S	
LCM 8550			P S	
LCM 8555			P S	
LCM 8557			P S	

Issues Free Text

BOAT	STATUS	JUSTIFICATION
C-1:	The boat is -- Mission Ready/NMC	Free text description of issues specific to this vessel
C-2:	The boat is -- Mission Ready/NMC	Free text description of issues specific to this vessel
LCM 8550:	The boat is -- Mission Ready/NMC	Free text description of issues specific to this vessel
LCM 8555:	The boat is -- Mission Ready/NMC	Free text description of issues specific to this vessel
LCM 8557	The boat is -- Mission Ready/NMC	Free text description of issues specific to this vessel

Note: Issues to be discussed include reason for NMC as well as an estimate for return to service, parts back orders, manning limitations, etc.

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ANNEX X TO CJTF ALASKAN ROAD OPORD 5250-03
PLANNING SYSTEM

1. General.

a. Purpose. This annex provides guidance for planning military construction training operations in support of the Walden Point Road Project. Operation ALASKAN ROAD is the name given to military support to the Walden Point Road Project.

b. Situation.

(1) The Jan 97 USPACOM Warning Order directed Commander Alaskan Command (COMALCOM) to provide military support to the Walden Point Road Project. The Warning Order did not apportion forces for planning. Alaskan Command (ALCOM) does not have resources, either on its staff or within its subordinate forces, capable of accomplishing the assigned mission. Therefore, in his Commander's Estimate, COMALCOM recommended USPACOM direct the establishment of a JTF with a single functional component command a Joint Force Engineering Component Command (JFECC)--to provide the required military support. The JFECC is doctrinally analogous to a Joint Force Land Component Command and has the responsibility to determine all engineering requirements and to conduct all construction and logistics operations on Annette Island.

(2) The Jul 97 USPACOM Execute Order:

(a) Approved conducting military support to the Walden Point Road Project as a military-operation-other-than-war.

(b) Directed the execution of Operation ALASKAN ROAD and the establishment of Joint Task Force (JTF) ALASKAN ROAD.

(c) Designated COMALCOM as CJTF ALASKAN ROAD.

c. General Responsibilities.

(1) JTF HQ

(a) Exercise operational level oversight of all military operations in support of the Walden Point Road Project.

(b) Provide, or arrange for the provision of, all resources required for mission accomplishment.

(c) Maintain overall budget, financial, and contracting authority except where delegated to other agencies.

(2) Commander, Joint Force Engineering Component Command (CJFECC)

(a) Exercise tactical level oversight of construction operations on Annette Island and over logistical support operations in the JOA.

(b) Command all forces in the JOA supporting Operation ALASKAN ROAD.

(c) Determine all engineering requirements.

(d) Conduct all engineering planning and management.

(e) Conduct logistical support planning and management in coordination with the JTF headquarters.

(f) Perform Headquarters Commandant functions for the Wy Wuh Training Site and maintenance facility at Hemlock Bay.

3. Planning System. The Operation ALASKAN ROAD planning system consists of the planning cycle and planning elements.

a. Planning Cycle. Operation ALASKAN ROAD is a multi-year operation and all planning and operations will be conducted on a Fiscal Year (FY) basis. During any particular FY, simultaneous planning will be conducted for two FYs--the current FY and the next FY. Fiscal Year 2004 (FY04) corresponds to the period 1 Oct 03-30 Sep 04.

b. Planning Elements. The elements of the planning system consist of planning conferences and planning products. The following is a description of the planning elements listed in sequential order.

(1) Unit Rotation Schedule. Working in conjunction with the CJFECC and the JTF JOC, the JTF/J5 will develop a unit rotation schedule for each FY. The JTF/J5 will produce each FY's unit rotation schedule NLT 15 Nov of the year before the deployment FY.

(2) Initial Planning Conference.

(a) The Initial Planning Conference (IPC) will be held in December of the FY before the deployment FY.

(b) Attendees at this conference are the JTF staff, the JFECC staff, and representatives of those units participating in construction operations in the next FY.

(c) The purpose of the conference is to finalize the schedule of unit deployments to Annette Island, to familiarize participants with the project, to begin planning for construction training operations, to perform initial deployment and redeployment transportation planning, and to distribute IRT applications and instructions.

(12) After Action Reports. For each FY, the JTF staff, JFECC staff, and participating units will prepare After Action Reports.

CARROL H. CHANDLER
Lieutenant General, USAF
Commander

Appendix
1 - Planning Schedule

OFFICIAL

//signed//

GARY D. KLINK, CAPT, USN
Director for Plans and Policy

(5) Commander Joint Task Force (CJTF) IRT Budget. For each FY, the JTF/J5 is required to prepare an IRT budget for submission to USPACOM NLT 28 February of the previous FY.

(6) CJTF ALASKAN ROAD OPOD. The JTF will publish an OPOD for each FY NLT 15 December. The OPOD for FY03 will be published NLT 10 December 2002. Included in the OPOD will be CJFECC ALASKAN ROAD SOP Manual. The CJFECC will publish CJFECC ALASKAN ROAD SOP Manuals for each FY prior to Phase 2, Winter Maintenance.

(7) CJFECC ALASKAN ROAD OPOD. The CJFECC will publish an OPOD for each FY and provide a copy for approval to JTF JOC NLT 1 Feb of the applicable FY.

(8) Unit Training Plan. The CJFECC will task each participating unit to provide a Training Plan to the CJFECC NLT the Final Planning Conference.

(9) JFECC Training Plan. The CJFECC will develop a Training Plan for the JFECC Staff for each FY and provide a copy to the JTF JOC NLT the Final Planning Conference for that FY.

(10) Final Planning Conference. The Final Planning Conference (FPC) for each FY will be held in February of the deployment FY.

(a) Attendees at this conference are the JTF staff, the JFECC staff, and representatives of those units participating in construction operations.

(b) The purpose of this planning conference is to finalize planning for the FY.

(c) Units will provide the CJFECC with the desired dates for all Community Relations, Distinguished Visitors, and Very Important Persons visits to Annette Island during the FPC.

(d) CFJECC will brief unit representatives to the FPC on the CJFECC Unit Assessment Report.

(e) Unit representatives will present the CJFECC with their unit training plans at the FPC.

(11) CJTF will conduct an on island Staff Assistance Visit (SAV) in April.

HEADQUARTERS, JTF ALASKAN ROAD
 ELMENDORF AFB, ALASKA 99506-2100
 10 DECEMBER 2002

APPENDIX 1 TO ANNEX X TO CJTF ALASKAN ROAD OPORD 5250-03
 PLANNING SCHEDULE CHECKLIST

DATE	TASK		OPR	Completed
	FY03	FY04		
October 2002				
1	FY Start			
November 2002				
13	FHWA Meeting		J4	
15		Publish Unit Rotation	J5	
30	CJTF FY 02 AAR due to OSD RA		J5	
December 2002				
10	CJTF OPORD 5250 Published		J5	
11		Initial Planning Conference	J5	
11	Mid Planning Conference		J4	
January 2003				
8	JFECC Coordination		JFECC	
11	Phase 2 - Winter Maintenance		J4	
15	Funding LOA		J72	
February 2003				
1	JFECC OPORD 5250 Published		JFECC	
10	Unit Training Plans due		JFECC	
15	JFECC Financial Plan		JFECC	
28	Final Planning Conference		J4	
28		FY04 IRT Application Due	J5	
March 2003				
5	Review of General Orders		J1	
10	LCM 8 Crews Arrive		WLO	
10	Phase 3 - Mobilization		JFECC	
12	Dining Facility Operational		JFECC	
12	Power System Operational		JFECC	
12	Water/wastewater systems operational		JFECC	
14	LCM-8 Launched		WLO	
15	Explosives on Island		J4	
15	Communications/ADP Operational		J6	

	17	JFECC Deploys to AOR		JFECC	
	17	Leased Equipment Arrives		J4	
	20	20k Fuel Bags Operational		JFECC	
April 2003					
	15	Staff Assistance Visit		J4	
	19	Phase 4 - Training Operations		J4	
May 2003					
	31	Holiday			
June 2003					
	24	Mid-Year Review (on island)		JFECC	
	30		TDA Review	J5	
July 2003					
	4	Holiday			
	13		Request Status of A/C Commitment	J1	
	19	Funds/Requirement Review		J4	
	31		P&A Refinement	J5	
August 2003					
	7	Founder's Day		J4	
	30		Budget Refinement	J5	
September 2003					
	1	Holiday			
	9	Construction Season End		J4	
	10	Phase 5 - Demobilization Operations		J4	
	16	Equipment Turn-in		JFECC	
	15	LCM-8 in Dry dock		WLO	
	18	After Action Review		J4	
	21	Base Camp/Maintenance Closed		CJFECC	
	22		Phase 1 - Stand Down Operations	J4	
	30		TDA - Personnel Tasking Message to USPACOM	J1	

APPENDIX 2 TO ANNEX X TO CJTF ALASKAN ROAD OPORD 5250-03
LIMITED OPERATIONS CONTINGENCY PLAN

1. General:

- a. Purpose: This appendix provides guidance on the possible impact of a real world event on Operation ALASKAN ROAD (OAR).
- b. Background: The primary purpose of OAR is training under the auspices of the Innovative Readiness Training (IRT) Program with a by-product of the construction a Military Supply Route (MSR) on Annette Island. All the forces that participate in OAR are volunteers. If a real-world event occurs, their parent unit could recall the participating forces. The decision to modify or cancel the construction season will be re-analyzed per current information.
- c. Assumptions
 - (1) Units will be available to conduct drilling and blasting operations.
 - (2) Reductions in the number of construction units will extend the construction.

2. Planning Factors:

- a. JTF J5 will attempt to replace a unit diverted to support real world events.
- b. Once it is determined that a unit cannot be replaced, JTF/J5 will lead a mission analysis of the impacts and possible workarounds.
- c. Based on preliminary analysis this is minimum manpower requirement to conduct some productive operations.
 - (1) Duration Staff to include the active duty positions.
 - (2) At least one 12 person Rock drilling and blasting unit.
 - (3) At least four soldiers or sailors to operate one LCM-8.

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HEADQUARTERS, JTF ALASKAN ROAD
ELMENDORF AFB, ALASKA 99506-2100
10 DECEMBER 2002

ANNEX Z TO CJTF ALASKAN ROAD OPORD 5250-03
DISTRIBUTION

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CARROL H. CHANDLER
Lieutenant General, USAF
Commander

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//signed//

GARY D. KLINK, CAPT, USN
Director for Plans and Policy

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